



4800 Ashford Dunwoody Road  
Dunwoody, Georgia 30338  
dunwoodyga.gov | 678.382.6700

**MEMORANDUM**

**To:** Mayor and City Council  
**From:** Allegra DeNooyer, Planner  
**Date:** September 19, 2022  
**Subject:** Approval of the application for the EPD Recycling, Waste Reduction, and Diversion Grant.

**ITEM DESCRIPTION**

This item presents the application that Community Development staff proposes to submit for the EPD Recycling, Waste Reduction, and Diversion Grant. The two-year pilot program will provide residents with free compost bins and education around proper composting techniques. The Community Development Department will use \$1,000 out of the line item for food in its existing budget to procure refreshments to support the educational component. The \$15,000 requested grant funds will come in the form of reimbursement for purchases by the City. Should the City Council approve the application, the staff will work with the City of Sandy Springs to submit a joint application by September 30<sup>th</sup>.

**DISCUSSION**

Food waste, also known as organic waste, equates to 12% percent (over 80,000 tons) of the solid waste sent to Georgia landfills each year, with 48% coming from the greater Atlanta area. The attached application provides details regarding an option to divert Dunwoody residential food waste from landfills and avoid additional production of methane gas and air pollution.

**ATTACHMENTS**

EPD Recycling, Waste Reduction, and Diversion Grant application  
Resolution

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF DUNWOODY,  
GEORGIA APPROVING THE APPLICATION FOR THE RECYCLING, WASTE REDUCTION,  
AND DIVERSION GRANT**

**WHEREAS,** the Georgia Environmental Protection Division (EPD) is providing the Recycling, Waste Reduction, and Diversion (RWD) Grant as part of the Solid Waste Trust Fund (SWTF) Grant Program; and

**WHEREAS,** the RWD Grant will provide financial support for projects in Georgia to reduce solid waste and encourage innovation; and

**WHEREAS,** the City of Dunwoody strives to make Dunwoody a leader in environmentally sustainable policies and initiatives that lead to a better quality of life for its citizens; and

**WHEREAS,** providing compost bins to Dunwoody residents would lead to reducing greenhouse gas emissions and stormwater pollution, increasing water infiltration of the soil, preventing diseases and pests, and saving money on watering and fertilizing lawns and gardens; and

**WHEREAS,** purchasing compost bins through receiving funds from the RWD grant would improve the quality of life for Dunwoody residents and reduce solid waste.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council for the City of Dunwoody that the City of Dunwoody shall apply for the Recycling, Waste Reduction, and Diversion Grant.

**SO RESOLVED AND EFFECTIVE** this the 19<sup>th</sup> day of September 2022.

Approved:

\_\_\_\_\_  
Lynn P. Deutsch, Mayor

Attest:

\_\_\_\_\_  
Sharon Lowery, City Clerk

## **Georgia EPD – Recycling, Waste Reduction, and Diversion Grant**

### **Cover Sheet:**

**Project Title:** Sandy Springs and Dunwoody Compost Pilot Program

**Local Government Entity:** City of Sandy Springs, City of Dunwoody

**Primary Contact:** Catherine Mercier-Baggett, Sustainability Manager for the City of Sandy Springs

**Secondary Contact:** Richard McLeod, Community Development Director for the City of Dunwoody

**Brief Project Description:** The City of Dunwoody will purchase 200 backyard compost bins to be distributed for free to residents over the two-year term of the project. In order to receive a bin, participants will be required to attend a food waste and composting workshop of Dunwoody's Sustainability Speaker's Series. The City of Dunwoody, the City of Sandy Springs, and community partners will work together to develop educational materials, such as pamphlets on how to properly compost and how to reduce food waste, to distribute to program participants.

**Project Start Date:** March 2023

**Project End Date:** March 2025

**Grant Amount Requested:** Dunwoody: \$15,000

**Match Amount:** Dunwoody: \$1,000

## Project Narrative:

### 1. Project Need and Purposes

a. The City of Dunwoody has identified the following needs and problems:

i. Food Waste:

Each year, food residuals make up 12% of the landfill waste, equating to over 800,000 tons of food waste that ends up in Georgia landfills.<sup>1</sup> The City of Dunwoody's municipal waste is managed by the DeKalb County Sanitation Division. DeKalb County has a single landfill (Seminole Road Landfill) that services a population of 757,000 and over 328,000 households.<sup>2</sup> The diversion of organic waste from the landfill can save valuable financial resources and time, as well as space within the landfill, for the county. Additionally, some of the food wasted in landfills makes for great compost – like fruits, vegetables, dairy, and eggs.

ii. Greenhouse Gas Emissions:

Municipal solid waste is the third largest source of methane gas emissions in the world. Every 100 pounds of food wasted produces 8.3 pounds of methane in our atmosphere. Over the last 20 years, methane gas has become 80 times more hazardous than CO<sub>2</sub>.<sup>3</sup> By diverting food waste with a residential composting program, we can reduce the amount of greenhouse gas emitted and provide residents with a better quality of life.

iii. Composting and Soil Conservation:

Through the residential composting program, Dunwoody residents will be able to turn food and yard waste into usable compost for their backyards and home gardens. The use of compost can prevent diseases and pests, increase water

infiltration of the soil, and decrease stormwater pollution by reducing the use of fertilizers and pesticides. Program participants will also save money on watering and fertilizing their lawns and gardens through the use of their backyard compost bins.

b. The City of Dunwoody and the City of Sandy Springs propose a project to provide residents of both cities with compost bins and education around proper composting techniques. The population of Dunwoody is approximately 50,000 people and there are slightly over 20,000 households. The proposed project will distribute 200 compost bins to Dunwoody residents, which is 1% of the households in the city.

c. Dunwoody's solid waste management and recycling is managed by DeKalb County. Additionally, the City of Dunwoody regularly provides household hazardous waste and electronic waste recycling events. These events are free to Dunwoody residents and held throughout the year. Over the past two years, these recycling events have collected over 60 tons of household hazardous waste and electronic waste from over 1,800 residents.

## 2. Project Objectives

a. Identify Objectives and “Specific, Measurable, Attainable, Relevant, and time-bound (SMART)” Goals for the project.

- i. Specific: The City of Dunwoody will purchase 200 backyard compost bins to be distributed to residents over the two-year term of the project. In order to receive a bin, participants will be required to attend a food waste and composting workshop of Dunwoody’s Sustainability Speaker Series. The Sustainability Speaker Series will include partnerships with the University of Georgia’s Extension Office, the DeKalb County Master Gardeners, and Keep DeKalb Beautiful. The City of Dunwoody, the City of Sandy Springs, and community partners will work together to develop educational materials, such as pamphlets on how to properly compost and how to reduce food waste, to distribute to program participants.
- ii. Measurable: A questionnaire/survey will be sent to program participants on a semi-annual basis (every 6 months) to collect data regarding the quantity of food waste deposited in the bins and the use of the compost.
- iii. Attainable: We have acquired three quotes for the compost bins to ensure we have an accurate budget. The request for 200 compost bins will allow us to test the demand for residential composting in the City of Dunwoody. The projected need for compost bins is based on the number of program participants for our Front Yard Tree Planting Program with Trees Atlanta and the attendance from our recycling events. We have also developed a timeline that is attainable once the grant is approved. We are also ensuring that our backyard composting program is sustainable in the future by providing bins that do not need to be returned unless requested.

- iv. Relevant: The goals within the backyard composting program is relevant to those of DeKalb County's Solid Waste Management Plan and Dunwoody's 2021 Sustainability Plan. Dunwoody's Sustainability Plan aims to "Make Dunwoody a leader in environmentally sustainable policies and initiatives that lead to a better quality of life for its citizens;" "increase recycling infrastructure, make recycling options available to all residents and businesses, offer education to minimize 'wish-cycling,' and support and encourage recycling or proper disposal of hard-to-recycle items;" and "offer education on waste reduction and recycling to its citizens, businesses, and staff members." Our proposed project supports these endeavors.
- v. Time Bound: We plan on sticking to a realistic timeline by meeting with project partners to coordinate education and outreach efforts in January 2023 and ordering compost bins in February 2023. The Sustainability Speaker Series and the distribution of bins will start in March 2023 and last until March 2025. The educational material will be distributed and advertised throughout the program as well.

b. Describe the quantifiable metrics that will be used to evaluate the project's impact on recycling, waste reduction, and/or diverting recoverable materials from the solid waste stream. Describe your project evaluation process.

- a. A questionnaire/survey will be sent to program participants on a semi-annual basis (every 6 months) to collect data regarding the quantity of food waste deposited in the bins and the use of the compost. We plan to quantify the data collected by asking participants how often they fill their compost bin. From there, we can use the average volume of the compost bin, 80 gallons, to estimate how many gallons of food waste

have been collected. For example, if each participant fills the bin once per year, 32,000 gallons of food waste would be collected during the program.



### 3. Project Implementation and Timeline

- a. The City of Dunwoody will purchase 200 backyard compost bins to be distributed to residents over the two-year term of the project. In order to receive a bin, participants will be encouraged to attend a food waste and composting workshop of Dunwoody’s Sustainability Speaker Series. The Sustainability Speaker Series will include partnerships with the University of Georgia’s Extension Office, the DeKalb County Master Gardeners, and Keep DeKalb Beautiful. The City of Dunwoody, the City of Sandy Springs, and community partners will work together to develop educational materials, such as pamphlets on how to properly compost and how to reduce food waste, to distribute to program participants. Throughout the program, the pamphlets will be distributed at our annual recycling events and advertised on the City’s website. We will also partner with the Dunwoody Community Garden and Orchard to distribute the pamphlets at their events and among community garden members.

Project start, milestone, and completion dates

Grant Acceptance by City Council	January/February 2023
Development of educational material	February 2023
Coordination of Sustainability Speaker Series	February 2023
Program Marketing	March 2023 – June 2024
Program Kick Off	March/April 2023
Distribution of Backyard Bins	March 2023 – June 2024
Hosting Sustainability Speaker Series	March 2023 – December 2024
Program Evaluation: Ongoing Data Collection and Analysis	September 2023, March 2024, September 2024, March 2025
Recommendation of continuation of Program to City Council	September 2024

#### 4. Project Metrics and Evaluation

- a. Identify the metrics that will be used to measure project success.
  - a. Number of backyard bins distributed
  - b. Pounds (or other measure unit) of organic waste diverted from landfill
  - c. Pounds (or other measure unit) of compost produced
- b. Describe how those metrics will demonstrate that the project is likely to result in increased recycling, diversion of waste from landfills, and/or waste reduction. Examples include weight or volume of materials diverted from the solid waste stream.
  - i. These measurements will allow us to quantify the total amount/weight of food waste being diverted from the DeKalb County Seminole landfill.

**Bonus Points:**

1. Describe coordination with other local governments (if the project is regional or multi-jurisdictional involving two or more local governments) Indicate who the lead is (if not the applicant).

- a. The City of Dunwoody will be submitting a joint application with the City of Sandy Springs. Considering the size of Sandy Springs' project, they will be submitting as lead applicant.

2. Identify how the project is consistent with the local or regional solid waste management plan or other recycling, waste reduction, and/or diversion projects and activities.

- b. The DeKalb County Solid Waste Management Plan mentions plans to reduce solid waste deposits into the landfill by implementing new recycling and composting programs. Yard waste is collected curbside and recycled into compost at their Seminole Road Landfill. The compost is available for pickup for free, but there is a cost associated with delivery. The reduction of residential waste can help the county save on cost and space in the landfill.

3. Describe the applicant's "Buy recycled" ordinances, policies, practices or procedures

- c. The City of Dunwoody's purchasing policy was adopted in October 2014 to ensure that the "City procure Goods and Services which contain, whenever practicable, the highest percentage of post-consumer recovered material, the highest percentage of total recovered material available in the marketplace, and reduce waste in the manufacture and use of products and packaging purchased by the City."

4. Describe any additional environmental benefits of the project such as water conservation, emissions reduction, and energy conservation.

- d. Food Waste: Each year, food residuals make up 12% of the landfill waste, equating to over 800,000 tons of food waste that ends up in Georgia landfills.<sup>1</sup> The City of Dunwoody's municipal waste is managed by the DeKalb County Sanitation Division. DeKalb County has

a single landfill (Seminole Road Landfill) that services a population of 757,000 and over 328,000 households.<sup>2</sup> The diversion of organic waste from the landfill can save valuable financial resources and time, as well as space within the landfill, for the county. Additionally, some of the food wasted in landfills makes for great compost – like fruits, vegetables, dairy, and eggs.

- e. Greenhouse Gas Emissions: Municipal solid waste is the third largest source of methane gas emissions in the world. Every 100 pounds of food wasted produces 8.3 pounds of methane in our atmosphere. Over the last 20 years, methane gas has become 80 times more hazardous than CO<sub>2</sub>.<sup>3</sup> By diverting food waste with a residential composting program, we can reduce the amount of greenhouse gas emitted and provide residents with a better quality of life.
- f. Composting and Soil Conservation: Through the residential composting program, Dunwoody residents will be able to turn food and yard waste into usable compost for their backyards and home gardens. The use of compost can prevent diseases and pests, increase water infiltration of the soil, and decrease stormwater pollution by reducing the use of fertilizers and pesticides. Program participants will also save money on watering and fertilizing their lawns and gardens through the use of their backyard compost bins.

#### 5. Participation in the Georgia Municipal Measurement Program.

- g. The City of Sandy Springs is a participant in the MMP program.

## Budget Narrative:

### 1. Budget Amount

The City of Dunwoody is requesting a total of \$15,000. The Community Development Department will use \$1,000 out of its existing budget as a match to procure refreshments to support the educational component.

### 2. Cost Effectiveness and Project Longevity

a. Describe how the funds will be spent.

- i. We acquired several quotes from vendors who provided residential compost bins. The average cost of a single bin was \$50 and we plan to purchase 200 bins for the two year project period, resulting in a total purchase cost of \$10,000, including shipping costs. \$4,000 will be budgeted for storage. Given the limited amount of facility space and storage owned by the City of Dunwoody, we acquired quotes from several local storage facilities in the area. Considering the size and number of bins, the recommended storage size was 10x20, which would cost approximately \$4,000. This storage room will protect the bins from potential theft and damage. The remaining \$1,000 will be spent on education and outreach materials to cover any printing and advertising costs.

b. Describe the cost-effectiveness of the project.

- ii. The cost effectiveness of this program can provide savings for DeKalb County and Dunwoody residents. Georgia residents waste \$1500 of food per year, equating to an annual monetary waste of \$1.9 billion per year for the entire state. This program will also provide DeKalb County Sanitation with operation cost savings by reducing the amount the residential waste collected and deposited in the Seminole Road Landfill.

c. Describe how the project and its benefits are likely to be perpetuated after RWD Grant funds have been expended without additional funding from the State.

- iii. The compost bins will be provided to residents permanently, so residents can continue to use them and reap their benefits after the two-year project is finished. The project will also provide information about the demand for residential composting and based on this data, the city can evaluate future funding.

**Budget**

Item #	Description	Grant Funds Requested	Match Contribution	Anticipated Expenditure Date	Subtotal
1	Compost Bins: (\$50/bin x 200 bins)	\$10,000		Q1 2023	\$10,000
2	Educational/Outreach Material (Brochures/Pamphlets)	\$1000		Q2 2023 – Q4 2024	\$1,000
3	Refreshments for Educational workshop		\$1000	Q2 2023 – Q4 2024	\$1,000
4	Storage	\$4000		Q1 2023	\$4,000
				<u>Total</u>	<u>\$16,000</u> (\$15,000 requested, \$1,000 match)

## SECTION FIVE: Supporting Materials

1. Letter of Commitment
2. Quotes for Compost Bins
3. Quotes for Storage Space

### Sources:

1. Williams, Bethany. "FOOD WASTE & COMPOSTING IN GEORGIA." *Science Lookup*, 25 June 2021, <https://sciencelookup.org/knowledge-base1/food-waste-composting-in-georgia/>.
2. "U.S. Census Bureau Quickfacts: DeKalb County, Georgia." *United States Census Bureau*, <https://www.census.gov/quickfacts/dekalbcountygeorgia>.
3. "What's the Deal with Food Waste and Climate Change?" *Food Forward*, 22 Apr. 2021, <https://foodforward.org/food-waste/whats-the-deal-with-food-waste-and-climate-change/#:~:text=On%20average%2C%2022%25%20of%20landfill,which%20creates%20very%20little%20methane>.

## Dunwoody Compost Bin Quotes & Specs



Vendor:	EnviroWorld
Model Name	Free Garden Earth
Specs:	
Volume	82 gallons
Height	33
Width	31
Price (Per Unit of 200)	\$49.80
Special features	<ul style="list-style-type: none"> <li>• Twisting lid for ventilation control</li> <li>• Instructions available online</li> </ul>
Harvest Time	8 – 12 weeks





Vendor:	Exaco
Model Name	Eco Master 300
Specs:	
Volume	80 gallons
Height	35
Width	24
Price (Per Unit of 200)	\$48
Special features	<ul style="list-style-type: none"> <li>• Collapsible for easy storage</li> <li>• <a href="#">Assembly Video</a></li> </ul>
Harvest Time	8 – 12 weeks



Vendor:	Orbis
Model Name	Earth Machine
Specs:	
Volume	80 gallons
Height	33
Width	33
Price (Per Unit of 200)	\$48
Special features	<ul style="list-style-type: none"> <li>• Twisting Lid for ventilation</li> </ul>
Harvest Time	8 – 12 weeks



### QUOTATION

Date August 29, 2022

Quotation #:

Customer I.D.:

*Quotation is valid for 60 days from date stated above.*

REQUEST FOR QUOTATION for Delivery to:	
Name:	Ashley Overton
Company:	City of Dunwoody
Address:	4800 Ashford Dunwoody Road
City:	Dunwoody
State:	Gerogia
Zip:	30338
Phone	678.382.6805
Fax:	
E-Mail:	<a href="mailto:ashley.overton@dunwoodyga.gov">ashley.overton@dunwoodyga.gov</a>

Sales Rep	P.O. #	Ship Date	Ship Via	F.O.B	Terms
Basil Thompson					

Qty.	Description	Total Unit Price	Line Total
200	FreeGarden™ Compost Bins	\$49.80	\$9,960.00
	Shipping Total	<b>Total</b>	<b>\$9,960.00</b>

Notes: Shipping included.

*Please circle the quantity you wish to purchase, sign and date this form and please return to your local contact listed below.*

\_\_\_\_\_  
Buyer's Signature

\_\_\_\_\_  
Date

**Basil Thompson, Sales Representative | 390 Deerhurst Drive L6T 5H9 | 905-792-1133 | solutions@enviroworld.ca**

Yeah, before we can proceed with our composting program. I have to acquired 3 quotes. From there our council will select the preferred quote.

**Ashley Overton**

Sustainability Planner

Entrepreneurship Hub Coordinator

**From:** Andrew Cook <andrew@exaco.com>**Sent:** Monday, August 29, 2022 4:07 PM**To:** Ashley Overton <ashley.overton@dunwoodyga.gov>**Subject:** Re: Exaco Compost Bins - Bulk order for a City

Caution: External Message

Ashley,

I did not expect another reaction – which is why the ECO master 300 and 450 are our best selling volume compost bins.

- 1) ECO master 300 – your price delivered: \$47.99
- 2) ECO Master 450 – your delivered price: \$54.99

Regards,

R. Andrew Cook  
V. P. Sales & Marketing

<http://www.exaco.com>

Exaco®  
10203 Metropolitan Drive  
Austin, TX 78758-4944

Cell: 512-413-4200  
Office: 512-407-8500 ext. 705  
Or 877-760-8500  
Fax 512-407-8554

**Trade Shows:**  
**MJBizCon: Nov 12-19 2022, Booth 4250, Las Vegas**

Established in NYC Dec. 1985 - Women's Business Enterprise (WBE) #234976

>From the president: "It's my objective for EXACO to provide high quality products and services, and to continue to create jobs for adults with mental Disabilities at VRC Industries, part of Austin State School."

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**From:** Ashley Overton <[ashley.overton@dunwoodyga.gov](mailto:ashley.overton@dunwoodyga.gov)>  
**Date:** Monday, August 29, 2022 at 14:55  
**To:** Andrew Cook <[andrew@exaco.com](mailto:andrew@exaco.com)>  
**Subject:** RE: Exaco Compost Bins - Bulk order for a City

Andrew,

Thank you for your response. The initial quotes are outside our budget. However upon reviewing your price list, may you provide a quote for the Eco Master 300?

Thank you,

**Ashley Overton**  
Sustainability Planner  
Entrepreneurship Hub Coordinator

**From:** Andrew Cook <[andrew@exaco.com](mailto:andrew@exaco.com)>  
**Sent:** Monday, August 29, 2022 3:35 PM  
**To:** Ashley Overton <[ashley.overton@dunwoodyga.gov](mailto:ashley.overton@dunwoodyga.gov)>  
**Subject:** FW: Exaco Compost Bins - Bulk order for a City

Caution: External Message

Ashley,

Thank you for thinking of us with respect to a possible source for compost bins. However, you are not exactly asking to get quotes for the most affordable units. On the contrary you have expensive taste.

- 1) AeroQuick 77 – is made in Austria and its walls are 5 mm thick – these units are designed to last 15+ years in just about any climate. Regular wholesale is \$139.98 – the best I can do for 200 units is \$119.98 (delivered).
- 2) The Aerobin 400 – is absolutely the best compost bin in the world for consumers – fully insulated (weather proof), with a patented “lung” and requires NO turning and even better come with a reservoir to collect the leachate – which diluted 10 to 1 – makes in to great “compost tea” . But, these units are 75 lbs. of materials and made using \$1,000,000 worth of molds. As such our current wholesale price is: \$299.98 – the best I can offer you for a truck load about 200 units is: \$269.98.

I have attached our full product list in which you will find a dozen different compost bins.

Regards,

R. Andrew Cook  
V. P. Sales & Marketing

<http://www.exaco.com>



Powered by Menasha Corporation

ORBIS Corporation  
 1055 Corporate Center Drive  
 Oconomowoc, WI 53066-0389  
 Ph: 800-999-8683 Fax: 800-999-4211  
[www.orbiscorporation.com](http://www.orbiscorporation.com)

QUOTATION

OUR QUOTE NUMBER	QUOTE DATE
391149.0	08/18/2022
PLEASE REFER TO ABOVE QUOTE NUMBER ON ANY INQUIRIES OR CORRESPONDENCE	

Expiration Date: 09/17/2022, subject to the Additional Terms of Sale below.

THIS QUOTE PROVIDED FOR:	SHIPPING INFO:	PURCHASING TERMS:
CITY OF DUNWOODY, GA 4800 ASHFORD DUNWOODY ROAD DUNWOODY, GA 30338, US  Ashley Overton ashley.overton@dunwoodyga.gov	CITY OF DUNWOODY, GA 4800 ASHFORD DUNWOODY ROAD DUNWOODY, GA 30338, US	<b>Payment Terms:</b> TERMS PENDING APPROVAL <b>Freight Terms:</b> DDP Destination City (Duty Paid) <b>Currency:</b> USD <b>Importer of Record:</b> ORBIS  <i>ORBIS' standard payment terms are NET 30 calendar days from the date of invoice, without offset or deduction</i>
SALES CONTACT	TO ORDER	
Art McKenzie P: (416) 745-7107 art.mckenzie@orbiscorporation.com	Questions? Contact Customer Support at 800-558-9563 (USA) Please provide your email address to receive an order acknowledgement and shipping details.  ** Contact Sales or Customer Support for current lead times **	

LIFTGATE NEEDED FOR DELIVERY

Line	Product/Description	Shipping Point	UOM	Qty	Net	Extd
1	1102733 ENVIRONMENTAL - 80 GALLON EARTH MACHINE - COMPOSTER - ASSEMBLY, NPL300 Color 1: BLACK Material: POLYETHYLENE-Z Features 1: PACK: 20/WOOD PALLET Features 2: TRILINGUAL MANUAL	REXDALE, ON M9V 3Y6	EA	100	\$47.34	\$4,734.00

Total: \$4,734.00

Terms and Conditions of Sale:

This transaction will be governed exclusively by ORBIS' Terms and Conditions of Sale, accessible at: <https://www.orbiscorporation.com/tandcsale>, which are incorporated herein by reference.

Additional Terms of Sale:

- (1) For Products made primarily of plastic, the offer contained in this quotation will expire upon the earlier of (a) the expiration date set forth above, (b) thirty (30) calendar days from the date of this quotation, (c) the date that the per pound price, as reported by Chemical Data, of the applicable raw material necessary to produce the Products increases by \$0.05 USD or more as compared to the price for such raw material on the date of this quotation, and (d) the date of written revocation of this quotation by ORBIS.
- (2) For Products made primarily of metal, the offer contained in this quotation will expire upon the earlier of (a) the expiration date set forth above, (b) fifteen (15) calendar days from the date of this quotation, (c) the date that the per pound price, as reported by SteelBenchmarker™, of the applicable raw material necessary to produce the Products increases by five percent (5%) or more as compared to the price for such raw material on the date of this quotation, and (d) the date of written revocation of this quotation by ORBIS.
- (3) For all other Products, the offer contained in this quotation will expire upon the earlier of (a) the expiration date set forth above, (b) thirty (30) calendar days from the date of this quotation, and (c) the date of written revocation of this quotation by ORBIS.
- (4) Purchaser shall be responsible for all freight and transportation charges resulting from Purchaser-requested consolidation of Product at a single facility.
- (5) Purchaser shall include the following information on any orders issued pursuant to this Quotation: Ship-to address, Freight terms and preferred carrier, Sales tax status, Payment terms, Payment currency, Product color, Option information (for example): Hot stamp - color, location, text, Label - color, location, text, Cardholder - size, location, Placard - size, location, ID Plate - size, location, text.
- (6) Any orders placed by Purchaser that are not in same format as this quotation or missing critical information may result in delay in processing said order, including QUANTITY, PRICE AND PRODUCT.
- (7) ORBIS will assess a storage fee in the amount of \$30 per skid per month for all shipments that are not picked up within 14 days of the ship date provided by ORBIS.
- (8) When Purchaser uses its preferred transportation provider and pays freight charges directly to said transportation provider for shipments that will be leaving the United States of America, or when Purchaser appoints a freight forwarder as their U.S. agent to "route" or facilitate an export from the United States of America, Purchaser shall provide ORBIS a Letter of Acknowledgement (LOA) signed by Purchaser wherein Purchaser assumes export responsibilities. Reference: CFR Title 15 Sec 30.3 (<https://www.govinfo.gov/content/pkg/CFR-2011-title15-vol1/pdf/CFR-2011-title15-vol1-sec30-3.pdf>). Purchaser must email ORBIS a copy of the applicable LOA to ORBIS.Compliance@orbiscorporation.com along with the freight forwarder's contact information. ORBIS will provide the data elements required for filing of the Electronic Export Information. Purchaser shall provide a copy of the EEI / ITN filing along with the carrier transportation bill (airway, truck or ocean bill of lading) or instruct the U.S. agent / freight forwarder to provide same to ORBIS. Purchaser shall provide this information at the time it places an order with ORBIS. Purchaser's failure to timely provide this information may cause delays.

Caution: External Message



✓ Confirmation Number: **5004658392-1-8165819**  
Move-in Date: **9/13/2022**

Hello ASHLEY OVERTON,

We're excited to welcome you to CubeSmart! Thank you for choosing us for your storage unit.

We'll hold your storage unit until 9/13/2022. However, you can start your rental anytime between now and your move-in date with **SmartRental!** It's the quick, convenient, and contact-free way to skip the office and move in with just three easy steps:

1. Confirm your reservation details below
2. Complete your agreement and make your first month's payment online\*\*
3. Get access and move in

You'll then receive a welcome email with instructions for how to access your storage unit.

Rent online with SmartRental: [click here](#)

## We're here for you in the store, too!

If you're not using SmartRental to complete your rental online, we've still got you covered! Visit us any day between now and your move-in date, so we can show you our commitment to cleanliness and serving you. You'll view your unit, sign your lease, and make your first month's payment to complete your rental.

## What to expect next

We'll call you to confirm your reservation and how you want to complete your rental – with SmartRental or in person – as well as answer any questions you may have. If you use SmartRental, you'll receive a welcome email with instructions for how to access your storage unit. If you have any questions or need to change anything about your reservation, please give us a call **(770) 396-9696**.

CubeSmart Dunwoody Team

## Your reserved space

### 10x15x8 Storage\*

- Climate controlled
- Upstairs access via elevator

Packet page:...

- Normal Pricing

Monthly rent†	\$221.65
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- 35% Off

One-time administrative fee	\$29.00
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<b>Total due at move in†</b>	<b>\$250.65</b>
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### Your Facility

4931 Ashford Dunwoody Rd, Dunwoody, GA 30338  
 (770) 396-9696  
[STORE0568@CUBESMART.COM](mailto:STORE0568@CUBESMART.COM)



#### Office Hours

Sunday	Closed
Monday	09:30 AM - 06:00 PM
Tuesday	09:30 AM - 06:00 PM
Wednesday	09:30 AM - 06:00 PM
Thursday	09:30 AM - 06:00 PM
Friday	09:30 AM - 06:00 PM
Saturday	08:30 AM - 05:00 PM

#### Gate Hours

Sunday	06:00 AM - 10:00 PM
Monday	06:00 AM - 10:00 PM
Tuesday	06:00 AM - 10:00 PM
Wednesday	06:00 AM - 10:00 PM
Thursday	06:00 AM - 10:00 PM
Friday	06:00 AM - 10:00 PM
Saturday	06:00 AM - 10:00 PM

**Start your storage experience off right!**

Storage Unit Organization 101

Packing and Storage Tips



**Ashley Overton**

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**From:** Life Storage <lifestorage@lifestorage.com>  
**Sent:** Tuesday, September 13, 2022 11:48 AM  
**To:** Ashley Overton  
**Subject:** RE: Life Storage Inquiry - ASHLEY OVERTON - 1055 - 2/1/2023Cust ID: 6652824

Caution: External Message

Dear ASHLEY,

Thank you for your inquiry to Life Storage.

Please refer to the following rate information for our store location at 1274 Crown Pointe Parkway in Dunwoody, GA. Our office hours are Sunday: Closed, Monday: 9:30 AM to 6:00 PM, Tuesday: 9:30 AM to 6:00 PM, Wednesday: 9:30 AM to 6:00 PM, Thursday: 9:30 AM to 6:00 PM, Friday: 9:30 AM to 6:00 PM, Saturday: 8:30 AM to 5:00 PM. Rates can be subject to change based on season and availability:

**SAVE \$ NOW!**

Our 10x15x8 climate controlled spaces , upper floor with elevator access, rent for \$230.00 per month. There is a \$29.00 administrative fee, but we do not charge a security deposit.

For added security our property is well-lit and we offer surveillance cameras. Our customers have seven day access to their storage space between the hours of 6:00 AM to 10:00 PM. Customers need to secure their space. For your convenience we sell locks on site along with a variety of boxes and other supplies. Insurance is available for your peace of mind. We rent month to month at Life Storage!

Please contact us for any further questions or to find out how to reserve a storage space in advance. We are able to make a reservation up to 7 days in advance depending on availability. When calling, please use reference number 6652824.

We look forward to hearing from you soon and thank you for considering Life Storage for your storage needs.

Thank You,  
Tiara A

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Please do not print this email unless it is necessary. Every unprinted email helps the environment.

## Ashley Overton

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**From:** Public Storage <DoNotReply@Publicstorage.com>  
**Sent:** Tuesday, September 13, 2022 11:36 AM  
**To:** Ashley Overton  
**Subject:** Your move-in reservation

Caution: External Message

Have questions? Ask our [virtual assistant](#) 



Hi Ashley,

We're glad to have you with us.

Please be sure to arrive at least 30 minutes before closing time on your move-in date to make sure you have enough time to complete your rental or skip the line by completing the rental now.

Mon-Fri 9:30 AM-6:00 PM

Sat-Sun 9:30 AM-5:00 PM

### WHAT YOU'LL NEED AT MOVE-IN

- ✔ A government-issued ID for paperwork
- ✔ A copy of this email (recommended)
- ✔ A face covering for your safety and that of our employees

## Reservation Details

[Manage Your Reservation](#) | [Reserve Another Space](#)

### ASHLEY OVERTON

**PHONE:** (219) 308-1771

**EMAIL:** ashley.overton@dunwoodyga.gov

#### RESERVATION #

820043934

Monthly Rate: \$474.00

\$1 First Month's Rent†: \$1.00

#### MOVE-IN DATE

09/13/2022

One-Time Admin Fee: \$29.00

**Total Move-In Cost: \$30.00**

[Add to Calendar](#)

#### SPACE DETAILS

20'x10' Unit (200 Sq. Ft.)  
Climate Controlled, Inside  
unit/1st Floor



#### Save Time Moving In with Express Check-In!

Provide some basic information online, at your convenience. Then you're ahead of the game on move-in day. [Learn More](#)

Please note: Reservations are subject to unit availability.

#### LOCATION

4340 Dunwoody Park  
Dunwoody, GA 30338  
(678) 436-3733

[Get Directions](#)

#### OFFICE HOURS

Mon-Fri 9:30 AM-6:00 PM  
Sat-Sun 9:30 AM-5:00 PM

## MOVE-IN TIPS

- ⓘ We've got all the packing supplies you'll need, like boxes, tape, and locks.

- ❗ [Packing and storage checklists?](#) We've got 'em.
- ❗ Plan the best way to use your space with our online [Storage Size Guide](#).
- ❗ Read our [blog](#) for ideas, inspiration, and organization from storage experts.

Looking forward to meeting you here,  
**Your Public Storage Team**

## Public Storage Makes It Easy to Pay



You'll never worry about missing a payment with AutoPay. It's easy to sign up at [PublicStorage.com](https://www.PublicStorage.com) by clicking "Pay My Bill" in the upper right corner, or sign up at any one of our thousands of locations nationwide. On your monthly payment due date, we'll automatically debit your bank account or charge your credit card. PLUS you could win up to \$1,000 just for signing up! (View rules at [www.PublicStorage.com/sweepstakes/rules](https://www.PublicStorage.com/sweepstakes/rules))

[Learn More](#)

**Public Storage.**

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† It wouldn't be a deal without some fine print: Promotions are subject to change, and are offered only on select units at select locations. Subject to availability. This offer applies only to the rental fee. Other restrictions, taxes, and fees, including an administrative fee, apply. See contract for full details. Promotions good for new customers only. Not available on transfers or additional spaces. Pricing subject to change. Reservation required to guarantee price. Actual unit sizes may vary from approximate size estimate. Please inspect any unit before renting. Online pricing available only for online reservations and rentals. Not sure about the size you need? Don't worry, online pricing discount will be honored for any rental originating from an online reservation.

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4800 Ashford Dunwoody Road  
Dunwoody, Georgia 30338  
dunwoodyga.gov | 678-382-6700

**LETTER OF COMMITMENT**

**To:** The Georgia Environmental Protection Division (EPD)  
**From:** Richard McLeod, Community Development Director for the City of Dunwoody  
**Date:** September 13, 2022  
**Subject:** Letter of Commitment of a \$1,000 match for the City of Dunwoody's application for the Recycling, Waste Reduction, and Diversion Grant

**LETTER OF COMMITMENT**

The City of Dunwoody will provide a \$1,000 cash match for the City of Dunwoody's application for the Recycling, Waste Reduction, and Diversion Grant for the purchase of refreshments for the proposed educational series on composting. The funds are budgeted out of the general fund.

Richard McLeod, Community Development Director for the City of Dunwoody

**Lynn Deutsch** Mayor

**Eric Linton** ICMA-CM City Manager

**Sharon Lowery** CMC City Clerk

**Catherine Lautenbacher** City Council Post 1

**Rob Price** City Council Post 2

**Tom Lambert** City Council Post 3

**Stacey Harris** City Council Post 4

**Joe Seconder** City Council Post 5

**John Heneghan** City Council Post 6