



**City Manager  
Monthly Report  
Report Ending June 13, 2025**

## **PARKS**

### **Highlights:**

- Over 300 guests in attendance for annual Memorial Day Ceremony at Brook Run Park. Great feedback received for music by The Georgia State Defense Force Band.
- Dance and STEM camps are full for this summer. Special Pops Tennis will be collaborating with Dunwoody High School for programming this fall.
- StoryWalk® expanded for June to include additional locations near the Brook Run Park playground and Dunwoody Nature Center. Book featured is “Juneteenth: A Picture Book for Kids Celebrating Black Joy.”

### **Upcoming Events:**

- June 14: Groovin’ on the Green Series Opener with Nero Simon and Band X
- July 11: Pics in the Park, Home Alone
- July 12: Groovin’ on the Green with After School Special and Hedonistas
- Aug 1: Pics in the Park, Indiana Jones: The Last Crusade
- Aug 9: Groovin’ on the Green with G Clef & The Playlist and DieDra Hurdle-Ruff
- Aug 26: Dog Park Giveaway Day

### **Accolades and Happenings:**

- New for Groovin’ on the Green 2025 Series: branded art and event signage plus reserved tables for sale.
- Two Bridges Park splash pad open for the season. Amenity is open 10am to 8pm, through September 28.
- “Take a Ball/Leave a Ball” systems installed at Brook Run Park and Pernoshal Park by 5th graders from Mount Vernon School, as a community impact project. The basketball system can be found at Pernoshal Park, and the soccer system can be found at Brook Run Park near the multi-use fields. Both systems have a range of sizes for kids of all ages.

### **Department Items:**

- City Hall HVAC RTU delivery and installation expected the end of June.
- New temporary shop and yard have been completed at Homecoming Park and Brook Run Park in preparation of maintenance shop construction.

### **Data:**

- Rush Union welcomed over 600 players to competitive team tryouts, with over 50% from the Dunwoody area.
- Department Facebook and Instagram views, interactions, follows, and page visits up 55+% compared to the previous month.

## **POLICE**

### **Highlights, Accolades and Happenings:**

- May 2025 - Dunwoody Police Department's Peer Support Team attended a 2-day First Responder Mental Health & Wellness Conference in Atlanta.
- May 16, 2025 - Officers participated in the Special Olympics Georgia Torch Run before the Summer Games 2025.
- Police Service Representative K. Stone and K-9 Officer E. Drum were recognized as Employee and Officer of the First Quarter at the May 28, 2025, Council Meeting.
- Mayor Lynn Deutsch administered the Oath of Office to three new Dunwoody Police Officers at the May 28, 2025, Council Meeting.
- Sergeant A. Sillah, Sgt. M. Cheek and Officer J. Edwards were recognized at the May 28, 2025, Council Meeting for obtaining higher educational degrees.
- June 6, 2025 - Officers, volunteers and staff participated in Special Olympics Georgia's Cops on Donut Shops event for National Donut Day at two Dunwoody Dunkin' Donut locations. \$4,444 was raised towards this worthwhile cause.

### **Upcoming Events and Classes:**

- June 17, 2025 - Coffee with a Cop, Wasabi House, 5500 Chamblee Dunwoody Road. No agenda, no speeches, just a chance to meet, ask questions and get to know Dunwoody officers and staff.
- June-July 2025 - Operation Brain Freeze: As children are seen by members of the Dunwoody Police Department this summer wearing a helmet, they are eligible to receive a free ice cream coupon thanks to sponsorships from Dunwoody ice cream shops.
- July 7-11, 2025 - Teen Police Academy. This 5-day program is designed to strengthen the partnership between our community's youth and the police department through engaging and interactive educational experiences.

### **Workload/Activities:**

- Bicyclist Struck by Vehicle with Injury – Savoy Drive/North Shallowford Rd: A bicyclist traveling southbound on N. Shallowford Road disregarded a red traffic light and entered the intersection. A vehicle traveling westbound struck the bicyclist. Dashcam footage shows the bicyclist was thrown into the air, impacted the windshield of the vehicle, before falling to the ground. The bicyclist sustained an apparent broken arm and a head injury. He was transported to North Fulton Hospital and is currently in stable condition. The bicyclist will be issued a citation for disregarding a traffic control device.
- Car vs Building - 4525 Chamblee Dunwoody Road: A driver stated his electric vehicle leapt forward with no input from him which caused the vehicle to enter the bank through a brick wall. A customer was sitting in the office where the vehicle entered but appeared unharmed. The driver refused transport, but the

unsuspecting customer was transported. The vehicle was removed by Brown & Brown and DeKalb County Fire Rescue checked the location for structural integrity.

- **Fraud In Progress - 5506 Chamblee Dunwoody Rd. (Synovus Bank):** Officers were notified about a pair of fraud suspects inside the bank. Once officers arrived, they were met by bank staff who advised that the suspects were impersonating members. They were attempting to add themselves to the account of an actual account holder. They hit at least 3 other Synovus Bank locations in Dekalb, Douglasville, and Savannah. Both suspects were arrested without incident. Investigations were notified and responded.
- **Stolen Vehicle/Recovery/Arrest - 70 Perimeter Center E & Gilly's Sports Bar:** Officers took a report of a stolen Jeep Wrangler with a firearm inside at the Bell Apartments. The vehicle was seen on Flock cameras leaving the area. The vehicle was seen on Flock Cameras at Cotillion Dr. near McDonald's. Officers began checking the area and located the vehicle backed into a parking space at Gilly's Sports Bar. A male in the passenger seat quickly exited the vehicle and attempted walk behind the building but was apprehended. The subject was found to be in possession of narcotics with the intent to distribute. He was arrested and the firearm was located inside the vehicle.
- **Flock Hit / Wanted Person Located - 4441 Ashford Dunwoody Road:** An officer received a Flock camera hit on a Toyota Camry near Ashford Dunwoody and Hammond. The registered owner returned with an active warrant out of Roswell for Theft of Services. Officer Dobbins checked that area and located the vehicle in the Starbucks parking lot. The registered owner was found inside the vehicle and taken into custody.

**Data:**

- See Crime Stats Comparison report (2024-2025 Crime Stats through Apr '25): <https://www.dunwoodyga.gov/police/crime-info-stats/crime-comparison>

## **PUBLIC WORKS**

**Highlights:**

- The Ashford Dunwoody Path and Nature Center Wetlands Restoration projects have been recognized for engineering excellence by the Georgia chapter of the American Society of Civil Engineers.
- Stormwater Project Manager, Javier Sayago, was recognized as Adopt-a-Stream Trainer of the Year by the Georgia Environmental Protection Division.
- Dunwoody Nature Center Wetland Restoration- The last 40 feet of boardwalk will be completed in June at which time the project will be substantially complete.



Nature Center Wetland and Boardwalk Construction

### **Upcoming Events:**

- June- Bid advertisement for Old Spring House Path

### **Department Items:**

- Gateway Signs- Sign and landscape installation is substantially complete. Coordination with Georgia Power for power supply to the signs is ongoing.
- Eidson to Cherry Hill Path- Construction began in early June.
- Paving- The contractor continues to work in the Dunwoody North neighborhood. Paving has been completed on 5 of the 8 streets. Progress has been significantly impacted by frequent rain. The rainfall total for May was more than double the historical average and it rained a record 18 days for the month. There were only 9 available working days.
- Mount Vernon at Tilly Mill Road- Have agreements for all rights-of-way and easements. Waiting on one closing and Georgia Power easement acquisition before advertising a bid for construction.
- Filled 24 potholes in May. Work orders issued for pavement repairs at 22 locations. Patching planned on Peachford Road and Tilly Mill Road as part of the 2025 resurfacing contract.

## **COMMUNICATIONS**

### **Highlights:**

- Dunwoody 101 was a success with impressive presentations and tours by staff; participant feedback was overwhelmingly positive
- Jennifer Boettcher and Kathy Florence won a Hermes Creative Gold Award for “Dunwoody Ribbons” – a video highlighting Dunwoody as a prime place to do business
- Designed the Summer edition of the Dunwoody Digest
- Designed the Q1 2025 Quarterly Department Report
- Created fraud video featuring Chief Carlson
- Worked with police to create the first Instagram carousel warning residents about the grandparent scam; great engagement
- Designed flier and coupons for the Police Department’s Brain Freeze campaign to encourage young riders to wear helmets
- Captured video of the Memorial Day Ceremony
- Designed the cover for Employee Handbook and two event fliers for Human Resources
- Designed and ordered calendar fans for July 4



#### **Coming Up:**

- Juneteenth tent at City Springs
- July 4<sup>th</sup> tent at the Dunwoody Village
- Ribbon cutting for boardwalk and wetland improvements at the Dunwoody Nature Center – date is TBD

#### **Department Items:**

- Press releases: Dunwoody kicks off summer season, Dunwoody holds Memorial Day Ceremony, Dunwoody Police Chief warns of fraud, Dunwoody keeps the tax rate flat for 2025
- Graphics: Tax Rate unchanged, Comp Plan review, Meet the Judges, Mother’s Day, Recycling changes, TriNet chooses High Street, Memorial Day Ceremony, Congratulations graduates, Full-depth reclamation for Kings Point, calendar ads for Rough Draft and Dunwoody Crier
- Videos: Bike to Lunch, Chief’s fraud warning, Memorial Day Ceremony, Splash Pad opening, Dunwoody 101
- [“Inside Dunwoody”](#) focused on supporting police through training and education assistance

- Created and shared 5 weekly issues of D-news and the monthly Dunwoody VIPS report

**May 2025 Data:**

- [May 2025 Stories](#)
- Issued 5 press releases; Received 8 media inquiries; Created 8 graphics; Created 6 videos with 46.4K views; 1,231 Facebook views for 2 City Council meetings
- Top posts: (Facebook) Parks & Rec Take a Ball, Leave a Ball; (Instagram) Two Bridges Splash Pad opening; (LinkedIn) Officers take the oath

**COMMUNITY DEVELOPMENT**

**Highlights:**

- The city held its annual household electronics recycling event at Saint Luke's Presbyterian Church on May 18, 2025. 362 residents were able to drop off their unused items.
- Hampton Social has received a temporary Certificate of Occupancy. Opening to the public is expected in June.

**Upcoming Events:**

- June 10, 2025: The Planning Commission will hear three new rezoning applications; 2 residential projects in Perimeter and one drive-through oil change business in Georgetown.
- June 18, 2025: In a special-called meeting, the Planning Commission will conduct a public hearing for the 2025 Comprehensive Plan.

**Accolades and Happenings:**

- The City Council has approved a text amendment promoting the adoption of rescue animals during its May 12, 2025, meeting. The sales of cats and dogs in pet stores are prohibited.
- The Planning Commission has heard the applications of two drive-through restaurants in Perimeter during its May 13, 2025, meeting; Zaxby's and Raising Cane's. Both items were deferred to the June 10, 2025, meeting.

**Department Items:**

- The department has selected August 4, 2025, as its go-live date for Central Square, the new permitting software.

**Data:**

- The Building Division has completed 459 inspections.
- The Code Enforcement division conducted 53 inspections including 9 vacant properties, received 49 new complaints and brought 57 cases into compliance.
- The Code Enforcement division removed 87 signs from the right-of-way.

- The staff issued 41 code enforcement warnings and no citations.
- The department received 152 permit applications and issued 117 permits.
- The department conducted 24 erosion control inspections, issued 0 notices of violation, and 2 stop work orders.

### **ECONOMIC DEVELOPMENT**

#### **Highlights:**

- Hosted the TiE Atlanta Who's Who Entrepreneur Event at Ravinia 3.
- Kicked Off the Dunwoody Village Urban Land Institute Technical Advisory Panel Project.
- Sponsored and Attended the Envision Perimeter Conference.

#### **Upcoming Events:**

- July 1, Dunwoody Art Commission Meeting
- July 17, Dunwoody Development Authority Meeting
- August 5, Dunwoody Art Commission Meeting
- August 20 and 21, Dunwoody Village Urban Land Institute Technical Advisory Panel.

#### **Department Items:**

- Attended business and community meetings: Dunwoody Marketing Alliance Meeting, Create Dunwoody Board Meeting, Greater Perimeter Chamber Board Meeting, Access GA Foundation Board Meeting, Georgia Economic Developers Association Spring Workshop, Comp Plan Stakeholder Meeting, and Vibe After Five.
- Attended Atlanta Wine School Ribbon Cutting.

#### **Data:**

- Conducted 23 Retention Meetings.
- Conducted 18 Business Recruitment Meetings.

### **FINANCE**

#### **Highlights:**

- Finance staff attended the Octane 2025 Virtual Conference the week of June 12th.
- The Monthly Financial Report for March 2025 was published on the Finance page on the City's website.
- The Dunwoody ARP and CARES Act webpages have been updated with all activity through March 31, 2025.

#### **Upcoming Events:**

- The three Millage Rate presentations are scheduled for Monday, June 16 at 8:00am, Monday, June 16 at 6:00pm, and Monday June 30 at 6:00pm at City Hall.

**Department Items:**

- Finance staff continue working with Community Development and Information Technology on the implementation of Central Square, which is an update to our permitting software.
- Risk Manager is working with Information Technology and other Department Directors to build and implement a Business Continuity Plan.
- Purchasing Manager and Risk Manager are in the process of reviewing contract management software programs.
- Received six responses for Request for Proposals (RFP) 25-02 Municipal Government Services.
- Posted RFP 25-03 for Design Services Mount Vernon Path Phase 3 from Village to Vermack Road.
- Received two proposals for RFP 25-01 Project Management Services for Temporary Sculpture Exhibit-Wildcat Park.
- Issued Notice to Proceed to Hasbun Construction, LLC for Invitation to Bid (ITB) 25-01 Eidson-Cherry Hill Connector Path and Stormwater Controls.
- Received two responses for ITB 25-02 Playground Resurfacing Roll Coat Application.
- Posted ITB 25-04 Old Spring House Lane Shared Use Path.
- Received two responses for Request for Qualifications (RFQ) 25-02 Elevator Preventive Maintenance and Pre-Inspection Readiness.
- Notice to Proceed issued to Blue Landwork, LLC for Proposal for Consulting Services for Waterford Park Trail in the City of Dunwoody.
- Notice of Intent to Award issued to KCI Technologies, Inc. for Consultant Engineering Services for Dunwoody North Peachtree Road Path Project.
- Notice to Proceed issued to Practical Design Partners, LLC for Proposal for Womack Road Sidewalk from Cambridge Drive to Vermack Road.
- Notice to Proceed issued to Moeller Purcel Construction Company for Construction Manager at Brook Run Park Maintenance Facility Building & Grounds.

**INFORMATION TECHNOLOGY**

**Highlights:**

- Conference Room Technology Upgrades – completed
- P2C migration – completed
- Comcast upgrade to fiber – completed
- Zello backup radio for Police Department – completed

- Ginger LePage was a featured speaker on Route Fifty's "Whole State of Cybersecurity" Webinar
- Ryan Riggs received the GOAT Award

**Major Projects:**

- Tyler Payments for Court – in process
- SharePoint Migration – The scheduled completion date is end of 2025.
- Central Square – in progress with revised schedule for go-live
- Central Square for PD – Migrate to cloud –in process
- Central Square Freedom Project – in process
- Vendor Security Platform – in process
- SQL Migration – in process
- UPS Refresh – in process
- Starlink – equipment arrived – install pending schedule
- Digital Signage – equipment ordered

**Department Items:**

- Accounts Payable (AP) Automation – paused for Finance Department
- Cyber Security ARPA updates – pending Network Refresh
- SIEM/SOC project – pending Network Refresh
- Data Classification – paused due to workload
- GMIS Accreditation – on hold for budget
- What Works Cities Certification Assessment – paused due to workload

**Data:**

- The department had 259 helpdesk tickets opened in this period.
- The department closed 261 helpdesk tickets.
- The department hosted 12 zoom meetings during this period.
- The department hosted 2 Restart Didn't Work training sessions in May.
- There were 74 projects in process during this period.
- There were 5 projects completed during this period.
- Currently, 164 users are being managed.
- There are 714 devices (251 - computers, 77 - network devices, 126 – cell phones and tablets, and 260 desk phones) being managed.

**CITY CLERK**

**Data:**

- The City Clerk's Office processed 479 open records requests in the month of May.
- The City Clerk's Office processed 6 contracts during the month of May.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures that were held during the month of May:



## MONTHLY REPORT REPORT ENDING JUNE 13, 2025

- One Art Commission
- Two City Council
- One Development Authority
- The staff reviewed and approved the financial transactions and expenditures for the City Council and City Clerk's office for the month of May.

### **MUNICIPAL COURT**

#### **Workload/Activities:**

- Disposed of over 342 cases and reset 28 cases.
- Completed the (GCIC) Georgia Crime Information Center audit.
- New solicitor Andrea Clark sworn in.

### **HUMAN RESOURCES**

#### **Highlights:**

- The city filled the following positions: one SIU Detective, one Police Officer, and one Police Service Representative (PSR).
- Human Resources and the Finance Department are collaborating on the transition to a new retirement recordkeeper.
- Human Resources is working with the City's benefits broker regarding benefits renewals in preparation for Open Enrollment.
- Human Resources is reviewing the Employee Handbook and drafting an annual revision.
- Human Resources and the Police Department are working on the implementation of a new background investigation technology solution.
- Human Resources and the Wellness Committee sponsored a financial wellness presentation and a social event.

#### **Upcoming Events:**

- Over the summer, Human Resources and the Wellness Committee are planning a wellness presentation, biometric screenings and a social event.