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To: Members
Dunwoody City Council

From: Linda Nabers
Finance Director

Richard Platto
Assistant Finance Director

Re: CARES 2 Budget Amendment

Date: 24 October 2022

Action

Authorize the mayor, city manager, or designee to execute all documents necessary and proper to amend the CARES 2 Budget.

Summary

The CARES 2 Fund was established by City Council by using the original CARES money for police salaries, then taking that funding and establishing a self-contained fund. This funding, while technically General Fund funding, is meant to be used for the same purpose as the original CARES funding. Occasionally, budget amendments are necessary.

Details

This amendment covers the following costs:

- Finance/Accounting ARP – Decrease by (\$225,000). This contract position was established to add a dedicated resource for 3 years to assist Finance with the accounting for the ARP funding that the City received. However, this position is currently vacant, and once it is filled, ARP 2 budget can be utilized as the funding source.
- Al Fresco Grants – Decrease by (\$30,000). This will still leave a remaining budget of \$79,796.
- Entrepreneur Support – Decrease by (\$100,000). This will still leave a remaining budget of \$123,485.
- Business Retention Manager – Increase by \$225,000. On June 12, 2021, Council approved the conversion of this position from part-time to full-time for 3 years, ending 12/31/24.
- Dunwoody Edge City – Increase by \$30,000. On July 12, 2021, Council authorized this funding as the City’s matching portion of an ARC grant for the Edge City project. The total project cost is \$150,000, with \$120,000 coming from the ARC grant and \$30,000 of CARES 2 funding being the City match.

Lynn Deutsch Mayor
Eric Linton ICMA-CM City Manager
Sharon Lowery CMC City Clerk

Catherine Lautenbacher City Council Post 1
Rob Price City Council Post 2
Tom Lambert City Council Post 3

Stacey Harris City Council Post 4
Joe Seconder City Council Post 5
John Heneghan City Council Post 6



- Entrepreneur Hub Coordinator – Increase by \$100,000. This is a position that is charged by The Collaborative on the Planning and Zoning municipal contract, but is split between Community Development and Economic Development. This amount represents the funding for the Economic Development portion of the position, and will fund it for one-and-a-half years (July to December 2022 and January to December 2023).

Based on the above changes, the table below reflects the updated budget for CARES 2, as well as the remaining budget amount as of 10/24/22:

	Budget		Updated		
	as of		Budget	Actuals	
	10/24/2022	Changes	as of	as of	Remaining
	10/24/2022		10/24/2022	9/30/2022	
Revenue	5,275,356			5,275,356	5,275,356
Hazard Pay	140,228		140,228	140,228	-
Not-for-Profit Grants	635,000		635,000	635,000	-
City Supplies/Services	717,005		717,005	715,724	1,281
Business Retention Manager	-	225,000	225,000	225,000	-
Dunwoody Edge City *	-	30,000	30,000	15,459	14,541
Small Business Grants	1,878,123		1,878,123	1,878,123	-
AI Fresco Grants	150,000	(30,000)	120,000	40,204	79,796
Entrepreneur Support	250,000	(100,000)	150,000	26,515	123,485
Entrepreneur Hub Coordinator	-	100,000	100,000	-	100,000
Tourism Reopening	150,000		150,000	150,000	-
Brook Run Security Lights	800,000		800,000	784,200	15,800
Finance/Accounting ARP	225,000	(225,000)	-	-	-
Human Resources	295,000		295,000	295,000	-
Arts Seed Funding	35,000		35,000	-	35,000
Contingency	-		-	-	-
Expenses	5,275,356	-	5,275,356	4,905,453	369,903

* Note: Project is funded with a \$120,000 ARC Grant, and City match is \$30,000

Recommendation

Authorize the mayor, city manager, or designee to execute all documents necessary and proper to amend the CARES 2 Budget to accommodate the changes noted above.