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MEMORANDUM

To: Mayor and City Council
From: Todd Meadows, Public Works Construction Manager
Date: October 28, 2024
Subject: **Approval of Unit Price Contracts for Construction Materials Testing (CMT), Environmental & Geotechnical Services**

ACTION

Approval of unit price contracts with Nova Engineering and Environmental, LLC (Nova), Geo-Hydro Engineering (Geo-Hydro) and United Consulting to provide engineering, construction materials testing, and environmental services on an as-needed basis for capital projects.

SUMMARY

The city recently issued a Request for Qualifications (RFQ) for geotechnical engineering, construction materials testing and environmental services on an as-needed basis. The main services required include quality assurance testing for construction materials, soil testing, and engineering recommendations for building foundations, retaining walls and pavement. Additionally, the RFQ seeks environmental sampling and analysis for hazardous materials in soil, water and building materials.

Commented [MH1]: Is it soil testing, and engineering for building foundations, or is it soil testing and engineering for building foundations, retaining walls, and other infrastructure?

Commented [T2R2]: For confirming in place site conditions are capable of supporting building foundations, retaining walls, etc.

DETAILS

The city received seven proposals in response to RFQ 24-04 and evaluated each firm based on their experience, extent and depth of services and qualifications of proposed personnel. Based on these considerations, Nova, Geo-Hydro and United Consulting firms were determined to be the most responsive to the RFQ.

Funding for this contract will be included in the specific capital project's budget for which these services are needed.

RECOMMENDED ACTION

Staff recommends award of unit price contracts to Nova Engineering and Environmental, LLC, Geo-Hydro Engineers and United Consulting. The term of the contracts will be for three years with a one-year optional renewal that will be based upon performance.

RFQ 24-04 RANKING SUMMARY

**STAND-BY CONSTRUCTION MATERIALS
TESTING / ENVIRONMENTAL SERVICES /
GEOTECHNICAL SERVICES UNIT PRICE
CONTRACT**

Firm	Average	RANK ORDER
2MNext	82	7
Geo Hydro Engineers	92	2
United Consulting	89	3
Nova Engineering & Environmental	95	1
S&ME, Inc.	89	4
GMC	84	6
Oasis Consulting Services	88	5

RFQ 24-04 WEIGHTED RANKING

CRITERIA	MAX RATING
Firm Qualifications	25
Staff Qualifications	25
Approach	10
Capabilities	20
References	10
Quality Assurance	10
	100