



**City Manager  
Monthly Report  
Report Ending September 2, 2022**

## POLICE

### **Upcoming Events (September 1, 2022 – November 30, 2022)**

- Coffee With a Cop is scheduled for Tuesday, September 13<sup>th</sup> from 8-10am at the Chick-fil-A Perimeter, located at 4350 Ashford Dunwoody Road.
- On November 10, 2022, from 6-9pm, the Dunwoody Police Department will be participating in a panel discussion related to Sex Trafficking that will be held at Dunwoody United Methodist Church.
- On September 20<sup>th</sup> from 6:30-8pm, the department will host Death by Overdose, where staff will discuss this national epidemic. The class will be at City Hall.

### **Other Highlights:**

- Detectives participated in Operation Cross Country with the FBI, which is a national initiative combatting human trafficking. The department made 37 arrests, including three for Pimping. Several cases are being reviewed further for possible trafficking. In a national press release and video, the FBI highlighted the work of the Dunwoody Police Department.
- On August 4, 2022, Officers with CRT conducted a Distracted Driving Detail at Mount Vernon Road @ Chamblee Dunwoody Road, and 17 traffic citations were issued.

### **Workload/Activities:**

- Officers responded to a report of a Sexual Battery at Barnes & Noble. A male subject followed a female victim around the store. While she was standing in line, she felt something touch her buttocks.
- Officers responded to a report of an Aggravated Assault. The victim was being tailgated by the driver of another vehicle on I-285. The suspect fired one shot into the victim's vehicle. The suspect drove a silver Chevrolet SUV.
- Officers responded to a report of a Pedestrian Struck by Auto and Hit & Run. A pedestrian walking on the sidewalk walked across a driveway to a business. A vehicle exiting the driveway struck the pedestrian. The suspect stopped and checked on the pedestrian and then fled the scene. Officers were able to locate and charge the suspect.
- Officers received a License Plate Reader hit on a Wanted Person. The vehicle was located, and the suspect was arrested.

- Officers responded to a report of a Tree Down on Valley View Road. The tree had fallen across the road on power lines. Georgia Power responded to the scene.
- Officers responded to a Theft at Crunch Fitness. A suspect had stolen the victim's credit cards from a locker and used them at Walmart. The suspect was identified, and a warrant was secured for his arrest.
- Officers responded to a Person Dead call. Officers located the deceased 39-year-old victim on the back porch with no signs of foul play. Based on evidence at the scene, it appears the male may have overdosed.
- Officers responded to a report of Illegal Surveillance on a minor. The complainant's ex-boyfriend was arrested in Florida for traveling across state lines to have sex with a minor. The suspect asked the victim to wipe his computer and sell it. The victim looked on the computer and found videos of her 16-year-old niece changing in the bathroom of her apartment when the niece was visiting from out of town.
- Officers responded to a report of a Suspicious Vehicle on E. Kings Point Circle. A van was located parked at the location with obvious signs of being a stolen vehicle, although it had not been reported stolen as of this time. The vehicle was towed.
- Officers responded to an Aggravated Assault. The victim was visiting a friend at the sub-leased apartment when the lessee showed up. He demanded that they leave immediately and pointed a gun at them.
- Officers responded to a report of a Person Injured from a tree falling on Happy Hollow Road at Peeler Road. An elderly couple were driving when a tree fell on their vehicle. Minor injuries were reported.
- Officers responded to a report of a Tree Down on Brooke Farm Drive. The Public Works staff responded and removed the tree.
- Officers responded to a report of an Armed Robbery on Peachtree Industrial Boulevard. The victim was approached by two Hispanic males armed with a knife and robbed.
- Officers responded to a report of a Stolen Trailer from LaCota Apartments. An open trailer containing 18 rolls of roofing material was stolen.
- Officers responded to a report of a Theft at Crescent Jewelers. A black male suspect ran out of the store with four pairs of Cartier sunglasses valued at \$9,200.
- Officers responded to several reports of injured deer recently. Officers had to euthanize three different deer.
- Officers responded to a report of a Woman Covered in Blood in the parking lot of Dunwoody Crossing. Officers located the victim who stated she came back to

an apartment with the suspect. The victim stated the suspect made sexual advances and when she tried to leave the apartment, he began to punch her in the face. She attempted to flee the apartment through a window, but realized it was three stories up. The suspect pushed the victim through the window. Detectives are investigating.

- Officer responded to a report of an Armed Robbery in the parking lot of Perimeter Mall. The victim was walking through the parking lot when he was approached by a male with a ski mask on. The suspect pointed a handgun at the victim and demanded everything. The suspect then fled the scene.
- Officers responded to a report of Entering Auto at two different apartment complexes in the Perimeter area. Ten vehicles were broken into. A blue Nissan was a possible suspect vehicle.
- Officers responded to a report of a Theft at Zales. A male subject was looking at a \$12,000 worth of jewelry. The suspect fled on foot with the items.
- Officers responded to a report of a Missing Person. An elderly male disappeared from his home. Officers were able to locate the victim after a short search.
- Officers responded to a report of a Theft. The maintenance golf cart for The Carlyle at Dunwoody Apartments was stolen.
- Officers responded to a report of a Stalking. The victim received a notification that an Air Tag was nearby. Officers located an Air Tag attached to the break line of the victim's vehicle.
- Officers responded to a report of a Vehicle Crash on Peachtree Place Pkwy. The suspect vehicle struck the building, and the suspect left the scene. Officers located the suspect vehicle. The impaired driver had cocaine, crack cocaine, crystal meth, scales, crack pipes and a stolen firearm in his possession and was arrested.
- Officers received a License Plate Reader hit on a Wanted Person who was wanted for Sexual Assault, Child Molestation. Officers were able to locate the vehicle and arrest the suspect.
- Officers responded to a report of Shots Fired around Peachtree Industrial Boulevard. Witnesses stated they saw a group of Hispanic males fighting and one pulled out a gun and started shooting. Officers could not locate any suspects or victims.
- Officers responded to a Vehicle Crash into the garage of a house on Chestnut Landing. Officers located a vehicle with bullet holes in it. Officers spoke to a victim on foot who stated that Hispanic male suspects in another vehicle started shooting at them and they fled and crashed. A lookout was given on the suspect

vehicle and Chamblee Police Department got into a chase with it but lost it. The investigation continues.

- Officers responded to a report of a Fraud in Progress. The suspect was using a stolen credit card to put gas in his vehicle at the BP Gas Station on Chamblee Dunwoody Road. The suspect fled from Officers and was subsequently arrested.
- Officers responded to a report of a Tree Down on Vernon Oaks Drive. A large oak tree fell on a house. No injuries were reported.
- Officers responded to a report of Damage to Property at the Dunwoody Nature Center. Unknown suspects cut down and chopped up eight newly planted trees.
- Officers responded to a Medical Call at J. Alexanders where a person was choking and then went into cardiac arrest. Officers deployed an AED with no shock. CPR was performed until EMS arrived.
- Officers responded to a report of a Bear Sighting on N. Peachtree near Saffron Drive. Officers observed a bear climbing a tree.
- Officers responded to a Vehicle Crash on I-285 where a tractor trailer traveling westbound on I-285 at Chamblee Dunwoody Road struck the bridge and overturned blocking all lanes except one. Minor injuries were reported.
- Officers conducted a Traffic Stop around Dunwoody High School. A passenger jumped out of the car and fled and several schools in the area were temporarily locked down. The suspect was not located, however, a backpack containing over 1lb of marijuana and 600 pills was located.
- Officers received a License Plate Reader hit on a Stolen Auto. The vehicle was located and recovered in a parking lot.
- Officers received a License Plate Reader hit on a Stolen Auto. The parked vehicle was located and recovered.
- Officers responded to a report of a Burglary. After having an open house on his remodeled home, the victim discovered all his appliances were missing.
- Officers responded to a report of a Tree Down on Valley View. A large limb fell on power lines causing a temporary power outage.
- Officers responded to a Stolen Auto report at Tilly Mill at Womack. A vehicle had crashed, and the owner of the vehicle claimed it had been stolen from a bar in Roswell and he tracked it there. After some conversation, the suspect admitted he crashed it and was arrested for DUI.
- Officers responded to a report of a Simple Battery that occurred on the baseball field. The victim was attacked by four males after a game who took his \$35,000 Rolex and \$2,000 ring.

- Officers responded to a report of a Fraud. The victim received a call stating her son was arrested and had a \$250,000 bond. The victim was asked to pay \$13,000 to get him out of jail. The victim withdrew the money from the bank and gave it to a male who came to her house driving a Dodge Ram truck.
- Officers responded to a Vehicle Crash on I-285. There were 4 vehicles involved, one of which was a tractor trailer, in a crash on I-285 westbound underneath the Ashford Dunwoody Road bridge. There were several minor injuries, and the truck was fully engulfed in flames. Ashford Dunwoody Road and I-285 were both shut down in both directions for hours causing significant traffic congestion issues. Engineers with GDOT responded and all lanes were eventually reopened.
- Officers responded to a Damage to Property that occurred at the Dunwoody Nature Center. Unknown suspects sprayed graffiti on several objects at the park.

### PUBLIC WORKS

#### **Upcoming Events: (September 2022 – November 2022)**

- Spalding Drive detour between Dunwoody Road and Chamblee Dunwoody Road

#### **Major Projects:**

- Spalding at Chamblee Dunwoody Intersection- Construction 57 is completing the remaining punch list items.
- Spalding Storm Drain Upgrade- Astra Contracting is coordinating with Georgia Power to de-energize the power lines so trees can be cleared for the bore pit.
- Georgetown Gateway- The city's contractor completed curb and stormwater pipe on Chateau Drive. Georgia Power completed their relocation work. AT&T is finishing the relocation of their overhead lines north of Old Spring House Lane. Minor traffic delays will continue on Chamblee Dunwoody Road between 9 a.m. and 4 p.m.
- Winters Chapel Trail, Phase I- AT&T completed their relocation work which allowed the contractor to resume stormwater pipe installation. Minor traffic delays will occur on Winters Chapel Road on weekdays between 9 a.m. and 4 p.m.

- Chamblee Dunwoody at Womack Intersection- Wilson Construction completed the wall adjacent to the library and will begin backfilling behind the wall. The wall facing will be installed at later date. The contractor also installed 250 feet of stormwater pipe on Chamblee Dunwoody Road. Georgia Power will begin relocating the overhead power lines on Womack in September. Delays will occur at the intersection on weekdays between 9 a.m. and 4 p.m.



*Wall Construction on Womack Road*

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**Workload/Activities:**

- The department completed 8 stormwater work orders and 10 pavement repairs.
- The department completed the stormwater pipe lining on Redfield, Layfield Drive and Brandy Turk Way.

**PARKS**

**Upcoming Events: (October 1, 2022- December 31, 2022)**

- October 1<sup>st</sup>, Hispanic Heritage/Dunwoody Arts & Culture Month Celebration
- October 8<sup>th</sup>, Groovin’ on the Green Series Finale
- October 27<sup>th</sup>, Truck or Treat
- November 11<sup>th</sup>, Veterans Day Ceremony
- December 1<sup>st</sup>, Holiday Lights Opening Night

**Major Projects:**

- The overhaul of Parks and Partners Calendar will now include in-depth descriptions of Partner events. The programs are now listed on Civic Rec registration portal for further promotion.
- The department completed its trouble shooting on the Brook Run baseball scoreboards and found that control modules needed repair. The control modules have been sent to the manufacturer for repair.



- Wine Stroll vendors are currently being reviewed for approval with Atlanta Sport and Social Club. The event banners ordered and will be on display at five park locations starting September 2<sup>nd</sup> with music, food truck, and coffee cart vendors secured.

**Other Highlights:**

- The new programs are secured for Fall/Winter L.E.A.F include Babysitter Bootcamp, Pet CPR and First Aid, Adult Ballet and Hip Hop, and Kilometer Kids with Atlanta Track Club.
- The CXT bathroom for Waterford Park project contract signed and manufacturing and delivery of the building is scheduled for December. The department has subcontractors lined up for plumbing, electrical and pad installation.
- July's Groovin' on the Green makeup concert held August 19<sup>th</sup>, despite weather concerns, and saw a great crowd. Two concerts remain in the series.

**Workload/Activities:**

- The staff met with LMI Electric to replace timer at Pernoshal Park so lights will remain on in the evening. A quote was received for new LEDs at Dunwoody Library and Cultural Arts Center.
- The staff is planning for fall plantings and over seeding throughout parks system.
- The Dog Days of Summer photoshoot was well received and requests by pet owners to have a photoshoot for Halloween.

**COMMUNITY DEVELOPMENT**

**Recent and Upcoming Cases: (August 2022 – September 2022)**

- August 4<sup>th</sup>: The Zoning Board of Appeals reviewed 2 residential variance cases and approved both.
- August 9<sup>th</sup>: The application for a high-rise office building at 246 Perimeter Center Parkway was withdrawn.
- August 22<sup>nd</sup>: The City Council approved new requirements for residential gravel driveways.
- September 1<sup>st</sup>: The Zoning Board of Appeals will review 2 residential variance cases.



- September 13<sup>th</sup>: The Planning Commission will review a Rezoning / Special Land Use Permit application for a mixed-use project on the Grubb Properties site on Perimeter Center East.

**Major Projects:**

- The High Street development is continuing with the buildout.
- The construction continues at the Campus 244 project; a permit for the parking deck and hotel was issued and construction expected to begin soon.
- The work continues at Ashford Lane with the pedestrianized street section largely completed.
- The North Italia restaurant on Ashford Dunwoody Road opened.
- The work is underway for the remaining parcels at Perimeter Marketplace. A retail building and a gas station are under construction.

**Workload/Activities:**

- The department completed 687 building inspections.
- The staff conducted 137 code enforcement inspections, including 12 vacant properties. This resulted in 2 stop work orders, 17 warnings, and 7 citations.
- The code compliance division completed the monthly apartment sweep at Jefferson at the Perimeter, located at 4867 Ashford Dunwoody Road.
- The code compliance division identified 28 short-term rentals operated out of multi-family properties and violation notices were sent out to properties that could be identified. The division will continue to work with property managers.
- The code compliance division issued 3 citations to local businesses who failed to obtain a city alcohol license.
- The staff is completing the one-year review of the sign code. Text amendments with proposed fixes will go to the Planning Commission and the City Council in the next few months.
- The staff presented alcohol permitting options to the City Council to support experiential businesses.
- The staff completed 50 erosion control inspections and issued 1 stop work order and 3 citations.
- The department received 152 permit applications and issued 118 permits.

**ECONOMIC DEVELOPMENT**

**Upcoming Events: (August 29, 2022 – October 31, 2022)**

- August 29<sup>th</sup>, Urban Redevelopment Agency Meeting
- September 6<sup>th</sup>, Dunwoody Art Commission Meeting
- September 15<sup>th</sup>, Dunwoody Development Authority Meeting
- October 4<sup>th</sup>, Dunwoody Art Commission Meeting

**Major Projects:**

- Edge City 2.0 planning process to create a shared economic vision for the Perimeter Dunwoody commercial market
  - September 22<sup>nd</sup>, Stakeholder Advisory Council Meeting
  - October 20<sup>th</sup>, Public Open House
- Entrepreneurship and Innovation Strategy – The Economic Development Department is implementing a long-term strategy to support entrepreneurs and the innovation economy.
  - The city announced a strategic partnership with TiE Atlanta, one of the region’s oldest entrepreneur support organizations to bring more entrepreneur programing to Dunwoody.
  - In discussions with UGA’s Small Business Development Center to partner on entrepreneur education.
  - In discussions with the Technology Association of Georgia to offer networking events in Perimeter.
- The department is working with the Dunwoody Development Authority, Discover Dunwoody, and the City of Dunwoody to identify long-term funding for Experience-making activities throughout the City.

**Other Highlights:**

- Economic Activity –
  - Heyday Ribbon Cutting
  - Chicken Salad Chick Ribbon Cutting
  - North Italia Ribbon Cutting
  - Academy Sports and Outdoors Ribbon Cutting

**Workload/Activities:**

- The department conducted 87 business retention calls.
- The department conducted 26 business recruitment calls.

**INFORMATION TECHNOLOGY**

**Upcoming Events: (September-October 2022)**

- The upgrade to Incode 10 project step one scheduled to begin migration on September 14<sup>th</sup>.
- Zero Trust rollout – project planning
- Netmotion upgrade – project planning
- Comcast upgrade to fiber – installation in progress
- Server Room Clean up and Updates – in progress

**Major Projects:**

- The IT Policy and Support Documentation is currently on hold.
- Sharepoint Configuration – project planning
- OneDrive – project planning
- The New Parks Office Tech Configuration has been scheduled.
- Cyber Security ARPA updates – project in progress

**Workload/Activities:**

- The department has 554 helpdesk tickets opened this period.
- The department closed 564 helpdesk tickets during this period.
- The department hosted 15 zoom meetings.

**Future Projects:**

- Network and Power Redundancy
- User and System Audits
- System Upgrades
- Intune

**MARKETING / COMMUNICATIONS**

**Upcoming:**

- Developing communications plan for GDOT's I-285 lane closures
- Rolling out welcome packets for new residents – final touches

**Highlights:**

- Writing and designing Fall 2022 Dunwoody Digest
- Design of ads, flyers and posters for Hispanic Latino Heritage Celebration
- Come on In! videos: Heyday, Backpack Buddies, Chicken Salad Chick, Dunwoody Direct Care, North Italia
- Police videos: See & Be Seen tips, National Night Out



**Workload/Activities:**

- Graphics: Household Hazardous Waste event, What's New – Dr. Taylor, September calendar ad for Crier & Reporter
- Press releases: Household Hazardous Waste event, Front Yard Trees
- "Inside Dunwoody" by City Manager Eric Linton: September newsletter focused on the police department's co-responder program
- Created and shared D-news: [Aug. 5](#), [Aug. 12](#), [Aug. 19](#), [Aug. 26](#); Dunwoody Ambassadors newsletter: [August update](#)
- The department updated police recruitment materials.
- The department worked with Community Development on gravel driveway messaging.
- The staff designed and coordinated postcard mailing to three neighborhoods for Trails Update meetings.

**August 2022 stats:**

- The department issued 2 press releases, received 7 media inquiries, [Dunwoody stories link](#)
- The department produced 7 videos for social media: 20K total views (Chicken Salad Chick was most popular); 2 Council meetings – 853 total Facebook views

- Top posts: (Facebook) Kingsley Painted Picnic Tables; (Twitter) DPD – Operation Cross Country; (Instagram) Chicken Salad Chick ribbon-cutting

## FINANCE

### Major Projects:

- Posted Informal Written Quotes 22-15 for Security Incident Event Management Operations Center SOC Solution.
- The department didn't receive any bids on the Request for Quotes 22-05 the Jett Ferry Road Streetscape Plan.
- The department received five bid responses to the Request for Quotes 22-06 Design of Corridor Improvements on Chamblee Dunwoody between Peeler Road and Vermack Road.
- Notice of Intent to Award on the Request for Quotes 22-04 On-Call Grass & Weed Cutting on Private Lot-Nuisance Abatement & Public-Owned Small Lot issued to Grand Landscape, LLC.
- Notice of Intent to Award for Request for Proposals 22-04 For Consultant Services Study of the Police Department was issued to BerryDunn McNeil & Parker, LLC.
- Notice of Intent to Award for Invitation to Bid 22-04 Dunwoody Road Sidewalk Improvements was issued to Sol Construction, LLC.
- Notice to Proceed for Solicitation of Quotes 22-01 On-Call Stormwater Engineering & Design Services was issued to Tetra Tech, Inc.
- Notice to Proceed for Solicitation of Quotes 22-01 On-Call Stormwater Engineering & Design Services was issued to Pond and Company.
- The Monthly Financial Report for June 2022 can be found at:  
<https://www.dunwoodyga.gov/Home/ShowDocument?id=2461>

### Other Highlights:

- The department is working on Operating and Capital Budgets for 2023.
- The training and conversion with Information Technology Department on Tyler Incode 10 continues.

### Upcoming Events:

- Finance is continuing work with Tyler Incode for the version upgrade to Ten; this will include data analysis and parallel platforms and review of current chart of accounts. The planned Go LIVE date is September 19<sup>th</sup>.

### MUNICIPAL COURT

#### **Workload/Activities:**

- Disposed of over 511 cases reset 31 cases
- Disposed of 50 cases in failure to appear statue and with active warrants.
- The department collected \$12,493.00 in outstanding fines and fees.

### CLERK

#### **Other Highlights:**

- Ongoing Training of the Deputy City Clerk

#### **Workload/Activities:**

- The department processed 426 open records requests in the month of August.
- The department processed 9 contracts in the month of August.
- The department prepared all agendas, summaries, minutes, and associated procedures for the following meetings that were held during the month of August:
  - ✓ One Art Commission
  - ✓ One Audit Committee
  - ✓ Two City Council
  - ✓ One Public Facilities Authority
  - ✓ Two Urban Redevelopment Agency
- Review and approve financial transactions and expenditures for the City Council and City Clerk's office for the month of August.

### HUMAN RESOURCES

#### **Upcoming Events:**

- Human Resources and the Wellness Committee are planning flu shots and angioscreens for employees this fall.

**Other Highlights:**

- The city filled the Technology Manager position.
- Human Resources is coordinating with the Police Department on the promotional process for the Sergeant position.
- Human Resources is working with the City's benefits broker regarding benefits renewals in preparation for Open Enrollment.
- Human Resources and the City's retirement committee communicated a new financial planning program for City employees.
- Human Resources and the Wellness Committee sponsored biometric screenings for all City employees.