



**City Manager
Monthly Report
Report Ending July 8, 2022**

POLICE

Upcoming Events (June 1, 2022 – August 31, 2022)

- The Dunwoody Police Department Teen Police Academy will be held July 11-15, 2022.

Other Highlights:

- Officers conducted a Distracted Driving detail on Ashford Dunwoody Road and issued 15 citations for hands free violations.
- The North Metro SWAT team was called out in Sandy Springs to serve a warrant on a fugitive out of Rhode Island wanted for Murder.
- The DPD hosted a Citizen Response to Active Shooter Event (CRASE) training session on June 28, 2022, in the Council Chambers.
- The NBA sponsors NBA Academies. Almost two hundred NBA staff and NBA Academy players will be staying at the Le Meridien Hotel until July 10th.

Workload/Activities:

- Officers responded to a report of a Burglary at Texaco on N. Peachtree where 3 males broke into the business and forced open the ATM machine before fleeing.
- Officers received a License Plate Reader (LPR) hit on a Wanted Person. The vehicle was located, and the subject was arrested.
- Officers received a LPR hit on a Wanted Person. The vehicle was located, and the subject was arrested.
- Officers received a LPR hit on a Stolen License Plate. Officer located the vehicle and arrested the driver who was wanted on felony warrants for Theft by Taking and Violation of the Georgia Controlled Substance Act (VGCSA).
- Officers responded to a report of Damage to Property at 56 Perimeter Center East. An unknown subject threw a large rock through a side window of the building.
- Officers located a Runaway Juvenile missing out of Carroll County and was turned over the DFACS.

- Officers received a LPR hit on a Wanted Person. The vehicle was located, and the suspect was arrested for three counts of Aggravated Assault and Burglary.
- Officers responded to a report of an Attempted Burglary at two residences on Dunwoody Club Creek, which happened between 9-10 p.m.
- Officers responded to a report of a person experiencing a Mental Health Crisis. The mother of the subject said she thought he was high. The subject grabbed an Officer and tried to make a citizen arrest. After a struggle, the suspect was eventually arrested.
- Officers responded to a Suspicious Person call at Dillard's about subject who shoplifted the day before. As Officers were patting the subject down for weapons, he began to struggle with the Officers and was subsequently arrested.
- Officers responded to a Person Hit by Auto on Ashford Pkwy. A 12-year-old girl riding her bicycle was struck by a white Ford truck, which left the scene. The victim had minor injuries.
- Officers received a LPR hit on a Wanted Person. Officers were able to locate the vehicle and arrest the suspect.
- K9 Ranger and his handler responded to assist Chamblee Police Department with a search for a suspect who discharged a firearm and then struck two Chamblee PD vehicles with his vehicle. The suspect was not located.
- Officers received a LPR hit on a Stolen Auto. The vehicle was located and impounded.
- Officers responded to an Aggravated Assault call at the Crowne Plaza. The victim was assaulted by her boyfriend after he saw an inappropriate text message on her phone. The suspect choked the victim and when the victim ran from the room, the suspect grabbed her by the hair and drug her back into the room. The suspect was arrested.
- Officers received a LPR hit on a Wanted Person. The vehicle was located, and the suspect was arrested.
- Officers responded to a report of a Vehicle Crash. A vehicle traveling westbound on Chamblee Dunwoody Road turned left at Dunwoody Knoll and struck a bicyclist head on that was traveling in the opposite direction. The cyclist was ejected from the bicycle and sustained non-life-threatening injuries. The driver was cited for failure to yield.
- Officers responded to a report of a Demented Person trying to drink gasoline from the pumps at the Exxon station. The victim was transported to the hospital.

- Officers responded to a report of a Suicide Attempt. The victim tried to strangle herself with an electrical cord. The victim was transported to the hospital for treatment.
- Officers responded to a report of a Suicide Attempt. The victim took a large amount of Oxycodone pills. The victim was transported to the hospital for treatment.
- Officers responded to a report of an Entering Auto at the baseball fields at Brook Run Park. There were multiple electronics stolen from a vehicle parked at that location.
- Officers received a LPR hit on a Stolen Auto. The vehicle was located and recovered. A stolen firearm was also recovered from the vehicle.
- Officers responded to a report of a Mail Theft on N. Forest Trail. Officers were able to develop probable cause to issue a warrant for the suspect.
- Officers responded to a report of a Vehicle Crash on Ashford Dunwoody Road at I-285. The driver crashed into the median, was unconscious, and had a gun in his lap. After field sobriety tests were performed, the offender was told he was under arrest. The suspect attempted to flee but was arrested on multiple traffic charges including DUI. The suspect provided a false name as he was wanted out of Sandy Springs for Aggravated Assault.
- Officers responded to a report of a Wanted Person from a previous domestic violence case being back at the apartment. The offender tried to flee out a window but saw an Officer and returned to the apartment. The suspect was subsequently arrested.
- Officers conducted a Traffic Stop and located a Wanted Person who was wanted for Aggravated Assault with a deadly weapon, Home Invasion, Cruelty to Children and several other charges.
- Officers responded to a Domestic Violence call at Dunwoody Crossing. The suspect forced his way into his ex-girlfriend's home and began choking her and slammed her head into a wall. The suspect fled before Officers arrived. Warrants were secured for the suspect.
- Officers responded to a Public Indecency call at the Crowne Plaza. A naked and disoriented male was located wandering around the hotel. Officers escorted the subject back to his room where they observed cocaine in plain view. The suspect was arrested for Possession of Cocaine.
- Officers were conducting a Traffic Stop when the driver of the vehicle fled from Officers. Officers did not pursue since the violation was a minor traffic violation. However, the vehicle was located abandoned and towed.

- Officers responded to an Overdose call. Officers found an unresponsive male slumped over in the driver seat of his vehicle on Barclay Drive. Officers delivered a dose of Narcan, and the victim was revived and transported to the hospital.
- Officers responded to a Fatality Crash on I-285 westbound at Ashford Dunwoody Road. A vehicle pulling a trailer had a mechanical issue and pulled on the left shoulder. A second vehicle struck the first vehicle, and the second vehicle was then struck by a third vehicle. The driver of the second vehicle was deceased.
- Officers conducted a Traffic Stop where three ounces of marijuana was located along with various items used to package and sale marijuana. A subsequent search warrant at the residence of the suspect uncovered approximately six pounds of marijuana and evidence of other illegal activity.
- Officers received a LPR hit on a Wanted Person. The vehicle was located, and the suspect was arrested.
- Officers responded to a Vehicle Crash involving a MARTA bus. A vehicle struck the bus and then overturned and there were visible injuries.
- Officers responded to a report of an Overdose on Chamblee Dunwoody Road. The victim was conscious and transported to the hospital for treatment.
- Officers responded to a report of an Overdose on Chamblee Dunwoody Road at the same apartment as the one above. Officers delivered two doses of Narcan to the female victim and DeKalb Fire administered several additional doses before the victim became alert. The victim was transported to the hospital.
- Officers responded to a report of a Robbery at the Bank of America ATM. The victim had met the suspect previously in Sandy Springs to conduct a transaction. They later met in Dunwoody and the suspect demanded the victim withdraw \$1,000 from the bank.
- Officers respond to a report of a Burglary at the Sun New Booth at Perimeter Mall after hours. A suspect is seen entering the mall and taking nine fume vape pens.
- Officers conducted a Traffic Stop on a vehicle occupied by four passengers. During the stop, a passenger jumped out of the vehicle and fled on foot carrying a duffle bag. The suspect was detained, and drugs, scales and packaging were found in the duffle bag. The suspect was arrested.

PUBLIC WORKS

Upcoming Events: (July 2022 – September 2022)

- Advertise request for qualifications for Jett Ferry concepts (July)
- Public input for Happy Hollow Sidewalk Project (August)

Major Projects:

- Spalding at Chamblee Dunwoody Intersection- Construction 57 completed the final paving in June and is expected to complete any remaining tasks in July. Astra Contracting will be upgrading the culvert near the city limit.

- Georgetown Gateway- The city's contractor completed 350 feet of path north of Kent Avenue. The department is awaiting the relocation of the Georgia Power pole south of Old Spring House Lane. AT&T completed lowering of their duct bank. Minor traffic delays will continue on Chamblee Dunwoody Road between 9 a.m. and 4 p.m.



Retaining Wall near Georgetown Park

- Winters Chapel Trail, Phase I- The stormwater pipe installation and path construction south of Fontainebleau Way is on hold pending AT&T's relocation of overhead lines in July. The city's contractor completed 400 feet of site restoration at the southern end of the project and a section of path south of Dunwoody Club Drive. Minor traffic delays will occur on Winters Chapel Road on weekdays between 9 a.m. and 4 p.m.
- Chamblee Dunwoody at Womack Intersection- Atlanta Gas Light's contractor continued relocating the gas main and is expected to complete their work in July. Crown Castle will be relocating fiber optic cable in July. The city's contractor is beginning the retaining wall on Womack Road and delays will occur at the intersection on weekdays between 9 a.m. and 4 p.m.

Other Highlights:

- Blount Construction completed paving in the Beaver Brook, Braddock, Mill Glen and Withmere neighborhoods. In July they will be paving in Dunwoody Club Forest, Meadowcreek Estates, Trotters Cove and Mount Vernon Lake.
- The contractor replaced a section on Redfield Drive and pipe lining is scheduled for the week of July 11th.

Workload/Activities:

- The department completed the sidewalk repairs on Ashford Dunwoody Road, Cambridge Trace, Independence Square, North Springs, Peeler Road, Spring Mill Cove and Tilly Mill Road.

PARKS

Upcoming Events: (July 1, 2022- September 31, 2022)

- July 1, Pics in the Park: Black Panther
- July 9, Groovin' on the Green Parks & Rec Month Celebration
- August 5, Pics in the Park: Lilo & Stich
- August 13: Groovin' on the Green Back to School Bash
- September 10: Groovin' on the Green End of Summer Smash
- September 17: Dunwoody Wine Stroll

Major Projects:

- Groovin' on the Green Series Opener had a fantastic crowd with over 1,500 in attendance. The department received great feedback on the new event branding.
- The Grounded Growth sculpture install was completed on June 14th. The ribbon cutting was held on July 7th in coordination with Food Truck Thursday.
- The Georgia Power lighting project for Brook Run Park has begun. The installation of new power lines is 90% complete and the installation of power poles begins the end of June.

Other Highlights:

- Pics in the Park Summer Movie Series opened with E.T. The Extraterrestrial. The event saw 300 in attendance and the Black Panther is scheduled for July 1st.
- The department has 6 new demonstration programs scheduled this fall, including POUND in the Park, Babysitter Bootcamp, Outdoor Survival Class, and more.
- The CXT bathroom project was approved for Waterford Park. The subcontractors for plumbing, electrical and pad installation have been secured. CXT to provide confirmation of construction and delivery timeline.

Workload/Activities:

- The department prepared Dunwoody's July 4th Parade route with the right-of-way landscaping crew.
- The programming staff attended the Greater and Greener Conference. The sessions focused on programming diversity, equity, and inclusion; volunteer

partnerships; and creative event implementation. The Parks staff completed 80 hours of training each year.

- The Brook Run Park speed bump revision is scheduled for June 29th. The revisions will include, milling edge bump down 1-inch to tie into existing asphalt and creating a 4-foot opening on each end to allow for bike traffic, which replaces the current opening in the middle of the speed bump.

COMMUNITY DEVELOPMENT

Recent and Upcoming Cases: (May 2022 – July 2022)

- June 6th: The Zoning Board of Appeals (ZBA) approved one residential variance request and allowed the withdrawal of another residential variance request.
- June 14th: The Planning Commission reviewed a Special Land Use Application for a 22-story office building; consideration of the application was deferred to the August Planning Commission meeting. A text amendment to create material standards for residential driveways was also reviewed and recommended for approval.
- July 7th: The ZBA will hear five residential variance cases.
- July 11th: The Mayor and City Council will review a resolution in support of the DeKalb County Service Delivery Strategy

Major Projects:

- The High Street development is continuing its buildout, with the mixed use/residential buildings reaching three and four stories respectively.
- The permitting for the Campus 244 project continues, which includes the rehabilitation of an office building, and the construction of a hotel and a parking deck.
- The permitting for the 11 Ravinia Drive project continues, which includes a new 110,000 SF retail facility.
- The North Italia and PF Chang's restaurants are nearing completion.
- Buffalo Wild Wing is progressing and has begun the foundation.

Workload/Activities:

- The department completed 651 building inspections.
- The staff issued 72 Code Enforcement warnings, 5 citations, and 3 stop work orders with 52 cases brought into compliance.
- The staff conducted 233 Code Enforcement inspections and 150 re-inspections.

- The Code Enforcement team conducted its monthly multi-family apartment sweep.
- The staff completed 77 site inspections and issued two stop work orders.
- There were 2 sites that went to court for erosion control violations, 4700 Vermack Road and 1463 Kings Down Circle and each paid a \$1000 fine.
- The staff received 202 permit applications.
- A total of 148 permits were issued during this period.
- The business license division has hired a new employee, Kyle Self.

ECONOMIC DEVELOPMENT

Upcoming Events: (July 1, 2022 – August 26, 2022)

- July 5, Dunwoody Art Commission Meeting
- July 28, Dunwoody Development Authority Meeting
- August 2, Dunwoody Art Commission Meeting

Major Projects:

- Edge City 2.0 planning process to create a shared economic vision for the Perimeter Dunwoody commercial market.
 - Stakeholder Advisory Committee Meetings being held throughout the summer.
 - City Council Update on June 13.
 - Stakeholder Advisory Council Workshop on July 21.
- Entrepreneurship and Innovation Strategy – The Economic Development Department is implementing a long-term strategy to support entrepreneurs and the innovation economy.
 - The city announced a strategic partnership with TiE Atlanta, one of the region's oldest entrepreneur support organizations to bring more entrepreneur programming to Dunwoody.
- The department is working with the Dunwoody Development Authority, Discover Dunwoody, and the City of Dunwoody to identify long-term funding for Experience-making activities throughout the City.

Other Highlights:

- Economic Activity –
 - Ribbon Cutting for Panda Express
 - Ribbon Cutting for Restore Hyper Wellness

- Ribbon Cutting for Batteries Plus
- Transportation Insight, LLC announced the relocation of their Corporate Headquarters to Campus 244.
- Insight Global announced an office expansion at Campus 244.

Workload/Activities:

- The department conducted 65 Business Retention calls.
- The department conducted 17 Business Recruitment calls.

INFORMATION TECHNOLOGY

Upcoming Events: (July-August 2022)

- July 2022 upgrade to Incode 10
- Zero Trust rollout – project planning
- Password Manager rollout – final phases

Major Projects:

- OnBase – migrated to cloud – The project is now complete.
- Security Assessment – O365 assessment awaiting schedule
- Password Management – Final phases
- IT Policy and Support Documentation draft approval is in progress.
- KnowBe4 Reconfiguration and Procedures – Final phases
- Acquisition for new City application – Final evaluation stages
- Comcast transition from Business lines – Project planning
- Sharepoint Configuration – Project planning
- OneDrive – Project planning
- New Parks Office Tech Configuration – The department is waiting for updates from Lumen.

Workload/Activities:

- The department has 219 helpdesk tickets opened this period.
- The department has closed 229 helpdesk tickets.
- The department hosted 18 zoom meetings.

Future Projects:

- Network and Power Redundancy
- Server Room Updates

- ThreatLocker Project
- Huntress Project
- DUO Security Project – paused until after OnBase migration

COMMUNICATIONS

Upcoming:

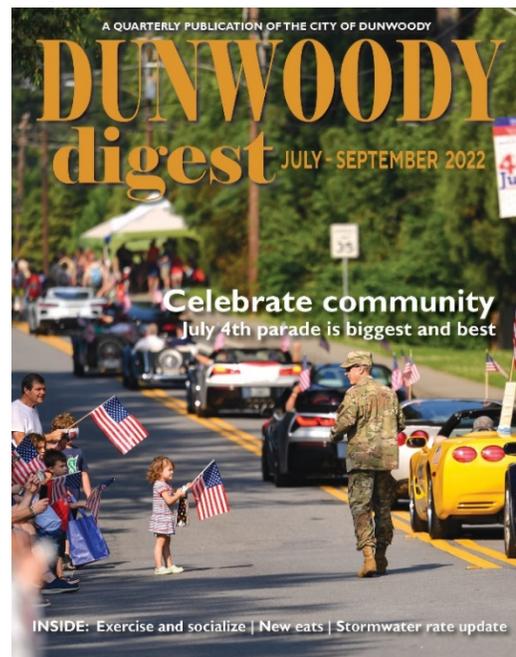
- Unveiling of new Economic Development microsite
- Ribbon cuttings: Chicken Salad Chick (7/14)
- Perimeter Center East Park groundbreaking (date TBA)
- Welcome Packets for new residents

Highlights:

- [Summer Dunwoody Digest](#) delivered to 23,490 residences & businesses – great feedback on Facebook + through email
- Art unveilings – Grounded Growth & Panda Express mural
- State Farm 100th anniversary – video had 1K views on LinkedIn
- Press releases: Millage rate, Court amnesty, TiE Atlanta partnership, Juneteenth StoryWalk, Dark Sky lighting update

Workload/Activities:

- Graphics: “Summer in the City” social media series to promote the new Dunwoody Digest, Street closure maps, Groovin’ on the Green, Father’s Day, Juneteenth, National Pollinator Week, Summer Solstice, July calendar ad for Crier & Reporter, Dunwoody Green commercial ad, Court amnesty ad
- “Inside Dunwoody” by City Manager Eric Linton: [July newsletter](#) focused on big development projects in Perimeter Center
- Created and shared D-news: [June 10](#), [June 17](#), [June 24](#), [July 1](#); Dunwoody Ambassadors newsletter: [June update](#)
- Come on in! videos: Alloy Personal Training, Panda Express, Restore Hyper Wellness, Batteries Plus



June 2022 stats:

- The department issued 4 press releases, received 15 media inquiries, 32 articles: [link to coverage](#)
- The department produced 12 videos for social media: 30.1K total views ([Alloy Instagram Reel](#) was most popular); 3 Council meetings – 1,213 total Facebook views
- Top posts: (Facebook) Groovin’ on the Green; (Twitter) Campus 244; (Instagram) Juneteenth Story Walk

FINANCE

Major Projects:

- The applications are due for the Request for Proposals 22-01 Dunwoody American Rescue Plan On-Call Services on July 12, 2022, at noon.
- The department posted the Request for Proposals 22-07 Prospectus for AMPLIFY – Spruill’s Annual Outdoor Art Installation.
- The department issued a Notice to Proceed to IPR Southeast, LLC for Request for Proposals 22-03 Standby Stormwater Repair Unit Price Contract.
- The department issued a Notice of Intent to Award to the Dickerson Group, Federal EC, Southern Premier Contracting, Inc., Southeast Pipe Survey, Inc. and T&J Industries Developing and Contracting Joint Venture for the Request for Proposals 22-03 Standby Stormwater Repair Unit Price Contract.
- The Invitation to Bid 22-04 for the Dunwoody Road Sidewalk Improvements project for Public Works was posted.
- The department issued a Notice of Intent to Award to the CEGLR Group for the Request for Proposals 22-02 Janitorial Maintenance Services Agreement.
- The department issued a Notice to Proceed to American Engineers, Inc. for the Dunwoody Bike Path Plan Proposal for Public Works.
- A Notice to Proceed was issued to CXT, Inc. for a Denali Double Flush Toilet Building for Parks and Recreation.
- A Notice to Proceed was issued to Blount Construction Company, Inc. for a Proposal for 4517 Dunwoody Club Drive project and a Proposal for New Peachtree Sidewalk Replacement project.
- The Finance staff finished up work on the 2021 audit with Mauldin & Jenkins.
- The Monthly Financial Report for May 2022 can be found at: <https://www.dunwoodyga.gov/Home/ShowDocument?id=2405>

Other Highlights:

- Finance submitted the Annual Financial Report to the Georgia Department of Audits and Accounts, as required by state law.
- The department submitted the annual reporting requirements to the Georgia Department of Community Affairs.
- Finance applied for the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting (COA) Program for Year ending December 31, 2021.
- Finance continued with data extraction with ADP for the transition of the payroll software systems. Paycom has been notified and working with Finance on the transition.

Upcoming Events:

- Finance will continue with the transition of payroll systems with the Human Resources department.
- Finance will begin work with Tyler Incode for the version upgrade to Ten; this will include data analysis and parallel platforms.

MUNICIPAL COURT

Workload/Activities:

- The department disposed of over 793 cases and reset 59 cases.
- The department prepared for and announced the Amnesty program for July and mailed over 400 letters.
- The department reappointed judges and two new judges took the oath of office.

CLERK

Workload/Activities:

- The City Clerk's Office processed 422 open records requests in the month of June.
- The City Clerk's Office processed 10 contracts in the month of May.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures for the following meetings that were held during the month of May:
 - ✓ 1 Art Commission
 - ✓ 1 Capital Committee

- ✓ 4 City Council
- ✓ 2 Development Authority
- ✓ 1 Economic Recovery Advisory Committee
- ✓ 1 Public Safety Working Group
- ✓ 1 Urban Redevelopment Agency meeting
- The department reviewed and approved the financial transactions and expenditures for the City Council and City Clerk's office for the month of June.

HUMAN RESOURCES

Upcoming Events:

- Human Resources and the Wellness Committee are planning biometric screenings, flu shots, and Angio screens for employees in the late summer/fall.

Other Highlights:

- The city filled seven positions: 4 Police Officers, 1 Accounting Manager, 1 Human Resources Generalist, and 1 Records Clerk.
- The City is recruiting for Police Officers, Police Service Representatives, Prisoner Transport Officer, Property and Evidence Tech, Deputy City Clerk, and Technology Manager. There are multiple candidates in the background phase and/or have conditional offers extended.
- Human Resources, Finance and Technology are continuing the implementation process with a new HRIS vendor.
- Human Resources is working with the City's benefits broker regarding benefits renewals in preparation for Open Enrollment.
- Human Resources and the Wellness Committee coordinated with the City's EAP for a presentation in June on Emotional Well-Being for Employees.
- Human Resources and the Wellness Committee sponsored an employee event in June for all staff to enjoy a healthy snack and some time for socialization with each other.
- Human Resources and the Wellness Committee created a Digital Detox wellness challenge for all staff.
- Human Resources managed report intake, contact tracing and recordkeeping for 12 COVID-19 positives and exposures.