



**City Manager  
Monthly Report  
Report Ending August 5, 2022**

## POLICE

### **Upcoming Events (August 1, 2022 – October 31, 2022)**

- The Dunwoody Police Department will be hosting National Night Out at Brook Run Park on Thursday, August 4, 2022, at the same time as Food Truck Thursdays. The department will have multiple police vehicles and staff on hand.
- The department will be conducting a Citizen Response to Active Shooter Event (CRASE) training class on Wednesday, August 3, 2022, at the N. Shallowford Annex.
- Pack a Patrol Car is in progress to collect school supplies for needy children. The campaign ends at the National Night Out event at Brook Run Park on August 4<sup>th</sup>.

### **Major Projects:**

- The Dunwoody Police Department and DeKalb County School District Police Department came together to conduct an Active Shooter Tabletop Exercise.

### **Other Highlights:**

- The Dunwoody Police Department hosted the Dunwoody Police Teen Police Academy the week of July 11<sup>th</sup>.
- The North Metro SWAT team was used to execute a search warrant at an apartment on Chamblee Dunwoody Road in reference to drug sales at that location, plus three overdose incidents had occurred. Officers made several arrests and various drugs were seized.
- The Crime Response Team conducted a Distracted Driving detail in the PCID area. Officers issued 20 citations and one arrest.
- Over time, the department has received multiple court orders to dispose of 66 firearms that were either found or recovered during police operations. By state law, these firearms must be disposed of through a sale or by sealed bids to a license federal firearm dealer. Multiple sealed bids were received with the highest bid of \$8,896 going to Dana Safety Supply.

### **Workload/Activities:**

- Officers conducted a Traffic Stop and the vehicle fled from Officers, but later located in Chamblee and the driver was arrested.

- Officers responded to a report of a Child Locked in a Vehicle. DeKalb Fire and Dunwoody Police Officers attempted to unlock the doors but were unable to do so. Forced entry was then made to the vehicle and the child was removed in good health.
- Officers responded to a report of a Person Shot on Tilly Mill Road. An 18-year-old male shot himself in the head and was found by his family.
- Officers responded to a Person Hit by Auto call on Winters Chapel Road. An injured juvenile male was located and transported to the hospital. A couple of hours later, a male suspect turned himself into the Police admitting he struck the juvenile and left the scene.
- Officers responded to a report of an Aggravated Assault. The victim was conducting a child custody exchange when the child's father pointed a firearm at the victim when she was holding her child. Two female suspects also pushed the victim to the ground and began punching her.
- Officers responded to a report of Shots Fired around Dunwoody Glen Apartments. Officers located the suspects who admitted firing a gun in the air and were taken into custody.
- Officer Irwin and K9 Ranger responded to a request by Brookhaven Police Department to assist with tracking an offender who fled. The suspect was not located.
- Officers responded to a report of a Sexual Assault at the Sonesta Inn. The victim met the suspect on a dating app and traveled from Florida to meet the suspect. The victim was sexually assaulted. CID is investigating.
- Officers responded to a report of a Strong-Armed Robbery while walking down the street. A suspect grabbed a package from the victim and ran. The package contained an expensive Michael Kors purse. Officers were able to locate the suspect and arrest him.
- Officers conducted a Traffic Stop on vehicle and discovered the vehicle was recently stolen. The driver was arrested.
- Officers conducted a Traffic Stop and discovered the driver was a Wanted Person out of Sandy Springs. The suspect resisted arrest but was eventually taken into custody.
- Officers responded to a report of a Suspicious Person being a naked female knocking on someone's door. Officers made contact with the female who stated she had been raped. CID is investigating.

- Officers responded to a report of an Attempted Burglary at an apartment on Chamblee Dunwoody Road. The suspects were located and charged with Loitering & Prowling.
- Officers responded to a report of an Attempted Burglary at the same apartment on Chamblee Dunwoody Road. The male and female suspect were located and arrested.
- Officers responded to a Structure Fire on Lake Ridge Lane. Officers evacuated the entire building. DeKalb Fire was able to contain the fire to one apartment.
- Officers received a License Plate Reader (LPR) hit on a Wanted Person. The vehicle was located, and the driver was arrested.
- Officers conducted a Traffic Stop on a vehicle. K9 Hank alerted on the vehicle and drugs were located inside the vehicle.
- Officers received a LPR hit on a Wanted Person. Officers were able to locate the vehicle and driver. The driver was not the wanted person but had a warrant on him for Identity Theft. He was arrested.
- Officers responded to a report of a Tree Down on Dunwoody Club at Ashley Trace. Public Works responded and removed the tree.
- Officers responded to a report of a Flooded Road on I-285 westbound between Chamblee Dunwoody Road and Ashford Dunwoody Road. The road construction crews responded and unblocked the drain.
- Officers responded to Macys on a report of Shoplifting. A male fled the scene from Officers but lost him in the parking deck. A female was taken into custody.
- Officers responded to a report of a Welfare Check on a female on I-285. The female was making outrageous statements and was eventually transported to the hospital for treatment.
- Officers responded to a Vehicle Crash into a house on Peeler Road. The homeowner observed the crash on her RING camera.
- Officers attempted to conduct a Traffic Stop on a suspected DUI driver. The driver fled from the scene and was stopped in Sandy Springs later and arrested.
- Officers attempted to conduct a Traffic Stop on a vehicle where the occupants are suspects in several Entering Autos in Dunwoody. The vehicle fled from Officers.
- Officers received a LPR hit on a Wanted Person. The suspect vehicle was located, and the driver was arrested.
- Officers responded to a report of an Entering Auto in Progress on Hammond Drive. A witness observed the suspect pulling on door handles of vehicles in the parking lot. The suspect pulled on the door handle of the victim's vehicle while

he was in it and then fled the scene when he realized someone was in the vehicle. Officers were able to locate and arrest the suspect.

- Officers responded to a report of multiple Entering Autos around Vermack Ridge, Parliament Way, and Chateau Drive.
- Officers responded to a report of a Stolen Auto on Kellogg Circle. The vehicle was possibly used in the multiple Entering Autos previously reported.
- Officers responded to a report of an Entering Auto at Brook Run Park where 2 vehicles were broken into.
- Officers received a LPR hit on a Stolen Auto. The vehicle was located, and the driver was arrested.
- Officers responded to a report of Vandalism at Brook Run Park. The garage doors at the skate park were spray painted with graffiti.
- Officers responded to a report of an Entering Auto at Lazy Dog. The victim walked outside, and the suspect was attempting to break in the victim's car. The victim held the suspect at gunpoint until the Police arrived. The suspect filmed himself breaking into the car.
- Officers received a LPR hit on a Wanted Person. The vehicle was located, and the suspect was arrested.
- Officers responded to a report of Identify Fraud. A female suspect was attempting to withdraw \$8,500 from an account that was not hers. The suspect was arrested.
- Officers attempted to conduct a Traffic Stop on a Dodge Charger. The vehicle fled from Officers.
- Officers received a LPR hit on a Wanted Person. The vehicle was located, and the suspect was arrested.
- Officers responded to a report of an Armed Robbery on Fergus Way. A young black male suspect robbed the victim at gunpoint and took his watch.
- Officers responded to a report of a Burglary in Progress. The victim observed two male suspects in his home on video while he was away. The suspects were gone prior to Officers arrival.
- Officers responded to a report of a subject violating a No Contact Bond Condition. The suspect had multiple warrants and fled from Officers. During the foot chase and arrest, two Officers sustained minor injuries.
- Officers responded to a report of a Theft. A subject was adding a cellphone to his girlfriend's account when he suddenly fled with the phone. Officers were able to identify the suspect and secure an arrest warrant.

- Officers responded to a report of Shots Fired in Notting Hill Apartments. Officers located shell casings from two different firearms, but no damage was observed and no suspects.
- Officers responded to a report of multiple Stolen Autos on Peachtree Place Parkway. Two vehicles were stolen by unknown subjects.
- Officers responded to a report of a Theft by Snatching on Ashford Dunwoody Road. A black male subject tried on a \$13,000 necklace and then fled the scene with it.
- Officers responded to a report of a Fraud at the Marriott. Officers made several arrests and discovered various drugs.
- Officers responded to a report of a Criminal Trespass by someone knocking on doors. Once Officers arrived, a male subject that was using his cellphone to film, was struck by another male. The suspect was arrested for Simple Battery.
- Officers received a LPR hit on a Wanted Person. The vehicle was located, and the suspect was arrested.
- Officers responded to a report of a Lost Person at Crowne Plaza. Officers located an elderly couple that was confused and thought they were in Kennesaw. Family members were contacted and were able to take care of the couple.
- Officers responded to a report of a Theft. The victim parked his convertible at Publix and when he returned, he noticed his handicap placard was missing.
- Officers responded to a Person Dead call possibly from an overdose. CID is investigating.
- Officers responded to a report of a Theft in Progress. A witness observed two males removing tires from a vehicle. Officers were able to locate and arrest one suspect while he was rolling a tire down the street.
- Officers responded to a report of a Traffic Hazard on I-285 westbound at North Peachtree Road. A tractor trailer broke in half and stopped in the roadway blocking several lanes.
- Officers received a LPR hit on a Stolen Tag. Officers located the vehicle and arrested the driver. A stolen firearm was located as well as drugs and drug paraphernalia. The driver and passenger were also charged with providing a false name.

### PUBLIC WORKS

#### **Upcoming Events: (August 2022 – October 2022)**

- Public input for Happy Hollow Sidewalk Project (August)

- Spalding Drive detour between Dunwoody Road and Chamblee Dunwoody Road (approximately August 15<sup>th</sup> - September 30<sup>th</sup>)

**Major Projects:**

- Spalding at Chamblee Dunwoody Intersection- Construction 57 is completing remaining punch list items.
- Spalding Storm Drain Upgrade - Astra Contracting will begin tree clearing for the bore pit in early August.



*Spalding Drive at Chamblee Dunwoody Road*

- Georgetown Gateway - The city's contractor completed 390 feet of stormwater pipe. Georgia Power began relocating poles south of Old Spring House Lane and is expected to complete the work in August. AT&T resumed relocation of their overhead lines north of Old Spring House Lane and is expected to finish this phase in August. Minor traffic delays will continue on Chamblee Dunwoody Road between 9 a.m. and 4 p.m.
- Winters Chapel Trail, Phase I - The contractor is working between Fontainebleau Way and Dunwoody Club Drive. The work is delayed south of Fontainebleau Way until AT&T completes their relocation which is now expected to be in August. Minor traffic delays will occur on Winters Chapel Road on weekdays between 9 a.m. and 4 p.m.
- Chamblee Dunwoody at Womack Intersection- Wilson Construction began work on the retaining wall adjacent to the library. Atlanta Gas Light's contractor completed the gas main relocation. Zayo completed the fiber optic cable relocation and Crown Castle is expected to finish theirs in August. Delays will occur at the intersection on weekdays between 9 a.m. and 4 p.m.

**Other Highlights:**

- A Request for Qualifications (RFQ) was advertised for Jett Ferry Streetscape plan and Chamblee Dunwoody-Peeler to Vermack Corridor design.
- The land survey has begun for the Mount Vernon Road Corridor project between Corners Drive and Mount Vernon Place.

**Workload/Activities:**





The department completed 16 stormwater work orders, 19 sidewalk repairs and 10 pavement repairs.

## PARKS

### **Upcoming Events: (October 1, 2022- December 31, 2022)**

- October 1<sup>st</sup>, Hispanic Heritage/Dunwoody Arts & Culture Month Celebration
- October 8<sup>th</sup>, Groovin' on the Green Series Finale
- October 27<sup>th</sup>, Truck or Treat
- November 11<sup>th</sup>, Veterans Day Ceremony
- December 1<sup>st</sup>, Holiday Lights Opening Night

### **Major Projects:**

- The Partner Events and Programs have been received for Fall/Winter '22 L.E.A.F. The online guide will highlight programs and events throughout the Dunwoody parks system for September – December.
- The grills have been replaced and overall improvements made to grilling areas at Pernoshal Park.
- The Groundbreaking at 50 Perimeter Center East was on July 25<sup>th</sup>. The five-acre park will feature the City's first splash pad, a playground, small and large pavilions, restroom facilities, exercise equipment, and trails. The park is scheduled for completion by the end of 2022.

### **Other Highlights:**

- The staff received quotes for additional parking lot lights, renovation of existing lights and exterior lighting upgrades to LED fixtures at the Dunwoody Cultural Arts Center.
- The Grounded Growth ribbon cutting was held on July 7<sup>th</sup>. The piece serves as both art and as a functional bike rack.
- The Holiday Lights Request for Quote ended on July 29<sup>th</sup>. The selected vendor will come to Council at a future meeting for contract approval.

### **Workload/Activities:**

- The Athletic Association Usage Agreement renewal reviews are going into 2023.
- The Operations Grounds Coordinator position has been filled. David Alexander will join the department August 8<sup>th</sup>.



- July Groovin' on the Green concert has been rescheduled for August 19<sup>th</sup> due to rain.

### COMMUNITY DEVELOPMENT

#### **Recent and Upcoming Cases: (July 2022 – August 2022)**

- July 7<sup>th</sup>: The Zoning Board of Appeals (ZBA) reviewed 5 residential variance cases with four being approved and one deferred to the August meeting.
- August 4<sup>th</sup>: The ZBA will review 2 residential variance cases.
- August 8<sup>th</sup>: Mayor and City Council will review a resolution in support of the DeKalb County Service Delivery Strategy and a text amendment to create material standards for residential driveways.
- August 9<sup>th</sup>: The Planning Commission will review two cases: a previously deferred Special Land Use Permit and a Rezoning/Special Land Use Permit for a mixed-use development on Perimeter Center Parkway.

#### **Major Projects:**

- The High Street development is continuing its buildout, with the mixed use/residential buildings reaching three and four stories respectively.
- The permitting continues for the Campus 244 project, which includes the rehabilitation of an office building, and the construction of a hotel and a parking deck.
- The path and sidewalk are nearing completion at Perimeter Marketplace on Ashford Dunwoody Road. The trees and plants have been planted.

#### **Workload/Activities:**

- The department completed 605 building inspections.
- The staff issued 33 Code Enforcement warnings and 12 citations.
- The staff conducted 139 Code Enforcement inspections, including 12 vacant properties.
- The staff issued 3 stop work orders.
- The Code Compliance division issued 8 Citations to local businesses for failure to obtain a city alcohol permit. The Division also conducted the monthly multi-family property maintenance sweep at Dunwoody Gables, located at 1970 Peachford Rd, Dunwoody, GA 30338.
- The staff completed 67 site inspections and issued 3 stop work orders.

- The Buffalo Wild Wings site is causing issues for downstream neighbors. The staff met with them about corrections, but the corrections were implemented were not enough. A citation was issued on July 22<sup>nd</sup>.
- The staff received 118 permit applications.
- A total of 112 permits were issued during this period.
- The second household hazardous waste event will be held on September 10<sup>th</sup> from 9:00 a.m. to 1:00 p.m. at City Hall.

### ECONOMIC DEVELOPMENT

#### **Upcoming Events: (August 1, 2022 – September 30, 2022)**

- August 2<sup>nd</sup>, Dunwoody Art Commission Meeting
- August 4<sup>th</sup>, Urban Redevelopment Agency Meeting
- August 22<sup>nd</sup>, Edge City Update to City Council
- September 15<sup>th</sup>, Dunwoody Development Authority

#### **Major Projects:**

- Edge City 2.0 planning process to create a shared economic vision for the Perimeter Dunwoody commercial market.
  - Stakeholder Advisory Council Workshop held on July 21<sup>st</sup>.
  - City Council Update scheduled for August 22<sup>nd</sup>.
- Entrepreneurship and Innovation Strategy – The Economic Development Department is implementing a long-term strategy to support entrepreneurs and the innovation economy.
  - The city announced a strategic partnership with TiE Atlanta, one of the region's oldest entrepreneur support organizations to bring more entrepreneur programming to Dunwoody.
  - In discussions with UGA's Small Business Development Center to partner on entrepreneur education.
  - In discussions with the Technology Association of Georgia to offer networking events in Perimeter.
- The staff is working with the Dunwoody Development Authority, Discover Dunwoody, and the City of Dunwoody to identify long-term funding for Experience-making activities throughout the City.



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**Other Highlights:**

- Economic Activity –
  - Ribbon Cutting for Sweetgreen’s Restaurant.
  - Grounded Growth Artistic Bike Rack Unveiling Ceremony.
  - Emerge, an Arizona based logistics startup announced a new Dunwoody office at 3 Ravinia with room for up to 160 new hires.

**Workload/Activities:**

- The department conducted 65 business retention calls.
- Th department conducted 15 business recruitment calls.

**INFORMATION TECHNOLOGY**

**Upcoming Events: (August-September 2022)**

- Upgrade to Incode - 10 projects in progress
- Zero Trust rollout – project planning

**Major Projects:**

- Security Assessment – O365 assessment awaiting schedule
- Password Management project has been completed.
- IT Policy and Support Documentation draft approval in progress
- KnowBe4 Reconfiguration and Procedures is completed.
- Acquisition for new City application is awaiting review.
- Comcast transition from Business lines project has started.
- Sharepoint Configuration – project planning
- OneDrive – project planning
- New Parks Office Tech Configuration is scheduled.
- Server Room Clean up and Updates is underway.
- Cyber Security ARPA updates project has begun.

**Workload/Activities:**

- The department has 354 helpdesk tickets opened this period.
- The department has closed 287 helpdesk tickets this period.
- The department has hosted 22 zoom meetings hosted this period.

**Future Projects:**

Network and Power Redundancy

User and System Audits  
System Upgrades  
Intune

**COMMUNICATIONS**

**Upcoming:**

- Ribbon cuttings: Chicken Salad Chick (August 17<sup>th</sup>), Backpack Buddies (August 12<sup>th</sup>)
- Welcome packets for new residents

**Highlights:**

- Unveiled new [Economic Development microsite](#)
- Groundbreaking for new park in Perimeter Center East: press release, video
- Designed the [City of Dunwoody Department Quarterly Report](#) for Q2 2022
- See & Be Seen campaign for back-to-school
- Atlanta Journal Constitution (AJC) article on Youth City Council



**Workload/Activities:**

- Graphics: Park groundbreaking invitation, Park naming, Pack a Police Car, Parks & Rec popsicles, August calendar ad for Crier & Reporter
- Press releases: PCE park groundbreaking, Front yard trees program, Household Hazardous Waste Recycling, Trail design funding on N. Shallowford Road, Police pay & millage rate approved
- “Inside Dunwoody” by City Manager Eric Linton: [August newsletter](#) focused on the new park at Perimeter Center East
- Created and shared D-news: [July 8](#), [July 15](#), [July 22](#), [July 29](#); Dunwoody Ambassadors newsletter: [July update](#); Georgetown Gateway [July Update](#)
- Videos: Sweetgreen, Carnegie Medal, Public works drone videos, Police Teen Academy graduates, Grounded Growth unveiling
- Education & training: Jennifer attended the GMA Government Communicators Conference in Columbus Aug. 2-3; Kathy will attend the 3CMA Annual Conference in Portland in September

**July 2022 stats:**

- The department issued 5 press releases, received 11 media inquiries, 23 articles: [link to coverage](#)
- The department produced 16 videos for social media: 51K total views ([July 4<sup>th</sup> Parade Reel](#) was most popular); 3 Council meetings – 1,001 total Facebook views
- Top posts: (Facebook) July 4<sup>th</sup> Parade photo collage; (Twitter) Perimeter Center East (PCE) Park article; (Instagram) Carnegie Medal video

## FINANCE

### Major Projects:

- The 2022 Millage Rate was approved and increased to 3.04 per mill.
- Posted the Request for Quotes 22-07 for American Rescue Plan Locally Based Not-For-Profits Release Number 2.
- Posted the Request for Quotes 22-06 for Design of Corridor Improvements on Chamblee Dunwoody Between Peeler Road and Vermack Road.
- Posted the Request for Quotes 22-05 for Jett Ferry Road Streetscape Plan.
- Posted the Request for Quotes 22-04 for On-Call Grass & Weed Cutting on Private Lot-Nuisance Abatement & Public-Owned Small Lots.
- Posted the Request for Quotes 22-03 for Holiday Lighting Services within Brook Run Park.
- The Request for Proposals 22-04 Consulting Services Study of the Police Department received four (4) responses. The responses have been evaluated and recommendation is before Council for approval.
- Completed the 2021 Workers Compensation audit with the insurance provider.
- The Monthly Financial Report for May 2022 can be found at: <https://www.dunwoodyga.gov/Home/ShowDocument?id=2405>

### Other Highlights:

- Finance applied for the GIRMA (Georgia Interlocal Risk Management Agency) Safety and Workers Compensation Grant; total will be \$20,000 if awarded.
- The department is working on Unclaimed Property for outstanding checks.
- The fire alarms and fire extinguishers were inspected and tested at all city facilities. Additional extinguishers, and emergency lighting were added where suggested.

### Upcoming Events:

- Finance and Human Resources will remain with Paycom for the payroll systems. ADP was not able to deliver a product that would fit within our current setup.
- Finance continued work with Tyler Incode for the version upgrade to Ten; this will include data analysis and parallel platforms and review of current chart of accounts.

### MUNICIPAL COURT

#### **Workload/Activities:**

- The department disposed of over 601 cases and 41 cases have been reset.
- Held Amnesty 2022 – The final numbers will be forthcoming.

### CLERK

#### **Other Highlights:**

- Drafted and submitted proposed FY-2023 budgets for City Council and City Clerk's Office.
- Concluded interview process for Deputy City Clerk position and submitted request to make an offer to the applicant.

#### **Workload/Activities:**

- The City Clerk's office processed 372 open records requests in the month of July.
- The City Clerk's office processed 8 contracts in the month of July.
- The City Clerk's office prepared all agendas, summaries, minutes, and associated procedures for the following meetings that were held during the month of July:
  - ✓ One Art Commission
  - ✓ One Capital Committee
  - ✓ Three City Council
  - ✓ One Development Authority
  - ✓ One Budget Committee
- The department reviewed and approved financial transactions and expenditures for the City Council and City Clerk's office for the month of July.

### HUMAN RESOURCES

#### **Upcoming Events:**



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- Human Resources and the Wellness Committee are planning biometric screenings, flu shots, and AngioScreens for employees in the late summer/fall.

**Other Highlights:**

- The City has filled four positions: one Police Officer, two Police Service Representatives, and one Deputy City Clerk.
- Human Resources and Finance administered mid-year pay increases for all City employees.
- Human Resources is coordinating with the Police Department on the promotional process for the Sergeant position.
- Human Resources is working with the City's benefits broker regarding benefits renewals in preparation for Open Enrollment.
- Human Resources managed report intake, contact tracing and recordkeeping for 25 COVID-19 positives and exposures.