



**City Manager
Monthly Report
Report Ending February 7, 2025**

PARKS

Highlights:

- New stargazing program at Homecoming Park launches February 12th, facilitated by Atlanta Astronomy Club. 26 participants have already registered.
- Two Bridges Park art sculpture complete and open to the public. The sculpture welcomes groups and individuals to interact with the piece and take pictures. Ribbon cutting to be scheduled in the coming weeks.

Upcoming Events:

- February 1-28: Black History Month mural exhibit
- February 1: Valentine Photos at Brook Run Dog Park
- February 1: Rescheduled Martin Luther King (MLK, Jr). Day of Service
- February 8: Valentine's Dance at N. Shallowford Annex
- February 21: Georgia Arbor Day planting
- March 1-31: Women's History Month mural exhibit
- March 22: Snap! Dragon's Garden

Accolades and Happenings:

- Dunwoody Senior Baseball and Spruill Center for the Arts will celebrate 50th anniversaries and Lemonade Days will host their 25th annual festival in 2025.

Department Items:

- Winter-Spring '25 L.E.A.F. was released. Guide focuses on new and recurring programming and special events for January-April, across the city.
- MLK, Jr. Day of Service postponed to February 1 due to extreme cold. Projects will still include tree and daffodil plantings at Brook Run Park, cleanup of the Brook Run Community Garden, and blood donations through LifeSouth.

Data:

- Dunwoody Preservation Trust opened registration to Camp Flashback on January 21st. In less than 10 days, more than 160 children were signed up for summer camp.
- *Every Christmas Story Ever Told* welcomed over 900 attendees across 10 performances.

POLICE

Highlights, Accolades and Happenings:

- Mayor Deutsch presented the Oath of Office to three new officers and one new sergeant at the January 13, 2025, Council meeting.
- During Winter Storm Cora, the newly acquired Real Time Crime Center (RTCC) once again proved to be an invaluable tool as technicians were able to monitor safety conditions throughout the City and field a solid emergency response in conjunction with Public Works staff.
- Thanks to donations from the Dunwoody Police Foundation, we were able to purchase a multi-purpose kennel for Hank, 2nd K-9.

Upcoming Events and Classes:

- February 22, 2025, Polar Plunge for Special Olympics Georgia at Acworth Beach.
- February 11, 2025, Coffee with a Cop at Paris Baguette from 8-10am.

Workload/Activities (highlights):

- Theft - Ashford Dunwoody Rd: The owner of a concrete company discovered his 14ft dump trailer and Skid Steer missing from the worksite at 10:30am.
- Motor Vehicle Theft - Peachford Rd: Victim called about someone attempting to steal his Kia Sportage. Victim believes that it occurred overnight. There was damage to the steering column
- Vehicle Crash w/Injuries / T.R.I.P. Activation – I-285 east bound at Ashford Dunwoody Road: An 18-wheeler traveling eastbound in lane 2 attempted to merge into lane 3, colliding with another vehicle. The impact caused the other vehicle to spin out. The 18-wheeler overcorrected, striking the median wall and becoming disabled in lane 1. While enroute to the initial crash and merging into traffic, a HERO unit was involved in a secondary collision. GSP responded to investigate this separate crash. The driver of the 18-wheeler was cited for trucks over 6 wheels in prohibited lanes, and improper lane change. Three left lanes were closed for approximately 2 hours while T.R.I.P. worked to remove the truck.
- Fraud - Luray Dr: The victim reported being scammed after meeting two individuals while incarcerated, one in person and another by phone. After sending small payments previously, the victim received a text on 01/21/25, about a missed \$2,800 bond payment. The phone contact offered to cover most of the payment if the victim sent \$400 via Cash App. After sending the money, the victim discovered the bond notice was fraudulent.
- Pickpocketing – Ashford Dunwoody Rd: The victim reported her wallet stolen from her purse at approximately 4:30pm. A review of the surveillance footage showed the victim being followed by a female suspect, who is then observed taking the victim's wallet from her purse before disappearing. The stolen wallet

was described as a Louis Vuitton valued at approximately \$1,300 and it contained multiple credit cards, as well as ID cards.

- Fraud - Dunbar Dr: In early 2024, the victim booked a Costco cruise. On October 28, 2024, the "Trip Center" called and claimed to be Costco's third-party agent, and subsequently charged the victim's credit card \$3,232.50. Recently, Costco requested the same payment, revealing that the "Trip Center" was fraudulent as Costco has no third-party partners.
- Medical Call – Perimeter Center West: Officers were dispatched to a medical call of a victim who did not have a pulse and was not breathing. Officers arrived and started CPR, and an AED was attached to the victim, and it gave one shock. Medical personnel arrived on scene and took over life saving measures. The victim regained a pulse and was transported to the hospital.

Data:

- See Crime Stats Comparison report (2023-2024 Crime Stats through Dec '24): <https://www.dunwoodyga.gov/police/crime-info-stats/crime-comparison>

PUBLIC WORKS

Highlights:

- Nature Center Wetlands Restoration- Work began on the stream channel stabilization.

Upcoming Events:

- Vermack Road streetlight installation scheduled for the first quarter of 2025
- Roberts Drive Gateway Sign installation in February
- Adopt a Stream volunteer training in February/March
- 1480 Old Spring House Lane stormwater pipe rehabilitation in February

Department Items:

- Gateway Signs- Chamblee Dunwoody and Perimeter Center Parkway signs are now lit and completed. The footing was installed for the Roberts Drive sign and construction began on the North Shallowford Road sign.



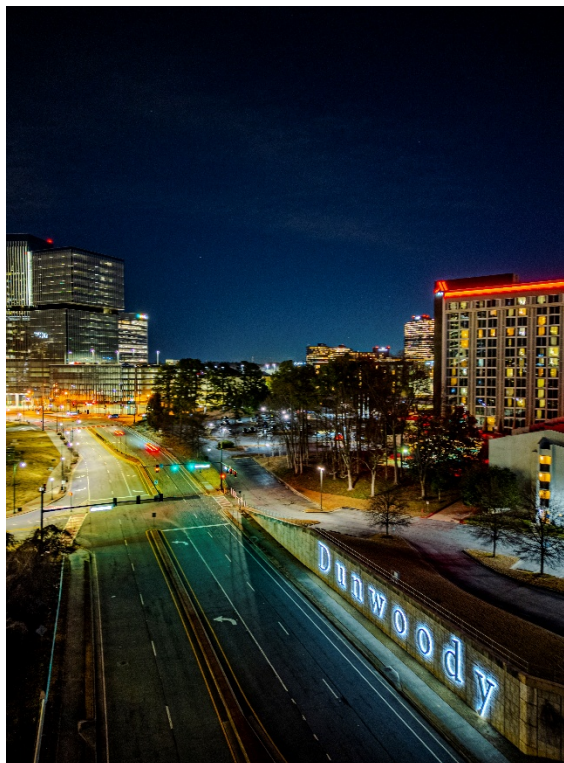
- Old Spring House Path bid advertisement delayed awaiting Georgia Power easement acquisition.
- Responded to winter storms on January 10th and January 21st. Approximately 7,000 gallons of brine applied to major roads prior to the storms.
- Cold temperatures for most of the month limited the ability to complete asphalt repairs. Maintenance activities were focused primarily on stormwater work.

COMMUNICATIONS

Highlights:

Jan. 10-11 winter storm messaging: created [special web page](#) for storm updates with 3,171 views; 18 social media posts generated 234K video views, 2,803 reactions, 704 shares and 90 comments

- SaveStation unveiling – video, press release, graphic, social media, great coverage
- Front Yard Trees – press release, social media, slots filled quickly
- Martin Luther King (MLK), Jr. Day of Service – preview and event videos, weather delay messaging
- Completed the first in-house production of the [125-page Budget Book](#) – this was a BIG project that turned out great!



Coming Up:

- Youth City Council – dinner with Council on March 24th
- Press releases: Sustainability Hero, Tree City & Arbor Day
- Artist profiles for Black History Month Murals

Department Items:

- Updated the tree regulations webpage and created a new page for the Nandina Road Reconfiguration
- Economic Development Director Michael Starling met with Youth City Council
- Press releases: SaveStations, 2 winter storms, Front Yard Trees
- Graphics – winter weather updates, protect your pipes, food drive promo, 10 years and counting, farmers market opening, calendar ads for the Dunwoody Crier & Rough Draft, cookie art for DPD awards banquet, signage for Coffee with a Cop
- Videos: SaveStations, new Dunwoody gateway sign, Med-return, winter storm preps and impacts, MLK, Jr. Day of Service projects and preview
- [“Inside Dunwoody”](#) focused on Dunwoody’s storm response and the impact of the new Real-Time Crime Center
- Created and shared 5 weekly issues of D-news and the monthly Dunwoody VIPS report

January 2025 Data:

- [January 2025 Stories](#) link
- Issued 4 press releases; Received 10 media inquiries; Created 15 graphics; Created 14 videos with 269K views; 1,256 Facebook views for 2 City Council meetings
- Top posts: (Facebook) Public Works pre-treating roadways; (Instagram) Frozen Ashford Dunwoody; (LinkedIn) New Dunwoody gateway sign

COMMUNITY DEVELOPMENT

Highlights:

- The city has received the Tree City USA designation for the 13th year in a row.

Upcoming Events:

- February 4, 2025: The 4th Dunwoody Steering Committee meeting will be hosted in the Georgetown Room at City Hall.

Accolades and Happenings:

- Senior Planner, Madalyn Smith, became a GSWCC Level II Certified Plan Examiner.
- January 13, 2025: The City Council approved a rezoning application to increase the number of allowed uses within the existing shopping center at 2480 Mount Vernon Road and associated addresses.

Department Items:

- Staff has begun identifying code amendments for the upcoming zoning code re-write.

Data:

- The Building Division has completed 323 inspections.
- The Code Enforcement division conducted 41 inspections including 7 vacant properties, received 38 new complaints and brought 29 cases into compliance.
- The staff issued 31 code enforcement warnings and 2 citations.
- 104 permit applications were received and 85 permits issued.
- The erosion control team conducted 20 inspections, and issued one stop work order.

ECONOMIC DEVELOPMENT

Highlights:

- Held the third Edge City 2.0 Community Forum on the Retail Sector.
- Held an Urban Redevelopment Agency Board Meeting to discuss the Rebid process of property in Georgetown.
- Toured the new Tech Alpharetta business incubator facility with the Metro Atlanta Chamber.

Upcoming Events:

- February 4, Dunwoody Art Commission Meeting
- March 4, Dunwoody Art Commission Meeting
- March 20, Dunwoody Development Authority Meeting
- April 2, Dunwoody Art Commission Meeting

Department Items:

- Attended business and community meetings: Dunwoody Marketing Alliance Meeting, Create Dunwoody Board Meeting, Greater Perimeter Chamber Board Meeting, Perimeter Chamber Coffee Connection, Dunwoody Village Merchants Association, Vibe After Five, and Perimeter Chamber Signature Luncheon.

Data:

- Conducted 21 Retention Meetings.
- Conducted 20 Business Recruitment Meetings.

FINANCE

Highlights:

- Finance submitted the FY205 Operating and Capital Budget Book to GFOA (Government Finance Officers Association) to apply for the Distinguished Budget Presentation Award.
- The Q1 2025 internal audit is for Discover Dunwoody, and the Finance team is working with Discover Dunwoody staff to gather the requested documents.
- The Q4 2024 ARPA (American Rescue Plan Act) spending report was submitted to the US Treasury Department by the January 31, 2025, deadline.

Upcoming Events:

- Q1 2025 Audit Committee meeting will be held on Monday, February 10th starting at 3:30pm at City Hall.
- Fieldwork for the FY2024 external audit will begin on Monday, March 10, 2025, and is expected to last for 2 weeks.

Department Items:

- Finance staff continues working with Community Development and Information Technology on the implementation of CentralSquare, which is an update to our permitting software.
- Risk Manager is working with Information Technology and other Department Directors to build and implement a Business Continuity Plan.
- Submitted application for the City's insurance renewal with GIRMA for 2025-2026.
- Risk Manager assisted the Police and Parks departments with getting the SaveStations operational.
- Purchasing is working with IT in evaluating a new contract management program.
- Awarded 8 artist contracts for Request for Qualifications (RFQ) 24-07 Women's History Month Murals.
- Issued Notice of Intent to Award to Addison Smith Mechanical Contractor, Inc for RFQ 24-05 HVAC System Replacement.
- Issued Notice of Intent to Award to Moeller Purcell Construction Company for Construction Manager at Risk Brook Run Park Maintenance Facility Building & Grounds.
- Purchased 3 Solar Powered Street Lighting Systems from Fonroche Lighting America. The Fonroche Solar Lighting will be placed at Homecoming Park, Wildcat Park and the Womack and Mt Vernon Intersection.

INFORMATION TECHNOLOGY

Highlights:

- Conference Room Technology Upgrades – Phase 2 complete, Shallowford will be completed next week
- Network Refresh – Phase 1 completed, Phase 2 beginning
- SIEM/SOC project – estimated completion 1st quarter 2025

Major Projects:

- SharePoint Migration – The scheduled completion date is 1st quarter 2025
- Data Classification - Scheduled completion 1st quarter 2025
- Cyber Security ARPA updates – Will be completed with end of Network Refresh
- Central Square – The project is in progress with revised schedule for go-live TBD
- Central Square for Police Department – Migrate to cloud – pre kick off scheduled
- Central Square Freedom Project – Project kicking off
- Vendor Security Platform - Project kicking off
- Employee cell phone upgrades – Scheduled completion Q1 2025

Department Items:

- Park Internet – On hold for Networking Refresh
- Accounts Payable (AP) Automation – paused
- GMIS Accreditation – Paused for GMIS updates
- Comcast upgrade to fiber – On hold for Network Refresh
- VMWare migration – final steps
- What Works Cities Certification Assessment – Currently on hold due to workload.

Data:

- The department had 270 helpdesk tickets opened in this period.
- The department closed 276 helpdesk tickets.
- The department hosted 13 zoom meetings during this period.
- Currently, 165 users are being managed.
- There are 727 devices (269 - computers, 86 - network devices, 156 – cell phones and tablets, and 216 desk phones) being managed.

CITY CLERK

Data:

- The City Clerk's Office processed 506 open records requests in the month of January.
- The City Clerk's Office processed 7 contracts during the month of January.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures that were held during the month of November:
 - ✓ One Art Commission
 - ✓ Two City Council
 - ✓ One Development Authority
 - ✓ One Legislative Breakfast
- The staff reviewed and approved the financial transactions and expenditures for the City Council and City Clerk's office for the month of January.

MUNICIPAL COURT

Workload/Activities:

- Disposed of over 433 cases and reset 38 cases.
- Successfully reset two court dockets totaling 105 cases to new date due to the closure from the inclement weather.

HUMAN RESOURCES

Highlights:

- The city filled one Police Officer position.
- Human Resources is administering the annual performance evaluation process.
- Human Resources is working with Department Heads to plan for offering a summer internship through Georgia Tech's School of City and Regional Planning.
- Human Resources partnered with the Finance Department to implement an auto enrollment function in the City's retirement plans.
- Human Resources and the Wellness Committee sponsored the Maintain Don't Gain wellness challenge and hearing screenings.

Upcoming Events:

- Human Resources will administer the annual performance evaluation process, taking place in January and February.
- Human Resources and the Wellness Committee will sponsor a financial wellness presentation for City employees in February.