



**City Manager
Monthly Report
Report Ending March 7, 2025**

PARKS

Highlights:

- Music acts secured for Dunwoody Food Truck Thursday season opener and 2025 Groovin' on the Green Concert Series. Highlights include Red Not Chili Peppers and Piano Man Tribute.
- New Storywalk, "In a Garden," on display through April along the Dunwoody Trailway. 2025 marks the 5th year of this free program, in partnership with DeKalb County Public Library and the DeKalb County Foundation.
- Collaboration with Community Development to complete plantings at Dunwoody Cultural Arts Center.
- Nuttall Oak planted at Brook Run Park arboretum for Georgia Arbor Day. New tree identification labels unveiled and will be rolled out across the Dunwoody parks system, beginning with the Dunwoody Trailway within Brook Run Park.



Upcoming Events:

- March 1-31: Women's History Month mural exhibit
- March 22: Snap!Dragon's Garden
- April 1-30: Step Challenge
- April 17: Dunwoody Food Truck Thursday opener
- April 23-27: Lemonade Days
- May 17: Kids to Parks Day
- May 26: Memorial Day Ceremony
- May 30: Kickoff to Summer

Accolades and Happenings:

- Parks Director, Rachel Waldron, threw the first pitch at Dunwoody Senior Baseball's Middle School Opening Ceremony. 50-year anniversary celebration planning underway.
- SaveStations opened at Brook Run Park playground and multi-use fields, Two Bridges Park, and Pernoshal Park.

Department Items:

- Implementation plan set with Kaizen software to begin building the backend of the new parks' registration portal. New software includes enhanced user interface, mobile accessibility, and a streamlined permit process for rentals and special events held within the park.
- Dunwoody Elementary School Career Day planning underway. Parks staff members will highlight department functions to kindergarten, 3rd and 5th graders in March.
- HVAC Assessment completed at City Hall in preparation for RTU replacement. Replacement currently scheduled for summer.
- Date set with DC Pools and DeKalb County for annual inspection of Two Bridges Park splashpad. Splashpad will open May 30 at Kickoff to Summer event.
- Collaboration with Economic Development on future sculpture exhibit at Wildcat Park. Project Manager Request for Proposals released March 3. Exhibit scheduled for Q3 2025.

Data:

- Valentine's Pet Photos raised \$450 for the Brook Run Dog Park Association.
- Rush Union Spring Cup hosted 66 matches across 254 teams at Brook Run Park and surrounding locations, with 10 teams advancing to finals in their respective age groups.

POLICE

Highlights, Accolades and Happenings:

- On February 10, 2025, Volunteer Bailiffs and Citizens on Patrol each received a 2024 President's Volunteer Service Award during a City Council meeting.
- On February 11, 2025, Dunwoody Police Department (DPD) hosted a Coffee with a Cop event at Paris Baguette from 8am-10am.
- On February 11, 2025, Sgt. Trey Nelson was presented with a 2024 Officer of the Year Award from local VFW Post 10822 for saving the life of a choking young child.
- February 18, 2025, kicked off DPD's 16th Citizens' Police Academy. Weekly classes will continue over the next 12 weeks. Graduates will be recognized at the May 12, 2025, City Council Meeting.
- On February 19, 2025, DPD instructors assisted with the DeKalb Schools Police Active Shooter training at Lakeside HS.
- On February 21, 2025, the North Metro SWAT team finished first place overall in the Sawmill SWAT Challenge in South Carolina. This competition challenges members on their tactical and technical proficiency.
- On February 22, 2025, DPD participated in the Polar Plunge for Special Olympics Georgia at Lake Acworth Beach. Team DPD selected "The Wizard of

Oz” themed costumes and won first place in the annual costume competition. A total of \$2,600.00 was raised by DPD towards this great cause.

- On February 25, 2025, DPD logged their first Drone case success. Officers received a BOLO out of Roswell PD regarding an Armed and Dangerous person who was last pinging in Perimeter Mall area. The initial information had a name and basic vehicle information, but our Crime Analyst provided additional information to include the vehicle’s tag, as well as a driver’s license photo of the offender. Two Officers were able to approach the suspect and detain him without incident. The suspect was confirmed wanted out of Roswell PD, who responded to the scene and took custody of the suspect and his vehicle. A firearm was located inside the vehicle.
- On March 1, 2025, Sgt. Lenahan was awarded at a Gotcha Covered Blankets Gala for his continued outreach efforts in connecting the homeless population with housing and rehabilitation programs. His compassion and persistence have made a lasting impact on the Dunwoody community.

Upcoming Events and Classes:

- DPD is currently partnering with Sandy Springs PD to offer Citizens on Patrol classes.
- On March 21, 2025, DPD will participate in another Career Day at Dunwoody Elementary School.

Workload/Activities (highlights):

- Vehicle Crash w/Injuries / T.R.I.P. Activation – I-285 eastbound at Ashford Dunwoody Road: An 18-wheeler traveling eastbound in lane 2 attempted to merge into lane 3, colliding with another vehicle. The impact caused the other vehicle to spin out. The 18-wheeler overcorrected, striking the median wall and becoming disabled in lane 1. TRIP was activated due to the truck becoming disabled in the roadway. While enroute to the initial crash and merging into traffic, a HERO unit was involved in a secondary collision. GSP responded to investigate this separate crash. The driver of the 18-wheeler was cited for trucks over 6 wheels in prohibited lanes, and improper lane change. Three left lanes were closed for approximately 2 hours while TRIP worked to remove the truck.
- Fleeing/Attempting to Elude/Agg Assault on LEO – I-285 West at North Peachtree Rd: While an officer was running laser on I-285 westbound at N Peachtree Rd. he located a vehicle in the third lane from the median wall traveling 88 mph. The driver of the vehicle steered his vehicle towards the Officer. As soon as the Officer realized the driver of the vehicle was intentionally driving towards him, he backed his patrol vehicle up to avoid being hit. The driver of the vehicle then drove around the back of the officer’s patrol vehicle at the last moment. The officer initiated a traffic stop on the vehicle, however, the driver of the vehicle failed to stop and fled in his vehicle, driving Eastbound on I-285 in the

Westbound lanes. The vehicle was later located at the QT on Chamblee Tucker Rd. at I-85 unoccupied.

- **Armed Robbery - Madison Dr:** Officers responded to a robbery call at a residence on Madison Dr. The victim reported being robbed by two males at gunpoint. Entry was made through the rear glass door, which was shattered. Upon entering the residence, the men demanded she "hand over money" to avoid being hurt. The victim advised she had been awarded a \$200,000 settlement some time ago and still had approximately \$90,000 remaining. The victim believes the robbery was committed by men who delivered furniture to her apartment two days prior. The suspects were seen leaving the scene in a gray Hyundai SUV, unknown tag.
- **Assault/Use of Force- 4550 Ashford Dunwoody Rd. (McDonalds):** Officers responded to the location in reference to a suspect who threw a drink at an employee. After contact, it appeared the suspect was giving a false name, so Officers attempted to detain him. The suspect immediately began resisting the officers. During the incident, the suspect bit an Officer on the leg, breaking skin. The suspect was tazed during the altercation. Once in custody, the WRAP was utilized for suspect containment.
- **Aggravated Assault (F)/Damage to Property - 77 Perimeter Center East:** Officers responded to an assault at the Exxon gas station on Perimeter Center East. A 70-year-old store clerk confronted three males who were causing a disturbance in the restroom. One suspect physically assaulted the clerk, punching him repeatedly and striking him with a display rack after he fell to the floor. The suspects then placed a cash purchase for their gas and fled the scene in a white sedan, heading northbound on Ashford Dunwoody Road. Surveillance footage will be collected.
- **Flock Hit/Arrest—Chamblee Dunwoody Rd. and Cotillion Dr.:** An Officer received a Flock hit on a white Ford F-250 with Edge Fence Logo on it. The registered owner was wanted out of Sandy Springs PD for a Criminal Trespass. The vehicle passed the Officer, and he was able to visually confirm that the driver was the Wanted person. He conducted a traffic stop and arrested the driver. The warrant was confirmed, and the driver was turned over to SSPD.
- **MVA Truck vs Tree – Chamblee Dunwoody Rd. at Vermack Place:** Officers responded to the location and found a full-size truck had crashed into a utility pole. During the investigation it was learned that the driver was reaching for his ear buds on the floor when he left the roadway and struck the power pole, causing a power outage in the area. GA Power also arrived on scene shortly after the crash and shut the roadway down between Cambridge Dr. and Vermack Rd. on Chamblee Dunwoody Rd. so that they could replace the broken power pole.

Data:

- See **Crime Stats Comparison** report (2024-2025 Crime Stats through Jan '25): <https://www.dunwoodyga.gov/police/crime-info-stats/crime-comparison>

PUBLIC WORKS

Highlights:

- Nature Center Wetlands Restoration- Boardwalk construction began with timber pile driving



Upcoming Events:

- Adopt a Stream volunteer training scheduled for March 29th
- North Shallowford Path public information meeting in May

Department Items:

- Gateway Signs- Foundations installed for signs on Roberts Drive, North Shallowford Road and North Peachtree Road. Signs will be installed once the concrete reaches design strength.
- Ashford Dunwoody Path Phase 1- Bus shelter and trail markings installed. A few punch list items remain to be completed.
- Vermack Road Path- Georgia Power completed streetlights.
- Completed lining of 439 feet of stormwater pipe under East Kings Point Circle ahead of paving later this year.
- Old Spring House Path- bid advertisement delayed awaiting Georgia Power easement acquisition.
- Mount Vernon at Tilly Mill Road- Have agreements for all right of way and easements. Waiting on one lender release and Georgia Power easement acquisition before preparing construction bid documents.
- Removed 253 sidewalk trip hazards on Ashford Club Drive, Glenshire Place, Devonash Lane, Chardonnay Court, Valley Glen Way, Tilly Mill Road, Kings Point Drive, Brookhurst Drive and North Peachtree Road.
- Completed 16 paving and concrete work orders and 18 stormwater work orders.

COMMUNICATIONS

Highlights:

- Wrote and produced Dunwoody Digest for delivery to printer on Feb. 27
- Designed the 4th Quarterly Department Report
- Shot, edited artist profiles for Black History Month and Women's History Month Murals
- Designed doorhanger for Public Works' Stormwater team
- Shot, edited video update for the Dunwoody Nature Center stormwater/boardwalk project
- Jennifer Boettcher led the Rediscover Dunwoody Trolley Tour for February



Coming Up:

- Greater Perimeter Chamber Dunwoody State of the City – March 18
- Youth City Council – Tom Lambert presents on March 20; dinner with Council on March 24
- Video promotion for Green Speak

Department Items:

- Press releases: Electronics Recycling, Sustainability Hero, Feb. 16 storm impacts,
- Graphics: Groundhog Day, Snow Moon, Tree City USA, Sustainability Hero, GreenLight Art, Let's Taco 'bout It, Go Fore the Green flyer for HR, Banner designs for DPD's National Night Out and Sustainability Committee, calendar ads for Rough Draft and Dunwoody Crier
- Videos: Arbor Day, Mt. Vernon power crews working, DSB first pitch, SaveStations, Black History Month murals, new streetlights, Nature Center stormwater progress
- "[Inside Dunwoody](#)" focused on new entertainment options in Dunwoody's Perimeter
- Created and shared 5 weekly issues of D-news and the monthly Dunwoody VIPS report

February 2025 Data:

- [February 2025 Stories link](#)

- Issued 3 press releases; Received 2 media inquiries; Created 10 graphics; Created 9 videos with 58.7K views; 1,237 Facebook views for 2 City Council meetings
- Top posts: (Facebook) Feb. 16 storm impacts; (Instagram) Black History Month mural video; (LinkedIn) Nature Center stormwater project update

COMMUNITY DEVELOPMENT

Highlights:

- The city celebrated Arbor Day with a tree planting event at Brook Run Park on February 21, 2025.
- The City of Dunwoody celebrated with the 12th year of being a Tree City USA.

Upcoming Events:

- March 11, 2025: The Planning Commission will hear the rezoning application for a condominium development on Perimeter Center East.
- March 25, 2025: The Sustainability Committee will host a Green Speak event on residential composting. The lecture will be held at the Dunwoody Nature Center.
- Several drive through restaurants in the Perimeter area are applying for a special land use permit to operate.

Accolades and Happenings:

- The Sustainability Committee has opened nominations for the 2025 Sustainability Hero. Awardees will be selected at the March Sustainability Committee meeting.

Department Items:

- The second phase of the Direction Dunwoody, the creation of a new Unified Development Ordinance, will start in March. The staff has collected a list of over 100 requests for code fixes.
- The Department has developed a file purging program and has begun purging and scanning its remaining physical files.

Data:

- The Building Division has completed 336 inspections.
- The Code Enforcement division conducted 34 inspections including 7 vacant properties, received 33 new complaints and brought 15 cases into compliance.
- The Code Enforcement division removed 61 signs from the right-of-way.
- The staff issued 30 code enforcement warnings and 0 citations.
- The Department received 109 permit applications and issued 79 permits.
- The Department conducted 19 erosion control inspections, issued 3 notices of violation, and 1 stop work order.

ECONOMIC DEVELOPMENT



MONTHLY REPORT REPORT ENDING MARCH 7, 2025

Highlights:

- Attended Perimeter Connects Employer Roundtable.
- Attended Metro Atlanta Chamber Quarterly Lunch & Learn.
- Attended TiE Atlanta Monthly Meeting.

Upcoming Events:

- March 4, Dunwoody Art Commission Meeting
- March 20, Dunwoody Development Authority Meeting
- April 1, Joint Development Retreat with City Council, Development Authority, Planning Commission, and Zoning Board of Approval
- April 2, Dunwoody Art Commission Meeting
- May 1, Edge City 2.0 Community Dialogue – Office Market
- May 6, Dunwoody Art Commission Meeting

Department Items:

- Attended business and community meetings: Dunwoody Marketing Alliance Meeting, Create Dunwoody Board Retreat, Greater Perimeter Chamber Annual Meeting, Access GA Foundation Board Meeting, Dunwoody Village Merchants Association, Attended FIFA World Cup 2026 planning meeting, Vibe After Five, and Discover Dunwoody Board Meeting.
- Attended Judy & Grace Ribbon Cutting.

Data:

- Conducted 15 Retention Meetings.
- Conducted 21 Business Recruitment Meetings.

FINANCE

Highlights:

- Q1 2025 Audit Committee meeting was held on Monday, February 10th at 3:30pm at City Hall.
- The Q1 2025 internal audit is for Discover Dunwoody, and the Finance team is working with Discover Dunwoody staff to gather the requested documents.
- The Preliminary Monthly Financial Report for December 2024 was published on the Finance page on the City's website. These are unaudited financial statements and are subject to change.
- The Dunwoody ARP and CARES Act webpages have been updated with all activity through December 31, 2024.

Upcoming Events:

- Fieldwork for the FY2024 external audit will begin on Monday, March 10, 2025, and is expected to last for 2 weeks.

Accolades and Happenings:

- Sima Hojjaty received the GOAT award!

Department Items:

- Finance staff continues working with Community Development and Information Technology on the implementation of CentralSquare, which is an update to our permitting software.
- Risk Manager is working with Information Technology and other Department Directors to build and implement a Business Continuity Plan.
- Submitted application for the City's insurance renewal with GIRMA for 2025-2026.
- Risk Manager assisted with the completion of the dais ballistic project at City Hall.
- A new Safety Committee was selected for 2025, and quarterly meetings will be held going forward.
- Surplus vehicles were listed on GovDeals, with auctions closing the beginning of March.
- Risk Manager assisted with the installation of Narcan boxes in City facilities, including Stop the Bleed Kits and LifeVac.
- Risk Manager is working with Local Government Risk Management Services (LGRMS) on the next citywide driver's training.
- Posted Request for Proposal (RFP) 25-01 Project Management Services Wildcat Park Temporary Sculpture Exhibit for Parks.
- Posted Invitation to Bid (ITB) 25-01 Eidson Road to Cherry Hill Lane Path for Public Works.
- Notice to Proceed issued to Moeller Purcell Construction Company for Construction Manager at Risk Brook Run Park Maintenance Facility Building & Grounds Brook Run Park-DeKalb Drive/Peeler Road, Dunwoody, GA. 30338 for Public Works.
- Notice of Intent to Award issued to Stewart Brothers, Inc. for ITB 24-05 2025 Street Resurfacing Project for Public Works.
- Notice of Intent to Award issued to TSW for the Dunwoody Trail Wayfinding Design Proposal.
- Eight Performance Agreements were executed for the Brook Run Park Amphitheater concert series for Parks and Recreation.

INFORMATION TECHNOLOGY

Highlights:

- Conference Room Technology Upgrades – All conference rooms have basic upgrades, final stage for Georgetown upgrades
- Network Refresh – Scheduled end of April, final design pieces processing
- SIEM/SOC project – estimated completion 1st Quarter 2025

Major Projects:

- SharePoint Migration – The scheduled completion date is 1st Quarter 2025
- Data Classification - scheduled completion 1st Quarter 2025
- Cyber Security ARPA updates – will be completed with end of Network Refresh
- Central Square – The project is in progress with revised schedule for go-live TBD
- Central Square for the Police Department – Migrate to cloud – pre-kick off scheduled
- Central Square Freedom Project – project kicking off
- Vendor Security Platform – Phase 1 started
- Employee cell phone upgrades – final few remaining
- MDM migration – final phase

Department Items:

- Park Internet – On hold for Networking Refresh
- Accounts Payable (AP) Automation – paused
- GMIS Accreditation – Paused for GMIS updates
- Comcast upgrade to fiber – On hold for Network Refresh
- VMWare migration – final steps
- What Works Cities Certification Assessment – Currently on hold due to workload.

Data:

- The department had 225 helpdesk tickets opened in this period.
- The department closed 207 helpdesk tickets.
- The department hosted 13 zoom meetings during this period.
- Currently, 160 users are being managed.
- There are 727 devices (269 - computers, 86 - network devices, 156 – cell phones and tablets, and 216 desk phones) being managed.

CITY CLERK

Data:

- The City Clerk's Office processed 445 open records requests in the month of February.
- The City Clerk's Office processed 9 contracts during the month of February.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures that were held during the month of February:
 - One Art Commission

- One Audit Committee
- Two City Council
- One Urban Redevelopment Committee
- The staff reviewed and approved the financial transactions and expenditures for the City Council and City Clerk's office for the month of February.

MUNICIPAL COURT

Workload/Activities:

- Disposed of over 403 cases and 31 cases have been reset.
- The Dias project is complete.

HUMAN RESOURCES

Highlights:

- The city filled the Human Resources Generalist position and the last Public Safety Ambassador position.
- Human Resources is administering the annual performance evaluation process.
- Human Resources is working with Department Heads to offer a summer internship through Georgia Tech's School of City and Regional Planning. The internship has been posted, and interviews are tentatively scheduled for late March.
- Human Resources and the Wellness Committee sponsored a Financial Wellness Presentation for City employees.

Upcoming Events:

- Human Resources is partnering with the City Manager's office to plan for and host an employee appreciation event in March.
- Human Resources and the Wellness Committee will sponsor a healthy lunch event in April.