

2024
CITY MANAGER'S
MONTHLY REPORTS



City Manager

Monthly Report

Report Ending December 6, 2024

PARKS

Highlights:

- Waterford Park playground completed and open to public. Ribbon cutting to be scheduled in the coming weeks.

Upcoming Events:

- December 1-31: Holiday Lights display open daily, 5-10pm
- January 20: MLK Jr. Day of Service
- February 1-28: Black History Month mural exhibit
- February 1: Valentine's Photos at Brook Run Dog Park
- February 8: Valentine's Dance at N. Shallowford Annex
- February 21: Georgia Arbor Day

Accolades and Happenings:

- Holiday Lights opening night held December 1st at Brook Run Park. Event included free hot cocoa, photobooth, cookie decorating with Dunwoody Preservation Trust, kickoff of Letters to Santa and Letters for Seniors programs with support from Jack & Jill Atlanta, and holiday activities by four sponsors.
- Recreation Program Manager, Kate Borden, presented to the Dunwoody Woman's Club to promote upcoming holiday letter programs and new adaptive recreation programming for 2025.
- Parks and Recreation Director, Rachel Waldron, presented at Dunwoody Preservation Trust's History Alive to speak on the "History of Parks and Recreation."

Department Items:

- Winterized water fountains and turned on heaters throughout parks system. Closure signs posted at water fountains.
- Eight proposals received for February 2025 Black History Month mural exhibit. Proposals were reviewed with Dunwoody Arts Commission at the December 3rd meeting, and six pieces were approved.
- Planning underway for January's MLK Day of Service. Potential projects to include tree and daffodil plantings at Brook Run Park, cleanup at the Dunwoody Nature Center, and more in coordination with Parks Partners.

Data:

- Veterans Day welcomed 200 guests to Brook Run Park on November 11th.
- Dunwoody Preservation Trust hosted 32 kids aged 6-12 for their inaugural Thanksgiving Break camp.
- Holiday Photos at N. Shallowford Annex sold out with 24 families. Additional times will be added to program for 2025.

- 100 letters collected at Holiday Lights opening night for Letters to Santa program; 50 letters collected for Letters for Seniors program. Letter campaigns run until mid-December.

POLICE

Highlights:

- Installation of the Aerodome drone pod on top of City Hall has begun.
- Received the first of our two new replacement Prisoner Transport Vans.
- December 2, 2024, Dunwoody Police hosted the quarterly Crimestoppers of Greater Atlanta regional meeting at First Baptist Church of Atlanta. Representatives from various metro-wide agencies attended to learn more about how this program can help keep their communities safer.

Upcoming Events:

- December 6, 2024, 6pm-8pm, Christmas for Kids community “Wrap-Up Event” at Dunwoody Hall to wrap gifts collected for underprivileged children.
- Christmas for Kids “Polar Express” (private) event for registered families will take place at an undisclosed location before Christmas Day.

Accolades and Happenings:

- Annual Holiday Food Drive continues through December 16, 2024. Drop off non-expired canned and dry foods in Police lobby 24/7 for those in need.
- November 18, 2024, Free community Car Seat Check event at Headquarters to check for proper installation.
- November 19, 2024, Coffee with a Cop. Numerous officers and police staff gathered with members of the community at Crema in Dunwoody for casual conversation and responding to questions about the department from 8am-10am.
- November 23, 2024, Officers partnered with I Care America to pass out free turkeys to Dunwoody families in need.
- November 27, 2024, Officers partnered with I Care America to provide hot meals to the Unhoused and Frontline Response Centers.

Workload/Activities (highlights):

- Entering Auto – 4532 Ashford Dunwoody Rd/Lazy Dog: Officers responded in reference to an entering auto call. During the investigation, it was discovered that 4 vehicles were broken into by busting out windows. While reviewing footage from our Condor camera, a white Range Rover was discovered backing into a parking space between 2 victim vehicles. After backing into the parking space, the suspects exited the Range Rover and began breaking into parked vehicles. Suspects returned to the Range Rover and exited the mall property. An officer was able to locate the Range

Rover via our Flock cameras as it exited the mall and discovered that the vehicle tag displayed on the Range Rover belonged to a Chevy Malibu. The officer sent out a BOLO to surrounding agencies and approximately an hour later, the Range Rover was located by Atlanta Police Department. The vehicle was impounded and towed to HQ's to be processed. The Malibu was also listed on Flock system as a possible suspect vehicle involved in the entering autos due to the similarities in the times and locations that both vehicles shared. The Malibu was located by Brookhaven Police Department and the occupants were identified and released.

- Shoplifting – 500 Ashwood Pkwy: The Publix Assistant Manager reported a white male suspect concealed two frozen steaks in his backpack. The suspect, wearing a white T-shirt, black jacket, and blue jeans, was last seen heading south toward Meadow Lane Rd.
- Urban Camping, Crown Point Pkwy, Officer approached a male subject who was sleeping on a bench and issued him a verbal warning. A Field Interview card was completed. The subject took advantage of Frontline services.
- Robbery, 4580 Barclay Dr- The victim met the suspect to complete an agreed transaction from an online sale. When the two met at the location, the suspect indicated he had a gun and took the victim's iPad by force. The suspect then ran into the complex and was unable to be located. A photo of the suspect was obtained.
- Aggravated Assault with Knife, 4300 Ashford Dunwoody Rd- Officers responded in reference to a victim who worked at a local restaurant who had been walking with a coworker towards the Marta Station. The victim advised that he and the suspect had been verbally arguing when the suspect picked up and threw a beer bottle at the victim's head. When he missed, the suspect then pulled a large, restaurant-issued kitchen knife out of his backpack. The victim advised the suspect then attempted to stab him multiple times in the torso; however, was unsuccessful in the attempt. The victim called 911 and the suspect ran up Hammond Dr towards the Publix in Sandy Springs. A canvas of the area was conducted by Officers and Sandy Springs Officers; however, the suspect was not located.
- Dunwoody CID/Special Investigations Unit (SIU) partnered with the DEA to execute a search warrant at a residence near Happy Hollow Rd. Two male residents were charged with drug and gun possession. 4.6 pounds of methamphetamine, a felony amount of marijuana, assorted prescription pills, heroin and/or fentanyl, three guns and \$3,360.00 in cash were seized.

Data:

- See **Crime Stats Comparison** report (2023-2024 Crime Stats through October): <https://www.dunwoodyga.gov/police/crime-info-stats/crime-comparison>

PUBLIC WORKS

Highlights:

- Stormwater Pipe Rehabilitation- All American Rescue Plan Act (ARPA) funds for stormwater improvements have been allocated. In total the city invested \$4.9 million of this federal funding in its stormwater system in 3 years. The American Council of Engineering Companies of Georgia (ACEC Georgia) recognized the city and Lowe Engineers with a Merit Award for completing two miles of stormwater pipe rehabilitation in 2 years.
- Georgetown Gateway project recognized with a Merit Award by ACEC Georgia
- Perimeter Center West pedestrian hybrid beacon activated
- Gateway sign installed at Chamblee Dunwoody Road and Cotillion Drive



Gateway Sign at Chamblee Dunwoody Road and Cotillion Drive

Upcoming Events:

- Bid opening for 2025 Paving in December
- Vermack Road streetlight work during school's winter break
- Old Spring House Lane Path bid advertisement in January
- Roberts Drive Gateway Sign installation

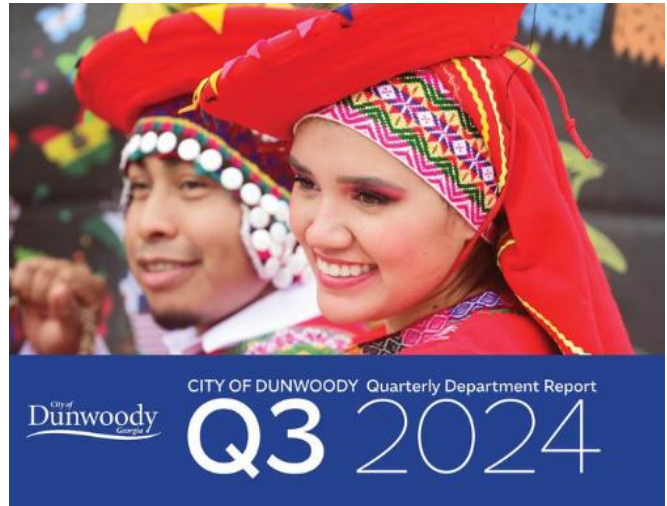
Department Items:

- Ashford Dunwoody Path Phase 1- Project is substantially complete. Remaining work includes installing the bus shelter and completing the punch list.
- Perimeter Center West Pedestrian Beacon- Project is substantially complete. Remaining work includes streetlight to be installed by Georgia Power.
- Gateway Signs- Letters for all signs have been fabricated. The next signs to be installed will be at Roberts Drive, North Shallowford Road, and North Peachtree Road. Power connections are being coordinated with Georgia Power.
- Cherry Hill Path- Design plans are complete, and quotes are being obtained for construction. Coordinating with utilities and preparing construction documents.
- Dunwoody Nature Center Wetlands Restoration- Contractor mobilized and installed erosion control in preparation for construction.

COMMUNICATIONS

Highlights:

- Research, writing, and design work for the Winter Dunwoody Digest (January – March 2025)
- Designed the 3rd Quarter Report
- Youth City Council – Chief Mike Carlson presented
- Promoted improvements at the Dunwoody Nature Center – press release, social media, website
- Promoted Holiday Lights – press release, social media, video
- Pitched story to [Georgia Cities Magazine](#) on DPD’s Teen Police Academy



Upcoming Events:

- Staff holiday lunch – December 14th
- Delivery of the 2025 Winter Digest – late December/early January.
- Martin Luther King, Jr. (MLK) Day of Service press release, social

Department Items:

- Worked with Dunwoody Police to promote the new Public Safety Ambassadors program
- Communications Manager made a presentation about the VIPs program to Dunwoody nonprofits.
- Graphics – Holiday Lights, Thanksgiving, Veterans Day, Remembering Bernie Marcus, Girl Scouts election, Election Day, Dunwoody Farmers Market Artisans Market, calendar ads for the Dunwoody Crier and Rough Draft
- Edited Veterans Day Ceremony message – thanks to Lt. Curtis Clifton for filming the ceremony
- “[Inside Dunwoody](#)” by City Manager Eric Linton focused on 2024 projects and initiatives
- Created and shared 5 weekly issues of D-news and the monthly Dunwoody VIPs report

November 2024 Data:

- [November 2024 Stories](#) link; [October 2024 Stories](#) link
- Issued 4 press releases; Received 5 media inquiries; Created 10 graphics; 1,055 Facebook views for 2 City Council meetings

- Top posts: (Facebook) 3rd Quarter Officer Awards; (Instagram) Puttshack ribbon cutting; (LinkedIn) – Nature Center improvements

COMMUNITY DEVELOPMENT

Highlights:

- The Element Hotel at Campus 244 has opened to the public. The remaining restaurants and the courtyard will be completed by early 2025.

Upcoming Events:

- December 1, 2024: The Direction Dunwoody team will conduct a pop-up event to obtain input for the Comprehensive Plan during the Light Up Dunwoody event at the Brook Run Park.
- December 9, 2024: The City Council will hear a rezoning application to increase the number of allowed uses within the existing shopping center at 2480 Mount Vernon Road and associated addresses. The Planning Commission recommended approval during its November 19, 2024, meeting.
- December 9, 2024: The City Council will conduct the second read of a text amendment.

Accolades and Happenings:

- The Code Enforcement division has removed over 300 signs from the right-of-way during election season to keep the City's streets clean.
- The City Council has approved a special land use permit for a Starbucks drive-through on November 12th. The store will open at the Perimeter Square center on Perimeter Center West.

Department Items:

- Work on building out the new permitting software is continuing.

Data:

- The Building Division has completed 373 inspections.
- The Code Enforcement division conducted 127 inspections including 7 vacant properties, received 34 new complaints and brought 31 cases into compliance.
- The staff issued 24 code enforcement warnings and 1 citation.
- The department received 118 permit applications and issued 100 permits.
- The department conducted 44 erosion control inspections and issued two stop work orders.

ECONOMIC DEVELOPMENT

Highlights:

- Hosted the second Edge City 2.0 Community Forum focused on missing middle housing.
- Celebrated the Element Hotel Grand Opening at Campus 244.

Upcoming Events:

- December 3, Dunwoody Art Commission Meeting
- January 14, Dunwoody Art Commission Meeting
- January 16, Dunwoody Development Authority Meeting

Department Items:

- Held Ribbon Cutting for Puttshack.
- Held a Planning Retreat for the Dunwoody Art Commission to prioritize future public art projects.
- Attended the Metro Atlanta Redevelopment Summit.
- Attended business and community meetings: Dunwoody Marketing Alliance Meeting, Create Dunwoody Board Meeting, Perimeter Chamber Coffee Connection, TiE Atlanta Monthly Meeting, Dunwoody Village Merchants Association, Discover Dunwoody Board Meeting, Vibe After Five, and Perimeter Chamber Signature Luncheon.

Data:

- Conducted 21 Retention Meetings.
- Conducted 12 Business Recruitment Meetings.

FINANCE

Highlights:

- The final Audit Committee meeting for FY2024 was held on Tuesday, November 12th at 3:30pm at City Hall.
- The Monthly Financial Report for October 2024 was published on the Finance page on the City's website.
- The Dunwoody ARP and CARES Act webpages have been updated with all activity through October 31, 2024.

Department Items:

- Finance staff continues working with Community Development and Information Technology on the implementation of CentralSquare, which is an update to our permitting software.

- The Risk Manager is working with Information Technology and other Department Directors to build and implement a Business Continuity Plan.
- All items that were approved as part of the \$20,000 Safety Grant from GMA (Georgia Municipal Association) have been purchased, and the reimbursement request was submitted.
- Posted Invitation to Bid (ITB) 24-05 2025 Street Resurfacing Project for Public works.
- Notice of Intent to Award issued to Geo-Hydro engineers, Inc. for Request for Qualifications (RFQ) 24-04 Stand-By Construction Materials Testing/environmental Services/Geotechnical Services Unit Price Contract.
- Notice of Intent to Award issued to NOVA Engineering & Environmental, LLC for RFQ 24-04 Stand-By Construction Materials Testing/Environmental Services/Geotechnical Services Unit Price contract.
- Notice of Intent to Award issued to United Consulting Group, Ltd. for RFQ 24-04 Stand-By construction Materials Testing/environmental Services/Geotechnical Services Unit Price Contract.
- Received 8 proposals for RFQ 24-06 Black History Month Murals.

INFORMATION TECHNOLOGY

Highlights:

- Conference Room Technology Upgrades – Scheduling for Shallowford, Ashford, and Magnolia
- Back Up and Recovery Provider – completed
- Network Refresh – Phase 1 completed, awaiting report
- SIEM/SOC project – estimated completion December 2024

Major Projects:

- SharePoint Migration – The scheduled completion date is December 2024.
- Data Classification - Scheduled completion December 2024.
- Cyber Security ARPA updates – To be completed with end of Network Refresh.
- Central Square – The project is in progress with revised schedule for go-live to be determined.
- Central Square for PD – Migrate to cloud – Pending Council approval.
- Employee cell phone upgrades – Scheduled completion Q4 2024

Department Items:

- Park Internet – On hold for Networking Refresh
- Accounts Payable (AP) Automation – Paused
- GMIS Accreditation – Paused for GMIS updates
- Comcast upgrade to fiber – On hold for Network Refresh
- VMWare migration – final steps
- What Works Cities Certification Assessment – Currently on hold due to workload.

Data:

- A 155 helpdesk tickets opened in this period.
- Closed 163 helpdesk tickets.
- Hosted 12 zoom meetings during this period.
- Currently, 162 users are being managed.
- There are 725 devices (267 - computers, 86 - network devices, 156 – cell phones and tablets, and 216 desk phones) being managed.

CITY CLERK**Data:**

- The City Clerk's Office processed 400 open records requests in the month of November.
- The City Clerk's Office processed 9 contracts during the month of November.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures that were held during the month of November:
 - ✓ One Alcohol License Review Board
 - ✓ One Art Commission
 - ✓ One Audit Committee
 - ✓ Two City Council
 - ✓ One Development Authority
- The staff reviewed and approved the financial transactions and expenditures for the City Council and City Clerk's office for the month of November.

MUNICIPAL COURT**Workload/Activities:**

- Disposed of over 408 cases and reset 38.
- Judges meeting – The fine for shoplifting increased.

HUMAN RESOURCES**Highlights:**

- The city filled one Police Officer and one Sergeant position.
- Human Resources administered the Open Enrollment process, and all City employees had the opportunity to enroll in benefits for the 2025 plan year.
- Human Resources and the Wellness Committee sponsored the Maintain Don't Gain wellness challenge, which began in November.

Upcoming Events:

- The Maintain Don't Gain wellness challenge will continue through the holidays into early January.
- Human Resources is planning for administration of the annual performance evaluation process, which will take place in January and February.



City Manager

Monthly Report

Report Ending November 8, 2024

PARKS

Highlights:

- Waterford Park playground scheduled to be completed by end of November. Concrete path and curb have been poured and playground structure has been installed. Playground surfacing, fencing, and landscaping to follow in the coming weeks.
- Two Bridges Park shade pole installation complete. Shade fabric installation currently projected for Q1 2025, based on current manufacturing timelines.

Upcoming Events:

- November 11: Veterans Day Ceremony
- November 14: Holiday Family Photos at N. Shallowford Annex *SOLD OUT*
- December 1: Holiday Lights Opening Night. Display open daily, 5-10pm, through December 31st.

Accolades and Happenings:

- Vietnam War Memorial dedication welcomed over 300 guests on October 5.
- Brook Run Park concrete serpent and gecko sculptures will be painted by artist, Breze Smith, the week of November 11th.
- Brook Run Park concrete serpent and gecko sculptures will be painted by artist, Breze Smith, the week of November 11. Concepts below.



Department Items:

- Facilities Associate candidate offer accepted, with expected start date of December 2nd.
- Contract signed for Kaizen Labs registration software. Transition from CivicRec to Kaizen Labs will begin internally Q1 of 2025.
- 2025 Event Calendar confirmed by Recreation staff.

Data:

- 67 participants in the Men's 40+ and 88 participants in the Adult Coed Rush Union Leagues.
- Groovin' on the Green Series Finale saw approximately 2,300 guests on October 12th.
- Truck or Treat saw approximately 2,400 guests on October 24th.
- Dunwoody Preservation Trust launched a brand-new series of field trips for grades 1-5 that are tied to the Social Studies Georgia Standards of Excellence. They have successfully booked 5 field trips for a total of 316 children.
- Over 100 guests attended Spirits for Spruill to witness the unveiling of the AMPLIFY mural.
- Half of the Spruill Bowl Sales proceeds (\$3,500) were donated to the RiverArts District in Asheville.
- 76 participants in the eight Taste of Spruill Free Community workshops held so far with eight more workshops scheduled for November and December.
- Howling Halloween fundraiser for the Brook Run Dog Park Association totaled \$550.

PUBLIC WORKS

Highlights:

- Completed 2024 Paving Program with 12.8 lane miles paved on 21 streets.
- Completed median widening and pedestrian improvements on Ashford Dunwoody at Hammond Drive.
- Planted 8 trees as part of the Vermack Path at Dunwoody High School.

Upcoming Events:

- December - Vermack Path lighting installation

Department Items:

- Ashford Dunwoody Path Phase 1- The cycle track and sidewalk are substantially complete, and sod has been installed. Remaining work includes installing traffic signal fiber, granite pavers and tree planting.
- Perimeter Center West Pedestrian Beacon - Crosswalk installation and power connection planned in November.
- Gateway Signs - Foundation installed for the sign at Chamblee Dunwoody Road and Cotillion Drive.
- Cherry Hill Path - Design completed and temporary construction easement acquired. Coordinating with utilities and preparing construction documents.
- Winters Chapel Path Phase 2 - Federally required environmental field surveys have been completed.
- Stormwater Pipe Rehabilitation - Completed 4 pipelining projects in Dunwoody North subdivision.
- Evaluated 98 pipes under roadways scheduled for paving in 2025 and identified 10 pipes to be repaired.
- Dunwoody Nature Center Wetlands Restoration - Contractor is mobilizing for construction.



Widened Pedestrian Median at Ashford Dunwoody Road and Hammond Drive

COMMUNITY DEVELOPMENT

Highlights:

- The Code Enforcement Division was busy maintaining a clean streetscape and removed 246-yard signs from the public right-of-way.
- The Element Hotel at Campus 244 has received a temporary certificate of occupancy. Opening to the public is expected in late November 2024.
- Puttshack opened last week.

Upcoming Events:

- November 19, 2024: The Planning Commission will hear a previously deferred rezoning application to increase the number of allowed uses within the existing shopping center on Jett Ferry at 2480 Mount Vernon Road and associated addresses.

Accolades and Happenings:

- The Agave Bandido restaurant at High Street opened in October.
- The City Council adopted updated pole banner regulations during its October 15th meeting.
- The City Council held a public hearing for a special land use permit for a Starbucks drive-through store on Perimeter Center West. A second read will occur on November 12th.

Department Items:

- The permitting software build out continues.

Data:

- The Building Division has completed 440 inspections.
- The Code Enforcement division conducted 149 inspections including 7 vacant properties, received 51 new complaints and brought 47 cases into compliance.
- The staff issued 43 code enforcement warnings and 3 citations.
- 140 permit applications were received, and 98 permits issued.
- 48 erosion control inspections conducted.

ECONOMIC DEVELOPMENT

Highlights:

- Held an Access Foundation Entrepreneur Session at Perimeter College on “How to Develop Your Sales Strategy.”

Upcoming Events:

- November 6TH, Dunwoody Art Commission Meeting

- November 21ST, Dunwoody Development Authority Meeting
- December 3RD, Dunwoody Art Commission Meeting

Department Items:

- Held Ribbon Cutting for Agave Bandido.
- Attended business and community meetings: Dunwoody Marketing Alliance Meeting, Create Dunwoody Board Meeting, Perimeter Chamber Coffee Connection, TiE Atlanta Monthly Meeting, Dunwoody Village Merchants Association, Dunwoody Hotel General Managers Quarterly Luncheon, Vibe After Five, Access Georgia Foundation Board Meeting, ARC State of the Region Breakfast, and Perimeter Chamber Luncheon.

Data:

- Conducted 11 Retention Meetings.
- Conducted 13 Business Recruitment Meetings.

COMMUNICATIONS

Highlights:

- Transitioned Dunwoody Ambassadors volunteer program to Dunwoody Volunteers in Public Service (VIPS) – with new logo and newsletter masthead. Held a recruitment tent at the October 26th Dunwoody Farmers Market to thank current members and recruit new ones with latte and magnet giveaways. Recruited 21 new members.
- Coordinated promotion of 5th annual #GreatDunwoodyCleanup (held November 2nd) with press release, newsletter stories and targeted emails to schools and community groups.
- Press release, promotion and dignitary invitations for Dunwoody’s Veterans Day Ceremony on November 11th.
- Youth City Council – Mayor Lynn Deutsch presented, great turnout
- Coordinated Dunwoody’s entry into the Scarecrow Showdown at Dunwoody Village with Brook R. Park-D’Wood (and her little dog Pernoshal)
- Created video explaining and introducing Dunwoody’s first Leading Pedestrian Interval at Ashford Dunwoody and Valley View Roads.
- Created Tenant Resource page <https://www.dunwoodyga.gov/community/tenant-resources> and Frequent Code Violations page <https://www.dunwoodyga.gov/government/departments/community->



[development/code-enforcement/frequent-code-violations](#) for Code Enforcement on city website.

Upcoming Events:

- Youth City Council – Chief Carlson to speak on November 14th
- Veterans Day Ceremony – November 11th
- Holiday Lights kickoff – December 1st

Department Items:

- Graphics – Election Day, Truck or Treat, Yom Kippur, Diwali, Halloween, Arts & Culture Month, Veterans Day, calendar ads for the Dunwoody Crier & Rough Draft
- Video – Agave Bandido ribbon cutting, Dr. Maria Benefield DDS ribbon cutting
- [“Inside Dunwoody”](#) by City Manager Eric Linton focused on Brook Run’s two Veterans Memorials and upcoming Ceremony.
- Created and shared 5 issues of D-news and a [Giving Back for Dunwoody VIPS](#)
- Created flyers for Human Resources and Dunwoody Police Department events and promotions.
- Issued 3 press releases; Received 5 media inquiries; Created 14 graphics; Produced 2 videos for social media

Accolades and Happenings:

- Top posts: (Facebook) Kathy Florence GOAT Award; (Instagram) Agave Bandido ribbon cutting; (LinkedIn) - Welcome, Fernanda Kirchner

INFORMATION TECHNOLOGY

Highlights:

- Conference Room Technology Upgrades – First 3 conference rooms are completed: City Manager, Peachtree, and Dogwood
- Back Up and Recovery Provider – began configuration of new system
- Network Refresh – Phase 1 completed, awaiting report
- SIEM/SOC project – estimated completion December 2024

Major Projects:

- Sharepoint Migration – The scheduled completion date is before December 2024
- Data Classification - Scheduled completion before December 2024
- Cyber Security ARPA updates – To be completed with end of Network Refresh
- Central Square – The project is in progress with revised schedule for go-live TBD
- Employee cell phone upgrades – scheduled completion Q4 2024

Department Items:

- Park Internet – On hold for Networking Refresh
- Accounts Payable (AP) Automation – paused

- GMIS Accreditation – Paused for GMIS updates
- Comcast upgrade to fiber – On hold for Network Refresh
- VMWare migration – final steps
- What Works Cities Certification Assessment – Currently on hold due to workload.

Data:

- The department had 221 helpdesk tickets opened in this period.
- The department closed 226 helpdesk tickets.
- The department hosted 19 zoom meetings this period.
- Currently, 160 users are being managed.
- There are 725 devices (267 - computers, 86 - network devices, 156 – cell phones and tablets, and 216 desk phones) being managed.

POLICE

Highlights:

- October 2 & 9, 2024, Dunwoody Police Department (DPD) participated in National Walk to School Wednesdays with Austin and Vanderlyn Elementary schools.
- October 10, 2024, DPD conducted Civilian Response to Active Shooter (C.R.A.S.E.) class for management staff at Ravinia 1 & 2. 32 staff members attended.
- October 11, 2024, DPD partnered with Faith & Blue to host Pizza with Police at Brook Run Park. The Faith & Blue program strives towards building safer, stronger, more unified communities by directly enabling local partnerships among law enforcement, residents, businesses and community groups through the connections of local faith-based organizations.
- October 24, 2024, DPD joined Parks & Rec and Dunwoody HOA during the Truck or Treat event at Brook Run Park to pass out free flashing safety reflectors to hundreds of children for our “See & Be Seen” safety campaign.
- November 1, 2024, Another Sergeant has been certified as a Use of Force (UOF) Instructor. This further enhances our officer training program to ensure officers are receiving the most current and applicable Use of Force training.

Upcoming Events:

- December 6, 2024, 5pm-7pm, Christmas for Kids Wrap-Up Event. A fun community volunteer opportunity to register to help wrap gifts for Christmas for Kids campaign.

Accolades and Happenings:

- Det. Jordan Laverty was selected to receive the “Flock Power Partner Award” for his exceptional dedication towards leveraging technology in solving complex cases and the shared commitment to keeping our community safe.
- October 29, 2024, 17 students graduated from DPD’s 15th Annual Citizens’ Police Academy. Alumni be recognized at the November 12, 2024, City Council Meeting.

- A Holiday Food Drive has begun at DPD. Drop off food donations in police lobby through December.

Workload/Activities:

- Officers responded to a Person Hit by Auto/Aggravated Assault – N Shallowford Road at Village Diver: Officers responded to a bicyclist hit by a car auto, who was riding south on N Shallowford Rd and was hit by an unknown male driver. While the victim was lying on the side of the roadway the driver of the white sedan pointed a handgun at him then drove away. The victim was unable to provide much information at the time, due to him speaking Creole and language line not speaking Creole.
- Officers responded to a Battery/Aggravated Assault on a Peace Officer/Disorderly Under the Influence – Eclipse Di Luna: Officers responded to 3 disorderly females walking into the kitchen area for a confrontation with staff and security. Officers observed one female slap the security guard in the face. While officers were arresting that female, a second female came up and kned an officer in the face, which resulted in the second arrest. While the first 2 females were being placed in patrol cars, the third intoxicated female repeatedly attempted to approach the officers after being told, not to. She was subsequently arrested as well. The officer who was kned in the face was not physically injured.
- Officers responded to an Aggravated Assault - Dunwoody Crossing – Officers responded to an assault report. The victim reported being attacked by 2 former classmates (brothers) while walking on Cotillion Drive near Madison Condominiums. The suspects fled in an older silver/gray sedan. The assault may be related to a previous altercation at Lemonade Days in April 2024. Victim sustained bruising, a forehead laceration, and a suspicious cut on his left wrist possibly from a knife, though the victim couldn't confirm if a weapon was used. The suspects had previously threatened to stab the victim.
- Officers responded to a Shoplifting – Ashford Dunwoody Road/Von Maur: Loss prevention reported that a female had selected various women's undergarments and went into the dressing room with the items. The female came out of the dressing rooms with only one item. The dressing room was checked, and no items were left inside the rooms. When Loss Prevention stopped the female, she fled on foot and was located near Tin Lizzy. She then crawled under a work van where she was taken into custody. She also had a warrant for shoplifting out of Clayton County.
- Officers responded to a False Report/Stolen Vehicle - Perimeter Center W./Perimeter Center Place: The victim came in to report his vehicle stolen on 10/13/24. He stated that he picked up food at Hobnob Tavern and was driving when he received an alert about his tire and got out to check it. He stated that a male ran up, got into his vehicle, pulled out a gun and then drove away in the vehicle. It was discovered that there was also a hit and run where that same vehicle was abandoned at Ashford Dunwoody Road and Perimeter Center W. in the center

median. Officers went to Taco Mac after learning that the victim is a regular customer, and video shows the victim sitting at the bar drinking all day. It was determined that the victim's statement was false, and a warrant was obtained for filing a false report.

Data:

- See ***Crime Stats Comparison*** report (2023-2024 Crime Stats through September): <https://www.dunwoodyga.gov/police/crime-info-stats/crime-comparison>

FINANCE

Highlights:

- The first public hearing regarding the FY2025 Operating & Capital Budget was held on Tuesday, October 15th at 6:00pm. Additionally, the second public hearing and adoption of the 2025 Operating & Capital Budget was held on Monday, October 28th at 6:00pm.
- The Q3 Report for ARPA spending was submitted to the US Department of Treasury by the deadline of Thursday, October 31st.
- The Monthly Financial Report for September 2024 was published on the Finance page on the City's website.
- The Dunwoody ARP and CARES Act webpages have been updated with all activity through September 30, 2024.

Upcoming Events:

- The final Audit Committee meeting for FY2024 will be held on Tuesday, November 12th at 3:30pm at City Hall.
- Three members of the Finance staff will be attending the virtual 2024 Governmental Accounting & Reporting Seminar (otherwise known as the State Auditor Training Program) on November 6th & 7th.

Department Items:

- Finance staff continues working with Community Development and Information Technology on the implementation of CentralSquare, which is an update to our permitting software.
- The Risk Manager is working with Information Technology and other department Directors to build and implement a Business Continuity Plan.
- Finance is working with departments to acquire items that were approved as part of the \$20,000 Safety Grant from GMA (Georgia Municipal Association).
- Posted Request for Qualifications (RFQ) 24-07 Women's History Month Murals.
- Notice to Proceed issued to KCI Technologies, Inc. for RFQ 24-02 Engineering Design Services GDOT PI 0019785, Dekalb County Chamblee Dunwoody Road from Womack Road to Roberts Drive LCI Dunwoody Village Crossroads.

- Notice to Proceed issued to SureLock Technology for RFP 24-01 Backup and Recovery Services Solution Provider.
- Notice to Proceed issued to Steele and Associates, Inc. for ITB 24-03 Dunwoody Nature Center Stream and Wetland Improvements Project.
- Tree Planting Services Agreement executed between Trees Atlanta, Inc., and the City of Dunwoody.

MUNICIPAL COURT

Workload/Activities:

- Disposed of more than 478 cases and reset 26 cases.

CITY CLERK

Data:

- The City Clerk's Office processed 565 open records requests in the month of October.
- The City Clerk's Office processed 6 contracts during the month of October.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures that were held during the month of October:
 - ✓ One Alcohol License Review Board
 - ✓ One Art Commission
 - ✓ Two City Council
- The staff reviewed and approved the financial transactions and expenditures for the City Council and City Clerk's office for the month of October.

HUMAN RESOURCES

Highlights:

- The city filled the following positions: two Police Officers and one Technology Support Specialist.
- Human Resources and the City's benefits brokers hosted Benefits Meetings with City employees prior to Open Enrollment.
- Human Resources worked with the City's Human Resources Information Systems (HRIS) vendor to prepare for Open Enrollment.
- Human Resources and the Wellness Committee sponsored angioscreens, a healthy cookout, and Let's Do Lunch.

Upcoming Events:

- Open Enrollment will take place in early November.

- Wellness events planned for November include the Maintain Don't Gain wellness challenge and the annual Wellness Employee Survey to help the Wellness Committee with planning efforts for 2025.



City Manager

Monthly Report

Report Ending October 11, 2024

PARKS

Highlights:

- Skate Park Mural Request for Proposals opened. The proposal is a call to artists for production of large-scale murals for the 2025 Black History Month exhibit at Brook Run Park. Proposal closes November 14, 2024. Due to an increase of proposal submissions in this project over the years, the project budget has increased from \$10,000 to \$15,000.

Upcoming Events:

- October 12: Groovin' on the Green Series Finale with Corporate Therapy and LANDSLIDE – A TRIBUTE TO FLEETWOOD MAC
- October 24: Truck or Treat
- October 27: Howling Halloween Photos & Blessing of the Pets
- November 11: Veterans Day Ceremony
- November 14: Holiday Family Photos at N. Shallowford Annex
- December 1: Holiday Lights Opening Night

Accolades and Happenings:

- Georgia Parks and Recreation Association District 6 Agency of the Year Award received for fourth year in a row. Award was presented to the department at the District 6 Banquet.
- Two Bridges Park logo sculpture approved by Dunwoody Arts Commission. Sculpture is designed by Huelani Mei Fogleman who also produced *Grounded Growth* and *Grounded Gathering* at Brook Run Park.



Department Items:

- Winterized Two Bridges Park splash pad filtration system and closed the splash pad for the season on September 22. Shade structures site work began September 30.
- Interviews ongoing for Facilities Associate and Part-Time Recreation Leader positions.
- Brook Run Park field schedules for Q1 2025 ongoing, to be finalized by November 15th. Annual review of all Athletic Agreements underway.
- Completed annual grass overseeding at Donaldson-Bannister Farm, Brook Run Park front oval and amphitheater, Windwood Hollow Park, Pernoshal Park, Two Bridges Park, Peachtree Middle School football field, and Wildcat Park.

Data:

- Dunwoody Preservation Trust sold out its sixth annual Farm to Table Dinner and Auction on September 21.
- Together, TriScapes and Right of Way crews responded to over 16 incidents during Hurricane Helene response.
- Special Pops Tennis program hosted 10 participants in the first session.
- Walk with a Doc participation increasing each month. September saw 10 participants for the “What is Lifestyle Medicine?” walk.
- Four sponsors secured for Truck or Treat thus far.
- Dunwoody Senior Baseball entered five Diablo Travel teams into ten weekend tournaments.
- Butterfly Experience at Dunwoody Nature Center welcomed over 2,800 guests.

POLICE**Highlights:**

- August 15, 2024: National Night Out event at Brook Run Park. Local partners: DeKalb Fire Rescue, ChatComm, DeKalb DA’s Office, Dunwoody Police Foundation, and GOHS, who provided a free rollover simulator experience for visitors. The North Metro SWAT armored vehicle was also on hand for tours.
- August 20, 2024: Homeless Outreach project. Officers partnered with the Continuum of Care (CoC) to reach out to local homeless citizens. The team has started collecting names and has spoken to these citizens regarding resources available to them.
- September 3 & 5, 2024: Officer Hernandez presented a High School Safety Presentation to the Dunwoody High School (DHS) Junior and Senior Class to discourage students from committing illegal acts during the Junior and Senior Wars.
- September 15, 2024: Beth Shalom C.R.A.S.E. class. Deputy Chief Fladrich (certified instructor) taught a Civilian Response to Active Shooter Events class for members of Beth Shalom.

- September 16, 2024: Free Child Safety Seat Check event held in City Hall parking lot. A total of 12 households stopped by for help installing their child safety seat correctly and were educated on child safety seat tips and guidelines.
- September 19, 2024: Public Safety Cadet Open House event. Showcased various divisions of the police department to potentially new Public Safety Cadets.
- October 3, 2024: Public Works Director Michael Smith, Deputy Chief Fladrich and Lt. Dove attended a half-day tabletop exercise orchestrated by Dekalb EMA and Dekalb watershed to address the public safety and governmental response to a potential dam collapse to the north (towards Sandy Springs and Gwinnett Co.) and the resulting destruction from such a catastrophic event.
- October 3, 2024: DeKalb County has partnered with Frontline Response which aids the homeless for up to one year. So far, four vagrants inside the City of Dunwoody have accepted this service.

Upcoming Events:

- October 24, 2024: See & Be Seen Campaign at Brook Run Park's Truck or Treat event. DPD officers & staff will pass out free safety flashers for kids to wear while Trick-or-Treating.
- October 11, 2024: Pizza with Police event to take place during National Faith & Blue Weekend (Oct 11-14) at Brook Run Park. Partnering with local churches, Pizza with Police offers church members and other citizens an opportunity to enjoy fellowship and create new connections with both Church and Police on a casual basis, without any structured agenda.

Accolades and Happenings:

- September 9, 2024: Sgt. Nelson was presented a Medal of Meritorious Service at the Council Meeting for saving the life of a choking young child using one of our newly acquired Life Vac rescue suction devices.

Workload/Activities:

- Officers responded to an Agency Assist for Sandy Springs Police Department; K-9 responded to assist with an article search at the Sonesta in regard to the double shooting earlier in the evening.
- Officers responded to a Fight Call on Peachtree Industrial Blvd. A male victim reported being assaulted by a group of juveniles, possibly armed with knives, stemming from a school conflict. Victim sustained minor injuries but declined medical attention. Suspects fled before police arrival. The victim's father will follow up with school authorities.
- Officers responded to a Lost Child Call on Lake Ridge Lane in reference to a 3-year-old boy who was found wandering around the parking lot. Officers spoke with on-site maintenance staff who were able to show officers where the child lived. The father advised he was changing his other child's diaper, and the mother was

cooking when the 3-year-old must have slipped out the front door, which was left unlocked. A DFACS referral form was submitted.

- Officers responded to an Assault Call at Best Buy. A 65-year-old male visited Best Buy after realizing his soundbar, which was an open box item, was missing a remote. When the manager told him he would need to contact the customer service line, he became upset and threw the soundbar at him. He also hit him and spat in his face. Warrants were secured for simple battery.
- Officers responded to a Large Car Meet Up Call at the Publix on Ashford Dunwoody Road. At 11:45pm, approximately 50 vehicles revving engines were gathered in the Publix parking lot. Officers escorted them out of the city. Two of the vehicles were involved in a rear end accident as they left the city.
- Officers responded to an Armed Robbery Call at Atlanta Memorial Park Cemetery. Victim stated that 2 black males approached him and robbed him at gunpoint, taking his wallet, \$5K in cash, and the keys to his truck. The victim stated that he had just closed his business for the night, which was why he had the large amount of cash. A suspect vehicle was located on Flock following the victim from Norcross to Dunwoody.
- As a large storm approached Dunwoody, on-duty nightshift officers were complemented by a large contingent of off-duty officers and civilians who stood ready to respond to the effects of Hurricane Helene. Utilizing the RTCC and PD personnel in the field, a solid emergency response was fielded in conjunction with Public Works crews being directed out of the RTCC by Director Michael Smith. Several roads had to be closed due to fallen trees and flooding was monitored through a few intersection cameras. These operations carried over into the next morning and were appropriately addressed until the event was over.
- Officers responded to a Medical Call on Winter Rose Ct. in reference to a 16-year-old male who was unconscious and not breathing. The juvenile's mother-initiated CPR and was relieved by officers. Two doses of Narcan were initiated as well as an AED, which indicated: "no shock advised". CPR was continued and the juvenile eventually regained consciousness and was transported to CHOA.

Data:

- See Crime Stats Comparison report (2023-2024 Crime Stats through August): <https://www.dunwoodyga.gov/police/crime-info-stats/crime-comparison>

PUBLIC WORKS

Highlights:

- Gateway Sign completed on Perimeter Center Parkway; Chamblee Dunwoody sign scheduled for installation in October.
- Acquired remaining right-of-way and easements for the Mount Vernon at Tilly Mill Intersection Improvement project.
- Completed Arts Center parking lot resurfacing.



Dunwoody Sign- Perimeter Center Parkway

- October – Paving in the Perimeter area on Perimeter Center West, Perimeter Center Parkway and the south end of Ashford Dunwoody Road.

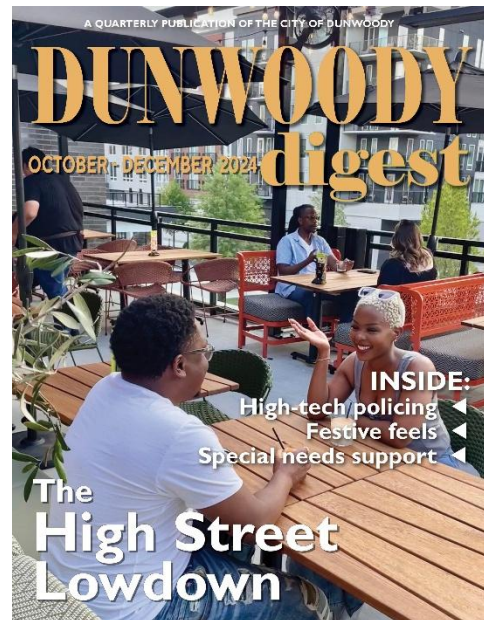
Department Items:

- Hurricane Helene- Prepared for storm by going to 24-hour operations and responded to downed trees at 14 locations. Estimated rainfall was a little over 10-inches for a 48-hour period which would be considered a 200-year rainfall event. The rainfall was spread enough over the 48-hour period that no roads had to be closed for flooding.
- Ashford Dunwoody Path Phase 1- Work on final plaza at Hammond Drive began with completion expected in October.
- Perimeter Center West Pedestrian Beacon- Georgia Power installed power supply for the signal. Signal is expected to be in operation by end of October.
- Annual Paving Contract – Paving completed on Adams Road and Cambridge Trace.
- Ashford Dunwoody at Hammond Pedestrian Improvements- Completed widening of the median island. New pedestrian signals, paving and striping are planned for October.
- Brook Run Maintenance Facility- Seven proposals received from contractors and under evaluation.
- Mount Vernon Road from Vermack to Mount Vernon Place- Design is resuming with recent approval of contract amendment.
- Completed 7 stormwater pipe rehabilitation projects in Buckline Crossing, Fontainebleau and Dunwoody Club Forest

COMMUNICATIONS

Highlights:

- Fall issue of the [Dunwoody Digest](#) arrived in mailboxes in late September
- Dunwoody Arts & Culture Month – worked with Discover Dunwoody to develop and promote a special online calendar of events, press release, social media; designed new event logo
- Vietnam War Memorial dedication – press release, video, webpage
- Tenant resources: designed brochure and created webpage to highlight enforceable codes and support resources
- Code Enforcement FAQs: designed brochure and updated our webpage with frequent code violations and rules; adding monthly code reminders to D-news
- Designed the covers of two booklets for Human Resources
- Introduced new name for our volunteer program – Dunwoody VIPS - designed new logo, updated website, social media recruitment
- Connect with Council – Rob Price and Joe Secorder – signage and social media
- Youth City Council – John Heneghan presented, great turnout



Upcoming Events:

- Youth City Council – Mayor Deutsch presents on Oct. 24
- City table to promote VIPS at the Dunwoody Farmers Market – Oct. 26
- #GreatDunwoodyCleanup – Nov. 2

Department Items:

- Graphics – Georgia Reads Day, Stay Safe, Weather Update, Air Quality, Vietnam Veterans Memorial, Cadet Open House, Library Paving Map, Hispanic Heritage Celebration, Connect with Council, Patriot Day, Rosh Hashanah, Electronics Recycling, Grandparents Day, Labor Day, Dunwoody Digest promos (5 total), calendar ads for the Dunwoody Crier & Rough Draft
- Video – Vietnam War Memorial dedication, Little Gym ribbon cutting, Element Hotel construction, Storm preps, Georgia power crews, Comp plan promo
- “Inside Dunwoody” by City Manager Eric Linton focused on the 2025 Proposed Budget
- Created and shared 5 issues of D-news and a [Dunwoody VIPS newsletter](#)
- Created 2 flyers and an ice-breaker game for HR events and promotions

- Created flyers and promo materials for DPD's Faith and Blue event and a t-shirt design for National Public Safety Cadet program

September 2024 Data:

- [September 2024 Dunwoody stories link](#)
- Issued 4 press releases; Received 7 media inquiries; Created 16 graphics; Produced 5 videos for social media: 395K total views (2 storm-related videos on Instagram had record views); 2 Council meetings – 981 total views on Facebook
- Top posts: (Facebook) Welcome Little Gym; (Instagram) Georgia Power downed tree – this had a whopping 264K views; (LinkedIn) GDOT grant

COMMUNITY DEVELOPMENT

Highlights:

- The TSW team has hosted an in-person workshop for the Direction Dunwoody Comprehensive Plan and Unified Development Ordinance. Approximately 60 residents attended and provided their preferences for future development.

Upcoming Events:

- October 8, 2024: The Planning Commission will hear a rezoning application to increase the number of allowed uses withing the existing shopping center at 2480 Mount Vernon Road and associated addresses.

Accolades and Happenings:

- The Department hosted the annual household electronics event at Saint Luke's Presbyterian Church on September 29th. A total of 470 residents attended, which was five more than in 2023.
- The City Council conducted a first read for updated pole banner regulations. A second read will occur on October 15th.

Department Items:

- Continuing to work on building out the new permitting software.

Data:

- The Building Division has completed 390 inspections.
- The Code Enforcement division conducted 136 inspections including 7 vacant properties, received 51 new complaints and brought 41 cases into compliance.
- The Code Enforcement division removed 117 signs from the right-of-way.
- The staff issued 49 code enforcement warnings and no citations.
- The Department received 135 permit applications and issued 76 permits.
- The Department conducted 54 erosion control inspections.

ECONOMIC DEVELOPMENT

Highlights:

- Hosted the TiE Commerce Connect Conference VIP Dinner.

Upcoming Events:

- October 2, Dunwoody Art Commission Meeting
- October 23, Access Foundation Entrepreneur Workshop
- November 5, Dunwoody Art Commission Meeting
- November 7, Edge City 2.0 Community Forum
- November 21, Dunwoody Development Authority Meeting
- December 3, Dunwoody Art Commission Meeting

Department Items:

- Held Ribbon Cutting for Little Gym and Benefield Dentistry.
- Attended business and community meetings: Dunwoody Marketing Alliance Meeting, Create Dunwoody Board Meeting, Perimeter Chamber Coffee Connection, TiE Atlanta Monthly Meeting, Dunwoody Village Merchants Association, Dunwoody Rotary, and TiE Commerce Connect Dinner.

Data:

- Conducted 11 Retention Meetings.
- Conducted 16 Business Recruitment Meetings.

FINANCE

Highlights:

- The FY2025 Proposed Operating & Capital Budget Work Session with City Council was held on Monday, September 9.
- The city was approved for a 2024 Georgia Municipal Association (GMA) Safety Grant in the amount of \$20,000.
- The Monthly Financial Report for August 2024 was published to the Finance page on the City's website.
- The Dunwoody ARP and CARES Act webpages have been updated with all activity through August 31, 2024.

Upcoming Events:

- The Q3 Report for ARPA spending is due to the US Department of Treasury by Thursday, October 31.

- The first public hearing regarding the FY2025 Operating & Capital will be held on Tuesday, October 15 at 6:00pm, with the second public hearing being held on Monday, October 28 at 6:00pm.

Department Items:

- Finance staff continues working with Community Development and Information Technology on the implementation of CentralSquare, which is an update to our permitting software.
- Notice of Intent to Award issued to SureLock Technology for Request for Proposals (RFP) 24-01 Backup and Recovery Services Solution Provider.
- Notice of Intent to Award issued to KCI Technologies, Inc. for Request for Qualifications (RFQ) 24-02 Engineering Design Services GDOT PI 0019785.
- Notice to Proceed issued to Practical Design Partners, LLC for Design of Pedestrian Improvements along Happy Hollow Road from Peeler Road to Kingsland Court.
- Contract Amendment No.1 issued to NV5 Engineers and Consultants, Inc. for Mt. Vernon Road Design for the Mount Vernon Corridor Improvements.
- Received seven responses for RFQ 24-04 On-Call Materials Testing.
- Received two responses for RFQ 24-05 HVAC, RTU System Replacement.
- Received seven responses for RFP 24-04 Construction Manager at Risk Services for Brook Run Park – Maintenance Facility Building and Grounds.
- Received two bid responses for Intent to Bid (ITB) 24-03 Dunwoody Nature Center Stream & Wetland Improvements.
- Posted RFQ 24-06 Black History Month Murals.
- Executed Tree Planting Service Agreement between Trees Atlanta, Inc. and the City of Dunwoody.

INFORMATION TECHNOLOGY

Highlights:

- Conference Room Technology Upgrades – Evokos added, next stage beginning last week of October
- Back Up and Recovery Provider – Project kicked off
- Network Refresh – Phase 1 in progress
- SIEM/SOC project – Final stages in progress
- Sharefile - Decommissioned

Major Projects:

- Sharepoint Migration – The scheduled completion date is before February 2024.
- Data Classification - Scheduled completion before December 2024.
- Cyber Security ARPA updates – Almost complete
- Central Square – The project is in progress with revised schedule for go-live TBD.
- Accounts Payable (AP) Automation – The project is in progress with revised schedule for go-live TBD.
- Employee cell phone upgrades – scheduled completion Q4 2024

Department Items:

- Park Internet – On hold for Networking Refresh
- GMIS Accreditation – Paused for GMIS updates
- Comcast upgrade to fiber – On hold for Network Refresh
- VMWare migration – Final steps
- What Works Cities Certification Assessment – Currently on hold due to workload.

Data:

- The department had 199 helpdesk tickets opened in this period.
- The department closed 194 helpdesk tickets.
- The department hosted 28 zoom meetings this period.
- Currently, 157 users are being managed.
- There are 699 devices (262 - computers, 86 - network devices, 148 – cell phones and tablets, and 216 desk phones) being managed.

CITY CLERK**Data:**

- The City Clerk's Office processed 395 open records requests in the month of September.
- The City Clerk's Office processed 5 contracts during the month of September.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures that were held during the month of September:
 - ✓ One Art Commission
 - ✓ Three City Council
 - ✓ One Development Authority
- Reviewed and approved the financial transactions and expenditures for the City Council and City Clerk's office for September.

MUNICIPAL COURT**Workload/Activities:**

- Disposed of over 588 cases and reset 25 cases.

HUMAN RESOURCES**Highlights:**

- The city filled the following positions: three Police Officers and one Business Retention & Cultural Development Manager.
- Annual training was provided to all employees on the City's Equal Employment Opportunity (EEO) and No Harassment Policy.

- Human Resources is working with the City's benefits broker to prepare for Benefits Meetings with City employees prior to Open Enrollment.
- Human Resources is working with the City's Human Resources Information Systems (HRIS) vendor to prepare for Open Enrollment.
- Human Resources finalized and published a comprehensive Employee Handbook revision.
- Human Resources and the Wellness Committee sponsored a sleep health presentation, a flu vaccine clinic, and Let's Do Lunch.

Upcoming Events:

- In October, the Wellness Committee will sponsor angioscreens, a healthy cookout, and Let's Do Lunch.
- Wellness events planned for November include the Maintain Don't Gain wellness challenge and the annual Wellness Employee Survey to help the Wellness Committee with planning efforts for 2025.



City Manager

Monthly Report

Report Ending September 6, 2024

PARKS

Highlights:

- Waterford Park playground structures are moving through production and are on track to be onsite late September. Tennis court resurfacing scheduled to begin September 5th.
- Pernoshal Park exercise station pour-in-place has been replaced; Georgetown Park and Windwood Hollow Park playground roll coating has been completed.
- Monument signs for Brook Run Park and Dunwoody Nature Center are complete.

Upcoming Events:

- September 14: Groovin' on the Green with The New Quintet and Sassfolk
- September 19: Dunwoody Food Truck Thursday + Parks & Rec Month (July rain date)
- October 1: Dunwoody Arts & Culture Month begins
- October 12: Groovin' on the Green Series Finale with Corporate Therapy and LANDSLIDE – A TRIBUTE TO FLEETWOOD MAC
- October 24: Truck or Treat
- October 27: Howling Halloween Photos & Blessing of the Pets
- November 11: Veterans Day Ceremony

Accolades and Happenings:

- L.E.A.F. Parks & Rec Guide Fall/Winter '24 scheduled to be released first week of September. Upcoming season features the return of community favorites such as Truck or Treat, Groovin' on the Green Series Finale, and Holiday Lights, plus new programs including Holiday Family Photos at the N. Shallowford Annex, Special POPS tennis (free therapeutic program) at Windwood Hollow Park, POMSquad at Brook Run Park, and Tree Wellness Walks at Brook Run Park.
- Facilitated Eagle Scout Projects at Homecoming Park, Windwood Hollow Park, and Brook Run Park.

Department Items:

- Brook Run Park baseball field turf patch work completed, new plates installed, and mounds transitioned for softball season.
- Collaboration with Dunwoody Police Department on installation of Narcan kits throughout city facilities. Expected to complete by the end of September.
- Review of agreements renewing for 2025, including Treetop Quest and seven Athletic Agreements.
- Request for Qualifications (RFQ) 24-05 posted. To select contractor for HVAC system replacement services at Dunwoody City Hall. Bid closes September 24th.
- Portable restrooms installed at Wildcat Park, Homecoming Park, and Brook Run dog park.

- Application submitted for Georgia Council for the Arts Facilities Grant. Staff is requesting \$41,000 towards the installation of a new wheelchair lift at the Dunwoody Cultural Arts Center. Grant response expected mid-October.

Data:

- Estimated Pics in the Park attendance of 200.
- Estimated Groovin' on the Green attendance of 975.
- Completed 40 service tickets specific to Facilities and 34 specified to Grounds.
- Goat Pilates and Meditation classes sell out every month; Pound Fitness in the Park had 10 participants for the August session and Walk with a Doc had 12 walkers.
- Field Rentals have already surpassed 2023 revenue numbers. Monday-Thursday evenings are full.
- Rush Union had over 20 teams make it to championship games.

POLICE

Highlights:

- August 15, 2024, City leaders and local press were invited to Police Head Quarters for the unveiling of the new Billy J. Grogan Real Time Crime Center. News story was featured on major outlets such as 11Alive, Fox5 and WSTV.
- August 13, 2024, our second Public Safety Ambassador reported for duty. Both PSA's have begun formal training. Interviews continue to fill the last 2 positions.
- August 13, 2024, our 15th Citizens' Police Academy course kicked off. Classes will take place weekly through October 29, 2024. Graduates will be recognized at the November 12, 2024, City Council meeting.

Upcoming Events (September):

- September 16, 2024, Free Child Safety Seat Check event at City Hall.

Accolades and Happenings:

- August 12, 2024, Lt. Dove and Sgt. Sillah were recognized at a City Council meeting for their security efforts at Dunwoody's Lemonade Days Event.
- August 12, 2024, our newly acquired LifeVac rescue suction device (courtesy Dunwoody Police Foundation funding) was utilized during a medical call where Sgt. Nelson was first on scene, saving the life of a choking 18-month-old child who was unconscious, blue in color, and not breathing. The child has made a full recovery. Sgt. Nelson will receive a Medal of Meritorious Service during the 9/9/24 City Council Meeting.
- August 19, 2024, our new Public Safety Assistance Canine (PSAC) "River" was purchased (courtesy Dunwoody Police Foundation funding) and brought to HQ to begin her gradual acclimation process over the next 2 weeks. Once sufficiently acclimated, training will begin for the PSAC and her handler, Det. Ehlbeck.

Workload/Activities:

- Officers responded to call at Perimeter Mall with threats from a male suspect to enter the mall with his AR-15. After patrolling the mall for several minutes, it was determined everything was found to be operating properly.
- Officers conducted a traffic stop on Ashford Dunwoody Road with 2 males suspects. The driver was wanted for homicide by US Marshals and the second suspect was a convicted felon. Both subjects were transported the DeKalb jail without incident.
- Officers responded to Peachford Hospital of an armed person call. A 13-year-old patient was aggressive and armed with a metal pipe. It was observed by Officers, that the patient did criminal damage to the property and aggravated assault. The juvenile was transported by ambulance to Northside Hospital.
- Officers responded to a Prowling call on Happy Hollow Road. When Officers arrived, the caller said he saw an unknown white male on the property. The Officers searched the suspects belongings and found a piece of tin foil with crystal-like substance, which was positive for methamphetamine.
- Officers responded to a Loitering call on Mount Vernon Road at All Critters Animal Hospital. When Officers made contact with the male suspect it was confirmed he had outstanding warrants. The suspect was taken into custody without incident.
- Officers responded to a Civil Dispute/Protestors at Womack Road. Several 911 calls were reported for antisemitic and pro-Palestine yard signs. A large gathering of protestors was in front of the home blocking entry. When Officers arrived, the group had begun disbursing after homeowner removed the signs. Officers periodically patrolled the area as the protest circulate on social media.
- Officers responded to a Child Neglect call on Peachtree Industrial Boulevard. A male child was reported to be on the access road wearing nothing but a diaper. The father was located and told Officers the child was autistic and went out the door while he was taking care of his younger daughter.
- Officers responded to a Death Investigation call on 285 East at Chamblee Dunwoody Road. Officers found a male deceased in the grassy area between the exit ramp and 284 East. CID is investigating.
- Officers responded to a Death Investigation at Perimeter Center Place. The decomposed remains of a 62-year-old white male were discovered by property management. CID, CSI and DeKalb ME responded to the scene to take over the investigation.
- Officers responded to a Cruelty to Children call at Ravinia Drive. The offender left her 3-year-old twins in a parked car for 3 hours. A security guard was conducting a routine check of the parking when he noticed the children. The mother was located, arrested, and charged. The offender had an active arrest warrant for a separate cruelty to children charge.
- Officers responded to an Overdose at Dunwoody High School. Once on scene, Officers met with the DeKalb School Police. A 16-year-old female was found

unresponsive and received 2 doses of Narcan. She was transported to the Scottish Rite for evaluation.

- Officers responded to a Fatality Crash with Entrapment on 285 West @ Ashford Dunwoody Road. A vehicle traveling west on 285 attempted to cross over to the collector distributor land by crossing the Ashford Dunwoody Road west entrance ramp. The vehicle collided with a pick-up truck that was traveling down the ramp. The passenger of the vehicle was deceased on the scene.

Data:

- See **Crime Stats Comparison** report (2023-2024 Crime Stats through July): www.dunwoodyga.gov/home/showpublisheddocument/3345/63856039953377000

PUBLIC WORKS

Highlights:

Dunwoody Sign – Perimeter Center Parkway

- Georgetown Gateway reached substantial completion milestone. Contractor is working on punch list items to achieve final acceptance.
- Gateway Signs shop drawings approved for construction. The wall mounted sign on Perimeter Center Parkway will be installed in September.
- Pipe lining completed on Buckline Crossing and Fontainebleau Court.



Upcoming Events:

- September – Resurfacing the Arts Center and Library parking lots

Department Items:

- Ashford Dunwoody Path Phase 1- Four of the of 6 plaza areas have been completed.
- Perimeter Center West Pedestrian Beacon- Waiting on Georgia Power to install power supply for the signal.
- Annual Paving Contract – Paving will resume in September on the remaining streets scheduled for this year.
- Ashford Dunwoody Path Phase 2- Right of way acquisition is in progress.

- Mount Vernon Road at Tilly Mill Road Intersection Improvement- Right of way acquisition is ongoing.
- Winters Chapel Path Phase 2- Traffic counts completed in August.
- Dunwoody Nature Center Stream & Wetlands Improvements- Contractor bids due September 10th.
- Brook Run Maintenance Facility- Contractor proposals due September 20th.
- AT&T has been on strike since August 16th impacting response times on maintenance and capital project tasks.
- Mount Vernon Road from Vermack to Mount Vernon Place- Design is resuming with recent approval of contract amendment.
- North Shallowford Path- Environmental studies are in progress.

COMMUNICATIONS

Highlights:

- Comp Plan: press release, social media, webpage, digital ads
- Real-Time Crime Center unveiling: Press release, video, social media, webpage
- Research, writing, and design work for the fall Dunwoody Digest
- Press releases: Real-Time Crime Center unveiling, Electronics recycling, Hispanic Heritage Cultural Celebration, 2025 Proposed Budget released, Dunwoody Library entry realignment and paving
- Jennifer participated in the City-County Communications Marketing Association (3CMA) Annual Conference

Upcoming Events:

- Comp Plan public workshop – Sept. 10
- Connect with Council – Rob Price and Joe Secorder – Sept. 12 & Sept. 14
- Youth City Council – John Heneghan presents Sept. 19
- Nandina project messaging

City of Dunwoody Georgia

dunwoodyga.gov | 4800 Ashford Dunwoody Rd., Dunwoody GA 30338 | 678.382.6700

CREATE DUNWOODY
HERITAGE CELEBRATION
LATINO | HISPANIC
Celebración de Culturas!
SUNDAY SEPTEMBER 15 SEPTEMBER 15
1-4 PM ASHFORD LANE

Sunday, Sept. 29
Free to Dunwoody residents
Register in advance:
dunwoodyga.gov/electronics

September Highlights

<p>3 Town Hall Understanding Your Property Tax Bill Kingsley Racquet and Swim Club 6 p.m.</p> <p>4 Special-Called Art Commission Meeting City Hall 5 p.m.</p> <p>5 Zoning Board of Appeals City Hall 6 p.m.</p> <p>9 Dunwoody City Council Meeting City Hall 6 p.m.</p> <p>10 Direction Dunwoody Comprehensive Plan Public Workshop at Park Place 4800 Ashford Dunwoody Rd. Presentations at 5 p.m. and 6 p.m.</p> <p>12 Sustainability Committee Meeting City Hall 8 a.m.</p> <p>14 Connect with Council Chat with Rob Price and Joe Secorder Crema Espresso Cafe 8 - 9:30 a.m.</p> <p>14 Connect with Council Chat with Rob Price and Joe Secorder Farmers Market at Brook Run Park 9 a.m. - noon</p> <p>Master Gardener Talk: Planning for Fall Color Brook Run Park Greenhouse 11 a.m.</p>	<p>14 Groovin' on the Green: The Quant and Sasstok Brook Run Park Amphitheater 6 - 9 p.m.</p> <p>15 Latino Hispanic Cultural Heritage Celebration The Lawn at Ashford Lane 1-4 p.m.</p> <p>17 Planning Commission Meeting City Hall 6 p.m.</p> <p>19 Development Authority Meeting City Hall 5 p.m.</p> <p>Food Truck Thursday Brook Run Park 5-8 p.m.</p> <p>21 Farm-to-Table Dinner & Silent Auction Donaldson-Barrister Farm</p> <p>29 Electronics Recycling St. Luke's Presbyterian Church 1-4 p.m.</p>
---	--

Public Workshop
Sept. 10
at Park Place

Take online survey:

Direction DUNWOODY
We want to hear YOUR thoughts

Department Items:

- Graphics – Dunwoody Town Hall, Connect with Council, Dunwoody Police Department's (DPD) National Night Out, Allen Edmonds share graphic, map for library parking lot construction, Direction Dunwoody, Power Point graphics for Town

Hall, Human Resources flyer for flu shots, Blood Drive flyer for DPD, calendar ads for Rough Draft and Dunwoody Crier

- Video – Nando’s ribbon cutting, Dunwoody High School Path project complete, RTCC unveiling
- “Inside Dunwoody” by City Manager Eric Linton focused on Dunwoody’s Comprehensive Plan, Direction Dunwoody
- Created and shared 5 issues of D-news and a Dunwoody Ambassadors newsletter
- Wrote and distributed welcome letters from the Mayor to family reunion participants via Discover Dunwoody

August 2024 Data:

- [August 2024 Stories link](#)
- Issued 6 press releases; Received 8 media inquiries; Created 5 graphics; Produced 3 videos for social media: 10.8K total views (new DHS Path was the most watched); 2 Council meetings – 1.1K total views on Facebook
- Top posts: (Facebook) Unsung Hero Awards; (Instagram) Electronics recycling; (LinkedIn) RTCC unveiling

COMMUNITY DEVELOPMENT

Highlights:

- The City Council has adopted new rules for community residences and recovery communities at the July 22nd meeting. The rules balance access to treatment with protections for neighborhoods.
- A first public hearing for Direction Dunwoody happened at the July 22nd City Council meeting. The engagement survey for the Dunwoody Community will go live in July.

Upcoming Events:

- August 12, 2024: The City Council will hear a text amendment for streetscapes in the Jett Ferry area.
- A pop-up engagement session for Direction Dunwoody is planned for the back-to-school event in the Dunwoody Village courtyard on August 9th.

Accolades and Happenings:

- The department has issued permits for the new Georgetown storage facility. Construction is expected to start within weeks.

Department Items:

- Work on building out the new permitting software is continuing. The vendor is implementing takeaways from the first round of testing.
- The department has onboarded a new payment vendor for the iWorQ permitting software, Payroc. The vendor will allow credit card and ECH payments for permits.

Data:

- The Building Division has completed 448 inspections.
- The Code Enforcement division conducted 136 inspections including 7 vacant properties, received 43 new complaints and brought 29 cases into compliance.
- The Code Enforcement division removed 109 signs from the right-of-way.
- The staff issued 38 code enforcement warnings and 2 citations.
- 150 permit applications were received, and 128 permits issued.
- The department conducted 59 erosion control inspections.

ECONOMIC DEVELOPMENT**Highlights:**

- Held the first Edge City 2.0 Community Forum.
- Sponsored a Meet and Greet lunch in the Ravinia Gardens with Discover Dunwoody.

Upcoming Events:

- September 4th, Dunwoody Art Commission Meeting
- September 19th, Dunwoody Development Authority Meeting
- October 2nd, Dunwoody Art Commission Meeting
- October 23rd, Access Foundation Entrepreneur Workshop
- November 6th, Dunwoody Art Commission Meeting
- November 21st, Dunwoody Development Authority Meeting

Accolades and Happenings:

- Access Foundation hosted the 2024 Demonstration Day at ROAM Perimeter highlighting 7 companies that received mentoring assistance.

Department Items:

- Held Ribbon Cutting for Nando's Peri Peri.
- Approved 1 Public Art Submission for Agave Bandido.
- Attended business and community meetings: Dunwoody Marketing Alliance Meeting, Create Dunwoody Board Meeting, Perimeter Chamber Coffee Connection, TiE Atlanta Monthly Meeting, Dunwoody Village Merchants Association, Dunwoody Hotel General Managers Quarterly Luncheon, and Perimeter Chamber Luncheon.

Data:

- Conducted 7 Retention Meetings.
- Conducted 48 Business Touch Points.
- Conducted 19 Business Recruitment Meetings.

FINANCE

Highlights:

- The FY2025 Proposed Operating & Capital Budget was published on Friday, August 30th.
- FY2025 Department Review Meetings were held on Tuesday, August 13th and Wednesday, August 14th in preparation for the publication of the FY2025 Proposed Budget.
- The Monthly Financial Report for July 2024 was published to the Finance page on the City's website.
- The Dunwoody ARP and CARES Act webpages have been updated with all activity through July 30, 2024.
- An Audit Committee Meeting was held on Monday, August 12 at 3:30pm at City Hall.

Upcoming Events:

- A Special Called Meeting of City Council to review the FY2025 Proposed Operating & Capital Budget is scheduled for Monday, September 9, beginning at 10:00am.

Accolades and Happenings:

- Dawn White, Accounting Manager, received the GOAT Award.

Department Items:

- Finance staff continues working with Community Development and Information Technology on the implementation of CentralSquare, which is an update to our permitting software.

INFORMATION TECHNOLOGY

Highlights:

- Conference Room Technology Upgrades – first set of installations on September 16, 2024
- Back Up and Recovery Provider – Project initiated
- Network Refresh – Assessment phase kicked off
- SIEM/SOC project – Final stages in progress

Major Projects:

- Sharepoint Migration – The scheduled completion date is before December 2024.
- Data Classification - Scheduled completion before December 2024.
- CID Applications – Completed
- Cyber Security ARPA updates – Almost complete
- Central Square – The project is in progress with revised schedule for go-live, to be determined.

- Accounts Payable (AP) Automation – The project is in progress with revised schedule for go-live TBD
- Employee cell phone upgrades – Scheduled completion Q4 2024

Department Items:

- Park Internet – On hold for Networking Refresh
- GMIS Accreditation – Paused for GMIS updates
- Comcast upgrade to fiber – On hold for Network Refresh
- VMWare migration – final steps
- What Works Cities Certification Assessment – Currently on hold due to workload.

Data:

- The department had 201 helpdesk tickets opened in this period.
- The department closed 212 helpdesk tickets.
- The department hosted 19 zoom meetings this period.
- Currently, 154 users are being managed.
- There are 699 devices (263 - computers, 86 - network devices, 134 – cell phones and tablets, and 216 desk phones) being managed.

CITY CLERK

Data:

- The City Clerk’s Office processed 490 open records requests in the month of August.
- The City Clerk’s Office processed 5 contracts during the month of August.
- The City Clerk’s Office prepared all agendas, summaries, minutes, and associated procedures that were held during the month of August:
 - ✓ One Art Commission
 - ✓ One Audit Committee
 - ✓ Two City Council
 - ✓ One Development Authority
- Reviewed and approved financial transactions and expenditures for the City Council & City Clerk’s office for the month of August.

MUNICIPAL COURT

Workload/Activities:

- Disposed of over 528 cases and reset 35 cases.
- Amnesty Court Hearing August 8th with 31 defendants warrants cleared and appeared in court. Collected \$6,524.00 in outstanding fines and fees.
- New Deputy Clerk Kyra Graham

HUMAN RESOURCES

Highlights:

- The city filled the following positions: one Public Safety Ambassador and one Systems Administrator.
- Human Resources is working with the City's benefits broker regarding benefits renewals in preparation for Open Enrollment.
- Human Resources is working with the City's Human Resources Information Systems (HRIS) vendor to prepare for Open Enrollment.
- Human Resources is reviewing the Employee Handbook and drafting a comprehensive Employee Handbook revision.
- Human Resources and the Wellness Committee sponsored biometric screenings, a seminar on physical well-being and preventive care, and Let's Do Lunch.

Upcoming Events:

- Wellness events planned for September include a sleep health presentation, flu vaccine clinic, and Let's Do Lunch.
- Annual training for all employees on the City's Equal Employment Opportunity (EEO) and No Harassment Policy is scheduled for September.
- In October, the Wellness Committee will sponsor angioscreens, a healthy cookout, and Let's Do Lunch.



City Manager

Monthly Report

Report Ending August 9, 2024

PARKS

Highlights:

- Color scheme selected for Waterford Park playground by neighborhood residents. Notice to Proceed awarded to Bliss Products for playground completion by end of 2024.
- Holiday Lights proposal received for 2024 display. Theme to be announced in September with release of next L.E.A.F. Parks & Rec Guide.

Upcoming Events:

- August 10: Groovin' on the Green with DieDra Hurdle-Ruff and G Clef & The Playlist
- August 26: "National Dog Day" Pop-Up at Brook Run Dog Park
- September 14: Groovin' on the Green with The New Quintet and Sassfolk
- October 1: Dunwoody Arts & Culture Month begins
- October 12: Groovin' on the Green Series Finale with Corporate Therapy and LANDSLIDE – A TRIBUTE TO FLEETWOOD MAC
- October 24: Truck or Treat
- October 27: Howling Halloween Photos & Blessing of the Pets

Accolades and Happenings:

- Next Storywalk® on display mid-August. "In the Middle of Fall" will be on view until end of September along the Dunwoody Trailway.
- Staff photos updated with new team members. Individual staff photos and bios will be released throughout August on Dunwoody Parks and Recreation social media pages.

Department Items:

- Two Bridges Park shade structure construction scheduled to begin September 23rd. New interactive art sculpture designed by Huelani Mei Fogelman is scheduled for completion in fall of 2024. It will be in the circular plaza between the playground and parallel parking entrance.
- Ongoing research and demonstrations with rental software companies to upgrade current rental platform. New software would provide more attractive interface for users and streamline processes for parks staff for facility rental and special event permits.

Data:

- Park staff have been responding to extraordinary repairs from a swing in weather changes from irrigation related concerning during dry months to soil erosion during record rainfalls.
- Estimated Pics in the Park attendance of 200.
- Estimated Groovin' on the Green attendance of 900.

- The Dunwoody Community Garden & Orchard Harvest Team has harvested and donated over 1,250 pounds of fresh veggies and herbs to Malachi's Storehouse, year to date.
- Summer Camp Success!
 - Spruill Center for the Arts served 1,100 summer campers, plus awarded 142 scholarships.
 - Stage Door Theatre hosted 336 summer campers, including 94 campers through their new residency at Clarkston Community Center, plus awarded 13 full scholarships. Staff also auditioned over 100 actors for their mainstage production, "The Mousetrap."
 - Rush Union Soccer served over 500 youth and adult players during our summer programs.
 - 220 children attended Dunwoody Preservation Trust's Camp Flashback.

POLICE

Highlights:

- The Real Time Crime Center is in full operation.
- The first Public Safety Ambassador was hired. She will start on August 12, 2024.

Upcoming Events:

- August 6th, Promotional ceremony, Deputy Chief Fladrich, Major Krieg, Lt. Fecht, Sgt. Carley
- August 13th, Citizens Police Academy begins
- August 15th, Real Time Crime Center Ribbon Cutting (limited guests due to space)
- August 15th, National Night Out at Brook Run Park

Accolades and Happenings:

- Brian (JB) Tate was named the Civilian of the 2nd Quarter for his outstanding work on the police department's fleet.
- Officer Jakori Edwards was named Officer of the 2nd Quarter for his outstanding work on patrol.
- Det. Robert Ehlbeck was selected as the canine handler for our upcoming Public Safety Assistance Canine (PSAC) program. Canine selection and start of training to be determine.
- Heavy recruitment continues with a fresh campaign announcing increased starting pay.

Data:

- See Crime Stats Comp. report (2023-2024 through June):
www.dunwoodyga.gov/home/showpublisheddocument/3345/638560399533770000
- Reports are published approximately one week after each month-end.

PUBLIC WORKS

Highlights:

- Completed Vermack Path construction with road opened 12 days ahead of schedule.
- Awarded \$430,000 from GDOT for safety projects
- Completed the Pedestrian Hybrid Beacon at Chestnut Elementary School prior to the start of school.
- Awarded \$600,000 grant from Georgia Environmental Protection Division for the Dunwoody Nature Center boardwalk project.



Upcoming Events:

- August – Resurfacing the Arts Center and Library parking lots
- August- Paving in Perimeter area

Department Items:

- Georgetown Gateway – Completed all concrete driveways and all pedestrian signals. Items to be completed prior to substantial completion inspection on August 15th include finishing the pavement marking, street signs and remaining ground cover.
- Ashford Dunwoody Path Phase 1- Completed 1 of 6 plazas.
- Perimeter Center West Pedestrian Beacon- Coordinating utility adjustments and installation of power supply.
- Vermack Road Path Phase 2- Coordinating with Georgia Power for streetlight installation.
- Gateway Signs- The Perimeter Center Parkway wall sign is in production and is expected to be installed in September.
- Annual Paving Contract – Completed two additional streets in July bringing total to 13 of 20 streets planned to be paved this year.
- Ashford Dunwoody Path Phase 2- Right-of-way discussions in progress.
- Mount Vernon Road at Tilly Mill Road Intersection Improvement - Received utility relocation plans from all affected utilities. Right-of-way acquisition is ongoing.
- Old Spring House Lane Path- Easements acquired. Received all utility adjustment schedules and issued notice to proceed to Georgia Power to begin relocations.
- Winters Chapel Path Phase 2- Field surveying is underway.

- Brook Run Maintenance Facility- Preparing to issue request for proposals for a construction manager at risk in August. Geotechnical report completed in July.

COMMUNICATIONS

Highlights:

- Pedestrian Hybrid Beacon explainer video and social media
- Designed new image ad for the Dunwoody Chamber Guide
- Designed the 2023 Annual Comprehensive Financial Report for online viewing
- Designed invitation for the Real-Time Crime Center (RTCC) inauguration
- Designed National Night Out & Pizza with Police fliers
- Website work: created new Americans with Disabilities Act (ADA) Transition Plan webpage & complaint form, new Dunwoody Nature Center stormwater webpage, new RTCC page
- Press releases: Dunwoody City Council Members earn Georgia Municipal Association (GMA) recognition, Dunwoody begins Edge City 2.0 seminar series

Upcoming Events:

- Comp Plan rollout
- Real-Time Crime Center unveiling – August 15
- Connect with Council – Rob Price and Joe Secorder – September 12 and September 14
- Planning for the fall Dunwoody Digest

Department Items:

- Graphics – Logan’s Law, Fireworks rules, Pics in the Park, Edge City 2.0 Seminar Series, Yes Dunwoody anniversary, Popsicles in the Park, GMA recognition, Connect with Council, calendar ads for Rough Draft and Dunwoody Crier
- Video – Velvet Taco ribbon cutting, Adapture ribbon cutting, High Street fountain, Teen Police Academy graduation, July 4th parade
- “Inside Dunwoody” by City Manager Eric Linton focused on ribbon cuttings and corporate relocations
- Created and shared 4 issues of D-news and a Dunwoody Ambassadors newsletter


cosmopolitan
VIBES

small town
FEELS

Chic meets charm in Dunwoody for the best of both worlds - a vibrant, business center minutes away from tree-lined neighborhoods.

You'll find a talented workforce, a diverse mix of cultures, and a transportation network that puts you at the center of everything. Enjoy hot new restaurants and old favorites, retail to meet every taste, 200+ acres of parks and green space, and a growing list of entertainment options.

The heart of it all... Dunwoody, GA.


dunwoodyga.gov

July 2024 Data:

- [July 2024 Stories link](#)
- Issued 2 press releases; Received 12 media inquiries; Created 7 graphics; Produced 11 videos for social media: 60K total views (July 4th and Pedestrian Hybrid Beacon were the most watched); 2 Council meetings – 1.9K total views on Facebook
- Top posts: (Facebook) Dawn White GOAT award; (Twitter) July 4th parade band; (Instagram) July 4th parade dinosaurs; (LinkedIn) Welcome Adapture video

COMMUNITY DEVELOPMENT

Highlights:

- The City Council has adopted new rules for community residences and recovery communities in the July 22nd meeting. The rules balance access to treatment with protections for neighborhoods.
- A first public hearing for Comprehensive Plan and code rewrite named **Direction Dunwoody** happened at the July 22nd City Council meeting. The engagement survey for the Dunwoody community will go live in August.

Upcoming Events:

- August 12, 2024: The City Council will hear a text amendment for streetscapes in the Jett Ferry area.
- A pop-up engagement session for **Direction Dunwoody** is planned for the back-to-school event in the Dunwoody Village courtyard on August 9th from 5:00 – 8:00 p.m.

Accolades and Happenings:

- The permits for the new Georgetown storage facility have been issued. Construction is expected to start within weeks.

Department Items:

- Work on building out the new permitting software is continuing. The vendor is implementing takeaways from the first round of testing.
- The department has onboarded a new payment vendor for the iWorQ permitting software – Payroc. The vendor will allow credit card and ECH payments for permits.

Data:

- The Building Division has completed 448 inspections.
- The Code Enforcement division conducted 136 inspections including 7 vacant properties, received 43 new complaints and brought 29 cases into compliance.
- The Code Enforcement division removed 109 signs from the right-of-way.
- The staff issued 38 code enforcement warnings and 2 citations.
- 150 permit applications were received, and 128 permits issued.
- The department conducted 59 erosion control inspections.

ECONOMIC DEVELOPMENT

Highlights:

- Held the Launch event for Dunwoody's new partnership between the Georgia Access Foundation and Perimeter Chamber to provide Workshops, Networking, and Mentoring directly to Dunwoody small businesses and entrepreneurs.

Upcoming Events:

- August 6th, Dunwoody Art Commission Meeting
- August 17th, Access Foundation 2024 Demo Day
- August 22nd, Edge City 2.0 Community Forum
- September 3rd, Dunwoody Art Commission Meeting
- September 19th, Dunwoody Development Authority Meeting
- October 1st, Dunwoody Art Commission Meeting
- October 23rd, Access Foundation Entrepreneur Workshops

Department Items:

- Held Ribbon Cuttings for Velvet Taco and Adapture IT.
- Attended business and community meetings: Hosted the Dunwoody Marketing Alliance Meeting, Create Dunwoody Board Meeting, Perimeter Chamber Coffee Connection, TiE Atlanta Monthly Meeting, and Perimeter Chamber Luncheon.

Data:

- Conducted 5 Retention Meetings.
- Conducted 59 Business Touch Points.
- Conducted 19 Business Recruitment Meetings.

FINANCE

Highlights:

- The 2023 Annual Comprehensive Financial Report (ACFR) was submitted to the Government Finance Officers Association (GFOA) for review and consideration for the Certificate of Achievement for Excellence in Financial Reporting award.
- The Second Quarter 2024 report of American Rescue Plan (ARP) spending was submitted to the US Treasury by the July 31st deadline.
- The Monthly Financial Report for June 2024 was published to the Finance page on the City's website.
- The Dunwoody ARP and CARES Act webpages have been updated with all activity through June 30, 2024.
- The third and final 2024 Millage Rate public hearing was held on Monday, July 8th at 6:00 p.m.

Upcoming Events:

- The next Audit Committee Meeting is scheduled for Monday, August 12th at 3:30 p.m. at City Hall.

Accolades and Happenings:

- The 12 vehicles and 1 trailer approved by City Council for surplus has been sold via on-line auction.

Department Items:

- Finance staff continues working with Community Development and Information Technology on the implementation of CentralSquare, which is an update to the department's permitting software.
- Finance and Purchasing staff continue to work with the Internal Auditor Nichols, Cauley and Associates, LLC on a review of the Purchasing/Vendor Management process.
- Risk Manager and Finance staff assisted GIRMA with the assessment of City owned facilities that occurs every three years.
- Received 27 responses to Request for Qualifications (RFQ) 24-03 Chamblee Dunwoody Road Georgetown Gateway Public Art Sculpture solicitation.
- Notice to Proceed issued to Bliss Products and Services, Inc. for Request for Proposals (RFP) 24-03 Purchase, and Installation of Playground Equipment at Waterford Park.

INFORMATION TECHNOLOGY**Highlights:**

- Conference Room Technology Upgrades – Project starting
- Back Up and Recovery Provider – Vendor selected, presenting to Council
- Network Refresh – Assessment phase beginning
- Data Classification - Discovery phase
- VMWare migration – Almost completed

Major Projects:

- Sharepoint Migration – The scheduled completion date is before December 2024.
- Additional Security Assessment and updates – Completed
- Criminal Investigation Division (CID) Applications – Partially completed.
- Cyber Security American Rescue Plan Act (ARPA) updates – Almost complete
- Central Square – The project is in progress with revised schedule for go-live to be determined.
- Accounts Payable (AP) Automation – The project has started and scheduled completion, Q3 2024.
- Employee cell phone upgrades – Project started

Department Items:

- Park Internet – On hold for Networking Refresh
- Government Management Information Services (GMIS) Accreditation – Paused for GMIS updates
- Comcast upgrade to fiber – On hold for Network Refresh
- SIEM/SOC project – The next stage is on hold for Network Refresh.
- What Works Cities Certification Assessment – Currently on hold due to workload.

Data:

- 196 helpdesk tickets opened in this period.
- Closed 193 helpdesk tickets.
- Hosted 16 zoom meetings this period.
- Currently, 156 users are being managed.
- There are 696 devices (256 - computers, 85 - network devices, 141 – mobile devices, and 214 desk phones) being managed.

CLERK**Data:**

- The City Clerk's Office processed 592 open records requests in the month of July.
- The City Clerk's Office processed 17 contracts during the month of July.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures that were held during the month of July:
 - ✓ Two City Council
 - ✓ One Development Authority
- Reviewed and approved the financial transactions and expenditures for the City Council and City Clerk's office for July.

MUNICIPAL COURT**Workload/Activities:**

- Disposed of over 451 cases and reset 31 cases.
- Amnesty program ended July 31st.
- Amnesty court hearing is August 8th. The final number will be provided in August.
- 31 warrants withdrawn and cases scheduled for hearings.
- This month, over \$5,000 has been collected in failure to appear.

HUMAN RESOURCES

Highlights:

- The city filled the following positions: one Deputy Municipal Court Clerk, one Public Safety Ambassador, and one Police Officer.
- Human Resources is working with the City's benefits broker regarding benefits renewals in preparation for Open Enrollment.
- Human Resources is reviewing the Employee Handbook and drafting a comprehensive Employee Handbook revision.
- Human Resources and the Wellness Committee sponsored a smoothie truck social event, a seminar on healthcare consumerism, and Feel Good Friday.

Upcoming Events:

- In August, the Wellness Committee will sponsor biometric screenings, a seminar on physical well-being and preventive care, and Let's Do Lunch (formerly Feel Good Friday).
- Wellness events planned for September include a sleep health presentation, a flu vaccine clinic, and Let's Do Lunch.
- Annual training for all employees on the City's Equal Employee Opportunity (EEO) and No Harassment Policy is scheduled for September.



City Manager

Monthly Report

Report Ending July 5, 2024

PARKS

Highlights:

- N. Shallowford Annex window repairs are scheduled to begin the week of July 15th.

Upcoming Events:

- July 13: Groovin' on the Green, featuring Mount Vernon School and NU Wave ATL
- July 15: National Giveaway Day at Brook Run Park playground: Dunwoody Parks and Recreation is giving away cooling towels and Popsicles while supplies last.
- July 18: Dunwoody Food Truck Thursday + Parks & Recreation Month Celebration
- August 2: Pics in the Park: Madame Web
- August 10: Groovin' on the Green with DieDra Hurdle-Ruff and G Clef & The Playlist
- September 14: Groovin' on the Green with The New Quintet and Sassfolk

Accolades and Happenings:

- All crosswalks and speed tables at Brook Run Park have been restriped. Restriping and decorative planters are complete at Wildcat Park second entrance.

Department Items:

- July 4th parade route cleanup included removal of three hazardous trees on Mt. Vernon and limbs on Dunwoody Village Parkway were removed. TriScapes crew working heavily on parade route pruning, limbing, edging, cleaning.
- Status pending on "Excellence in Youth Sports Award" with National Alliance for Youth Sports; and grant funding for Waterford Park tennis court resurfacing through United States Tennis Association.
- Little Free Library restorations at Windwood Hollow Park and Georgetown Park.

Data:

- Top programs for the month include 27 participants for Goat Pilates, 13 participants for Babysitting Bootcamp, and 7 for POUND Fitness.
- Brook Run Park multi-use field rentals are full Mondays-Thursday evenings.
- Pics in the Park estimate attendance of 350 guests
- Groovin' on the Green Series Opener estimate attendance of 2,300 guests
- 27 pavilion rentals across Brook Run Park, Pernoshal Park, and Windwood Hollow Park.

POLICE

Highlights:

- Officer Ramatu Kamara started on June 17, 2024. She will swear in on July 8, 2024
- Officers participated in the Cops on Donut shops for the Special Olympics. The location was at the intersection of Mount Vernon and Chamblee Dunwoody Roads and \$2,132 was raised.

- Officer Sebastian Wright was sworn in by the mayor on June 10, 2024.
- In-service training at the annex was completed, which included CPR and Taser recertification.

Upcoming Events:

- Police staff have been preparing the operations order security plan for the 4th of July parade.
- 2024 Teen Police Academy will take place July 8-12, 2024, with on-going registrations.
- Registrations are currently open for the next Citizens Police Academy to take place August 13, 2024 - November 14, 2024.
- The Real Time Crime Center is scheduled for July 12, 2024.
- The owner of Flock will visit our Real Time Crime Center on July 17, 2024

Accolades and Happenings:

- The Citizens on Patrol had their 8th Anniversary on June 6, 2024.
- Lt. Jason Dove was selected to fill the Investigations Lieutenant position.
- Sgt. Josh Sanders was selected to fill the Investigations Sergeant position.
- Currently there are 8 Public Safety Ambassador candidates in the background process.

Pole at North Peachtree Pedestrian Beacon

Data:

- See Crime Stats Comp. report (2023-2024 through May): <https://www.dunwoodyga.gov/home/showpublisheddocument/3345/638538679858800000>

PUBLIC WORKS

Highlights:

- 2024 Paving Program completed the paving for Adams Walk, Village North Court, Village North Road, Northbrooke Circle, and Northbrooke Lane.
- North Peachtree and Perimeter Center West beacon poles have been constructed.
- Vermack Road Trail Phase II – drainage on the west side has been completed and the road is open to traffic. The trail work will begin the week of July 8th.



Upcoming Events:

- July – Completion of the North Peachtree beacon pole.
- July – Completion of Vermack Trail Construction

Department Items:

- Georgetown Gateway – Final striping is scheduled to begin on July 11th. The new signals are activated at Cotillion Drive and Dunwoody Park intersection signals are completed and the remaining pedestrian signal poles at Dunwoody Park and Cotillion Dr intersections are near completion.
- Ashford Dunwoody Path Phase 1- Began construction of the plaza areas.
- Perimeter Center West Pedestrian Beacon- Poles and one mast have been constructed and one mast to be installed on July 11th.
- North Peachtree Road Pedestrian Beacon- Pole has been constructed and mast arm to be installed on July 11th. On schedule to be completed prior to first day of school.
- Vermack Road Path Phase 2- Stormwater pipe installation is completed on July 1st. The trail construction is scheduled to begin mid-July and will be completed by first day of school.
- Gateway Signs- A full letter mock-up was completed in May. Contractor coordinated with Georgia Power to provide power at each site. Awaiting contractor's final shop drawing revisions.
- Annual Paving Contract – Paving to resume in early July at Chestnut Ridge Drive and Joberry Court.
- Mount Vernon Road at Tilly Mill Road Intersection Improvement- Coordinating utility relocation plans with Georgia Power. Right of way acquisition is ongoing.
- Old Spring House Lane Path- Easements acquired. Preparing plans for advertising the bid in August
- Village Crossroads, Chamblee Dunwoody Road- Contract for design to be presented to the City Council in July.
- Dunwoody Nature Wildcat Learning Center- Construction planned for after summer camps.
- Dunwoody Nature Center Wetlands Restoration- A grant funding request was submitted to the Georgia Environmental Protection Division.
- Brook Run Maintenance Facility- Concept plan comments have been provided to the architect and civil engineering.
- Stormwater projects completed during June included projects Fontainebleau Court and Buckline Xing.



Mast Arm at PCW Pedestrian Beacon

COMMUNICATIONS

Highlights:

- Summer edition of the Dunwoody Digest mailed to all residences and businesses addresses.
- Press releases: Dunwoody partners with Access Georgia Foundation, Dunwoody finance team awards, Millage rate hearings
- Connect with Council – created graphic, fliers, social media posts
- Stream buffer message – created webpage and social media post with rules about removing trees, building in stream buffers
- Hosted tents: Sandy Springs Juneteenth Celebration and Dunwoody 4th of July Parade

Upcoming Events:

- Police Ambassadors – designed new patch, planning press release and social media
- Real-Time Crime Center unveiling – July/August
- Supporting I-285 Express Lanes Open House – July 16
- Connect with Council – Stacey Harris and Catherine Lautenbacher

Department Items:

- Graphics – Digest promotions (7), Vermack detour map, Pollinator Week, Swisslog welcome, Solstice, Splash pad open, Municipal Court Week, Solstice, Flag Day, Father’s Day, Parks map and favorites, Election Day
- Video – Transportation Insight ribbon cutting, Juneteenth celebration, night paving
- “Inside Dunwoody” by City Manager Eric Linton focused on Public Owned Public Spaces (POPS)
- Created and shared 4 issues of D-news and a Dunwoody Ambassadors newsletter



June 2024 Data:

- Issued 3 press releases; Received 10 media inquiries; Created 23 graphics; Produced 4 videos for social media: 17K total views (Juneteenth was the most watched); 3 Council meetings – 1,098 total views on Facebook
- Top posts: (Facebook) Officer swearing in; (Twitter) Velvet Taco opening; (Instagram) Pics in the Park promo; (LinkedIn) Welcome Chewy Vet Care

COMMUNITY DEVELOPMENT

Highlights:

- High Street has opened to the public with all buildings having received certificates of occupancy. Businesses will continue to open during the next few months.
- Campus 244 has opened the main office building and received its certificate of occupancy. Construction of the hotel and retail will continue.
- Work on the new Comprehensive Plan and Unified Development Ordinance kicked off on June 20th. A first public hearing is scheduled for the July 22nd City Council meeting.

Upcoming Events:

- July 8, 2024: The City Council will hear a text amendment regarding community residences and recovery homes.
- July 9, 2024: The Planning Commission will hear a text amendment for streetscapes in the Jett Ferry area.

Accolades and Happenings:

- The City Council has adopted new permitting fees for projects valued under \$75,000 in compliance with state law.

Department Items:

- Work on building out the new permitting software continues. Testing of the initial buildout occurred in June.

Data:

- The Building Division has completed 393 inspections.
- The Code Enforcement division conducted 121 inspections including 7 vacant properties, received 52 new complaints and brought 25 cases into compliance.
- The Code Enforcement division removed 211 signs from the right-of-way.
- The staff issued 41 code enforcement warnings and 1 citation.
- A total of 138 permit applications were received and 87 permits were issued.
- The department conducted 49 erosion control inspections.

ECONOMIC DEVELOPMENT

Highlights:

- Transportation Insight HQ Ribbon Cutting.

Upcoming Events:

- July 10, TiE Atlanta Monthly Meeting
- July 18, Dunwoody Development Authority Meeting

- July 25, Access Georgia Foundation – Dunwoody Launch Event
- August 6, Dunwoody Art Commission Meeting
- August 22, State of the Edge Community Forum
- September 3, Dunwoody Art Commission Meeting
- September 19, Dunwoody Development Authority Meeting

Accolades and Happenings:

- Swisslog announced a 26,000 square foot lease at the Terraces.
- Transportation Insight moved into their new 174,000 square foot Headquarters at Campus 244 with 500 initial jobs.

Department Items:

- Held Ribbon Cutting for Transportation Insight.
- Approved 1 Public Art Submission.
- Attended business and community meetings: Hosted the Dunwoody Marketing Alliance Meeting, Create Dunwoody Board Meeting, Perimeter Chamber Coffee Connection, TiE Atlanta Monthly Meeting, Perimeter Chamber Luncheon, and BisNow Broker Event.

Data:

- Conducted 16 Retention Meetings.
- Conducted 51 Business Touch Points.
- Conducted 10 Business Recruitment Meetings.

FINANCE

Highlights:

- The first two 2024 Millage Rate public hearings were held on Wednesday, June 26 at 6:00pm and Thursday, June 27 at 8:00am.

Upcoming Events:

- The third and final 2024 Millage Rate public hearing is scheduled for Monday, July 8 at 6:00pm.

Accolades and Happenings:

- A surplus of 12 vehicles and 1 trailer was approved by the Council at the June 10th meeting. The vehicles and trailer are being prepared for sale via on-line auction.

Department Items:

- The finance staff continues working with Community Development and Information Technology on the implementation of CentralSquare, which is an update to our permitting software.

- Risk Manager submitted the City's application to GMA for the 2024 Safety and Worker's Compensation grants
- The 2nd Quarter Safety Meeting was held.
- Notice to Proceed issued to Vandermeer Management, LLC for Program Management Services at Brook Run Park.
- Notice to Proceed issued to TSW Design Group for Request for Proposal (RFP) 24-02 Comprehensive 10-Year Plan & Creation of a Unified Development Ordinance.
- Notice of Intent to Award issued to W & A Engineering Georgia, LLC for Civil Engineering Services 4470 N. Shallowford Road.
- Posted Request for Qualifications (RFQ) 24-03 Chamblee Dunwoody Road Georgetown Gateway Public Art Sculpture.
- The Monthly Financial Report for May 2024 was published on the Finance page on the City's website.
- The Dunwoody ARP and CARES Act webpages have been updated with all activity through May 31, 2024.

INFORMATION TECHNOLOGY

Highlights:

- Back Up and Recovery Provider Request for Proposals – reviewing references – should be presented at Aug Council meeting for council review
- Starting network assessment phase of Network Refresh
- Data Classification process started for on prem data - discovery phase

Major Projects:

- Digital Cities Survey 2024 - started
- Sharepoint Migration – The scheduled completion date is before December 2024
- Additional Security Assessment and updates – Projects in progress.
- CID Applications – Partially completed.
- Cyber Security ARPA updates – Projects ongoing.
- Central Square – The project is in progress with revised schedule for go-live TBD
- Accounts Payable (AP) Automation – The project has started and is scheduled for completion by Q3 2024.
- Court App Updates

Department Items:

- Park Internet – On hold for Networking Refresh
- GMIS Accreditation – Paused for GMIS updates
- Comcast upgrade to fiber – On hold for Networking (Request for Proposal (RFP))
- SIEM/SOC project – The next stage is on hold for Network Refresh
- What Works Cities Certification Assessment – Currently on hold due to workload.

Data:

- There are 193 helpdesk tickets opened this period.
- Helpdesk tickets closed for this period are 182.
- The department hosted 14 zoom meetings this period.
- Currently, 157 users are being managed.
- There are 597 devices (laptops, tablets, cell phones, and desk phones) being managed.

CITY CLERK**Data:**

- The City Clerk's Office processed 522 open records requests in the month of June.
- The City Clerk's Office processed 5 contracts during the month of June.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures that were held during the month of June:
 - ✓ One Art Commission
 - ✓ Three City Council
 - ✓ One Urban Redevelopment Agency
- Reviewed and approved the financial transactions and expenditures for the City Council and City Clerk's office for June.

MUNICIPAL COURT**Workload/Activities:**

- Disposed of over 501 cases and reset 21 cases.
- The Amnesty Program kicked off.
- 18 warrants withdrawn and cases scheduled for hearings.
- Over \$4,000 collected in failure to appear fines.

HUMAN RESOURCES**Highlights:**

- The city onboarded three new hires, a Police Officer, a Lead Systems Engineer, and a Systems Administrator.
- Human Resources is working with the City's benefits broker regarding benefits renewals in preparation for Open Enrollment.
- Human Resources is reviewing the Employee Handbook and drafting a comprehensive Employee Handbook revision.
- Human Resources and the Wellness Committee sponsored Feel Good Friday, and a seminar on healthcare consumerism was rescheduled for July.

Upcoming Events:

- July wellness events will include a seminar on healthcare consumerism, Feel Good Friday, and a smoothie truck social event.
- In August, the Wellness Committee will sponsor biometric screenings and Feel Food Friday.
- Wellness events planned for September include a sleep health presentation, a flu vaccine clinic, and Feel-Good Friday.
- Annual training for all employees on the City's Equal Employment Opportunity (EEO) and No Harassment Policy is scheduled for September.



City Manager

Monthly Report

Report June 7, 2024

PARKS

Highlights:

- Two Bridges Park splash pad opened May 24. Splash pad runs daily from 10am to 8pm, through September 22nd. Awaiting shade structure equipment for delivery mobilization and installation crews.
- Waterford Park playground equipment approved with Bliss Products. Notice of Intent to Award emailed to vendor May 31st. The playground will be complete by the end of the year.
- New shade structures are completed at Brook Run Park baseball fields.

Upcoming Events:

- June 7: Pics in the Park: Back to The Future
- June 8: Groovin' on the Green Series Opener, featuring Deep Velvet
- June Surprise Date: Pop-up Giveaway Event at Brook Run Park playground with King of Pops and cooling towels!
- July 5: Pics in the Park: Kung Fu Panda
- July 13: Groovin' on the Green, featuring Mount Vernon School and NU Wave ATL
- July 18: Dunwoody Food Truck Thursday + Parks & Rec Month Celebration
- August 2: Pics in the Park: Madame Web
- August 10: Groovin' on the Green with DieDra Hurdle-Ruff and G Clef & The Playlist

Accolades and Happenings:

- American Heart Association Heartsaver First Aid, CPR, AED Course successfully completed by four members on staff.

Department Items:

- Interviewing for second Part-Time Recreation Leader to enforce on-site rental and Special Event permits.
- Interviewing new software companies for registrations and facility rentals.

Data:

- 17 people registered for the first two Goat Pilates Classes; 7 people at our first Equalizer Health Class; Disc Camp has 17 signed up for summer camp; Dance camps are almost full for all weeks.
- Kids to Parks Day attendance estimate of 1,500 using Placer.ai hourly metrics.
- Food Truck Thursday attendance estimate of 2,000 using Placer.ai hourly metrics.
- Memorial Day attendance estimate of 250 between City Hall in-person event and streaming views.

POLICE

Highlights:

- Four Public Safety Ambassador (Civilian) positions were approved by Council effective 6/1/24. Interviews ongoing. Goal: 7/1/24 start date.
- Special Investigations Unit (SIU) of 1 Sgt and 3 Officers was approved by Council. Interview process for lateral transfers to begin soon. Goal: 7/1/24 start date.
- Real Time Crime Center is in the final stages of construction. The dedication and Grand Opening will be scheduled as soon as construction is complete.
- Four new Patrol Officers passed qualifications and were hired in May. Three sworn and one non-sworn. One candidate, a sworn female, starts 6/17/24.

Upcoming Events:

- 2024 Teen Police Academy to take place 7/8-7/12/24. Registrations ongoing.
- Cops on Donut Shops Special Olympics Fundraiser on June 7th.
- Registrations open for Citizens Police Academy to take place 8/13 -11/14/24.

Accolades and Happenings:

- Ten Dunwoody citizens graduated from the 14th Annual Citizens' Police Academy on 5/13/24 after 12 weeks of hands-on training behind the scenes of law enforcement.
- Officer of the 1st Quarter, Detective E. Haviland and Employee of the 1st Quarter, Crime Scene Technician Fisher were recognized and awarded at the 5/28/24 Council Meeting.
- 30x30 Initiative committee meeting took place 5/14/24. First project includes the creation of a 30x30 page on our website and building female officer profiles highlighting various female officers within our department.
- Chief Emeritus Billy Grogan will officially retire on 6/1/24.
- Major Fladrich was promoted to Deputy Chief effective 6/1/24.
- Lt. Krieg was promoted to Admin & Investigations Major effective 6/1/24.
- Sgt. Fecht was promoted to Patrol Lieutenant effective 6/1/24.
- Officer Carley was promoted to Patrol Sergeant effective 6/1/24.
- Applications are being accepted for lateral transfers to Detective Sergeant and Investigations Lieutenant.

Data:

- See Crime Stats Comp. report (2023-2024 through April)
<https://www.dunwoodyga.gov/home/showpublisheddocument/3345/638515307574070000>.
- Reports are published approximately one week after each month-end.

PUBLIC WORKS

Highlights:

- 2024 paving began with 7 streets in the Buckline Crossing and Dunwoody Trace completed this month.
- Began construction for pedestrian beacons on North Peachtree Road and Perimeter Center West.



Upcoming Events:

- June - Begin construction on phase 2 of the Vermack Path.
- June- Final paving for Georgetown Gateway

Department Items:

- Georgetown Gateway - The contractor completed 1,000 feet of curb 130 feet of path.
- Ashford Dunwoody Path Phase 1- Began sod installation. Pavers to be installed in plaza areas beginning in June.
- Perimeter Center West Pedestrian Beacon- Pole foundations were completed in May. Signal poles are scheduled to be delivered in June.
- North Peachtree Road Pedestrian Beacon- Pole foundations were completed in May. Poles are scheduled for delivery in June and work will be completed before school starts.
- Vermack Road Path Phase 2- Stormwater pipe installation is scheduled to begin in June.
- Gateway Signs- A full letter mock-up was completed in May. Contractor coordinated with Georgia Power to provide power at each site. Awaiting contractor's final shop drawing revisions.
- Annual Paving Contract – Work is continuing in the Adams Road neighborhoods. Paving in Perimeter planned at night during the summer. Arts Center parking lot paving scheduled to begin in August.
- Mount Vernon Road at Tilly Mill Road Intersection Improvement- Coordinating utility relocation plans with Georgia Power, telecom companies and Atlanta Gas Light. Utility plans are due in June. Right of way acquisition is ongoing.
- Old Spring House Lane Path- Easements acquired. Final overhead utility relocation plans from utilities are due in June.
- Village Crossroads, Chamblee Dunwoody Road- Contract for design to be presented to the City Council in July.

- Dunwoody Nature Wildcat Learning Center- Construction planned for after summer camps.
- Dunwoody Nature Center Wetlands Restoration- A grant funding request was submitted to the Georgia Environmental Protection Division.
- Brook Run Maintenance Facility- Concept plan comments have been provided to the architect and civil engineering.
- Stormwater projects completed during May included projects on Wood Hollow Drive, Fontainbleau Court and Buckline Xing.

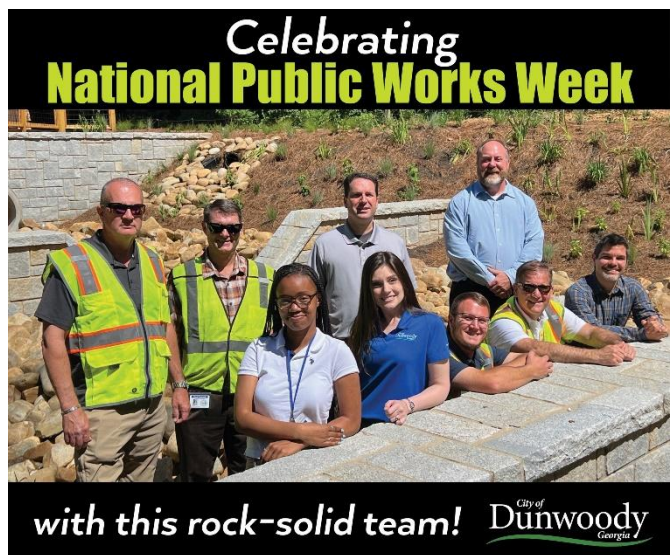
COMMUNICATIONS

Highlights:

- Wrote and designed the Summer edition of the Dunwoody Digest – included tips for calling 911 and stormwater responsibilities
- Stormwater improvements at Dunwoody Nature Center – press release, video, news coverage
- Website: created 30x30 webpage and new cold case webpage for police
- Press releases: Municipal Court Amnesty, Memorial Day Ceremony, Summer in the parks, Mid-year pay increase, Paving plan

Upcoming Events:

- Juneteenth Tent – Sandy Springs
- July 4th tent
- Coffee with Council – Tom Lambert, June 27
- Press releases: Millage rate, Police Ambassadors, Real-Time Crime Center



Department Items:

- Graphics – Cinco de Mayo, Congratulations Graduates, Mother’s Day, Armed Forces Day, Memorial Day Ceremony, National Public Works Week, Municipal Court Amnesty, D-news promo
- Video – Dunwoody Gallery ribbon cutting, Sushi Kingdom ribbon cutting, City Hall Spelling Showdown, Eco Classroom Stormwater ribbon cutting, Park Place courtyard ribbon cutting, Splash pad opening, Memorial Day Ceremony
- “Inside Dunwoody” by City Manager Eric Linton focused on Chief Mike Carlson
- Created and shared 5 issues of D-news and a Dunwoody Ambassadors newsletter
- Created print calendar ads for Crier and Reporter

April 2024 Data:

- Issued 7 press releases; Received 10 media inquiries; Created 8 graphics; Produced 8 videos for social media: 44K total views (Splash pad opening was the most watched); 2 Council meetings – 1,225 total views on Facebook
- Top posts: (Facebook) Police pay increases; (Twitter) Memorial Day Ceremony; (Instagram) Splash pad opening video; (LinkedIn) Police pay increases

COMMUNITY DEVELOPMENT**Highlights:**

- On May 13th, the Council approved the rezoning of the third phase for the Park Center development. The development consists of two towers with up to 300,000 sf of office space, 300 apartment units, 175 hotel rooms, and 22,000 sf of retail space.
- Campus 244 has received a temporary certificate of occupancy for the parking deck and the office building. Move-in work for Transportation Insight is expected shortly.
- The City has signed the contract for the new Comprehensive Plan and Unified Development Ordinance. Kick-off for the project is in June.
- The staff is investigating several instances of homeowners taking trees out in the city steam bank buffer and including the state stream buffer as well. Please call the community development department first before any work is done. The phone number is 678-382-6800.

Upcoming Events:

- June 10, 2024: City Council will hear about a proposed text amendment to change permit fees for minor construction permits in compliance with new state law.
- July 11, 2024: The Planning Commission will hear a text amendment regarding community residences and recovery homes.

Accolades and Happenings:

- The 2024 household hazardous waste recycling event was successfully completed on May 4th. With 473 residents participating, this was the largest household hazardous waste recycling event since the beginning of the pandemic.

Department Items:

- High Street is continuing its close-out process. Certificates of occupancy for the commercial buildings are expected in June. At that time, the central green and the grand staircase will become accessible to the public.
- Work on building out the new permitting software is continuing. Community Development will conduct preliminary software testing in June.

Data:

- The building division completed 491 inspections.

- Code Enforcement conducted 134 inspections including 7 vacant properties, received 78 new complaints and brought 33 cases into compliance.
- Code Enforcement removed 271 signs from the right-of-way.
- The staff issued 41 code enforcement warnings and 5 citations.
- A total of 163 permit applications were received and 102 permits were issued.
- The department conducted 52 erosion control inspections.

ECONOMIC DEVELOPMENT

Highlights:

- Park Place Courtyard ribbon cutting.

Upcoming Events:

- June 4, Dunwoody Art Commission Meeting
- June 4, BisNow – Expanding the Perimeter Forum
- June 12, TiE Atlanta Monthly Meeting
- July 2, Dunwoody Art Commission Meeting
- July 10, TiE Atlanta Monthly Meeting
- July 18, Dunwoody Development Authority Meeting
- July 25, Access Georgia Foundation – Dunwoody Launch Event
- August 6, Dunwoody Art Commission Meeting
- August 22, State of the Edge Community Forum

Accolades and Happenings:

- Annual Perimeter Market Report published in the Atlanta Business Chronicle.
- Perimeter Area Report published in the May issue of Georgia Trend.

Department Items:

- Held ribbon cutting for Sushi Kingdom and Park Place Courtyard Renovations.
- Attended business and community meetings: Hosted the Dunwoody Marketing Alliance Meeting, Create Dunwoody Board Meeting, Perimeter Chamber Coffee Connection, Dunwoody Development Authority Board Meeting, TiE Atlanta Monthly Meeting, and Perimeter Chamber Luncheon.

Data:

- Conducted 11 Retention Meetings.
- Conducted 22 Business Touch Points.
- Conducted 10 Business Recruitment Meetings.

FINANCE

Highlights:

- The Monthly Financial Report for April 2024 can be found at:
<https://www.dunwoodyga.gov/home/showdocument?id=3446&t=638526651486441557>
- The Dunwoody ARP and CARES Act webpages have been updated with all activity through April 30, 2024.
- Audit Committee meeting was held on Monday, May 13 at 3:30pm at City Hall.

Upcoming Events:

- 2024 Millage Rate public hearings are scheduled for Wednesday, June 26 at 6:00pm, Thursday, June 27 at 8:00am, and Monday, July 8 at 6:00pm.

Accolades and Happenings:

- Surplus of 12 vehicles and 1 trailer was presented to City Council at the May 28 meeting.

Department Items:

- Finance staff continues working with Community Development and Information Technology on the implementation of CentralSquare, which is an update to our permitting software.
- Risk Manager began working on the City's application to GMA for the 2024 Safety and Worker's Compensation grants
- 2024 GIRMA Property & Liability Insurance schedules were finalized.
- Notice of Intent to Award issued to Vandermeer Management, LLC for Program Management Services at Brook Run Park.
- Notice of Intent to Award issued to Bliss Products and Services, Inc. for Request for Proposals (RFP) 24-03 Purchase, and Installation of Playground Equipment at Waterford Park.
- Notice of Intent to Award issued to TSW Design Group for RFP 24-02 Comprehensive 10-Year Plan & Creation of a Unified Development Ordinance.
- Notice to Proceed issued to Southern Preservations Systems for ITB 24-01 2024 Maintenance Repairs Shallowford Annex Building.
- Notice to Proceed issued to Sol Construction, LLC for Vermack Road Trail Phase II Proposal.
- Contract issued to NV5 Engineering and Consultants for Mt. Vernon Road Multi-Use Trail-Additional Colonial Pipeline Subsurface Utility Engineering Quality Level "A" Survey.

INFORMATION TECHNOLOGY

Highlights:

- Back Up and Recovery Provider Request for Proposals (RFP) – Reviewing submittals.
- Starting discovery in preparation for Network Refresh / auditing main server room equipment.

Major Projects:

- Digital Cities Survey 2024 - Started
- Sharepoint Migration – The scheduled completion date is before December 2024.
- Additional Security Assessment and updates – Projects in progress.
- CID Applications – Partially completed.
- Cyber Security ARPA updates – Projects ongoing.
- Central Square – The project is in progress with scheduled Business License completion, September 2024.
- Accounts Payable (AP) Automation – The project has started and is scheduled for completion, Q3 2024.
- Data Classification Applications – In progress
- Court App Updates

Department Items:

- Park Internet – On hold for Networking Refresh
- GMIS Accreditation – Paused for GMIS updates
- Comcast upgrade to fiber – On hold for Networking RFP
- SIEM/SOC project – The next stage is on hold for Network Refresh
- What Works Cities Certification Assessment – Currently on hold due to workload.

Data:

- This period 210 helpdesk tickets are currently opened.
- The department has closed 210 helpdesk tickets.
- The department hosted 12 zoom meetings this period.
- Currently, 157 users are being managed.
- There are 593 devices (laptops, tablets, cell phones, and desk phones) being managed.

CITY CLERK

Data:

- The City Clerk's Office processed 544 open records requests in the month of May.
- The City Clerk's Office processed 6 contracts during the month of May.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures that were held during the month of May:

- ✓ One Art Commission
- ✓ One Audit Committee
- ✓ Two City Council
- ✓ One Development Authority
- Reviewed and approved the financial transactions and expenditures for the City Council and City Clerk's office for May.

MUNICIPAL COURT

Highlights:

- Proclamation recognizing Municipal Court Clerks Week June 10th – June 14th read at the May 28th City Council Meeting.

Upcoming Events:

- Kicked off the Amnesty program for the months of June and July. Mailed over 500 notices, advertised on social media and local news.
- Municipal Court Clerks Week June 10th – June 14th

Department Items:

- A deputy clerk resigned, and the position has been posted.

Data:

- There were 658 citations filed with the court for this period and disposed of 772 citations.

HUMAN RESOURCES

Highlights:

- The city filled three Police Officer positions, as well as two positions in the Technology Department, Lead Systems Engineer, and Systems Administrator.
- Human Resources and the Finance Department administered City-wide pay increases that went into effect on May 30th.
- The Department is working with the City's benefits broker regarding benefits renewals in preparation for Open Enrollment.
- Human Resources and the Wellness Committee recognized Mental Health Awareness Month in May by sponsoring a presentation regarding the link between mental health and physical health, a mental health wellness challenge focused on decluttering, Feel Good Friday, and Fro-Yo Friday, a social event for all staff.

Upcoming Events:

- June wellness events will include a seminar on healthcare consumerism, Feel Good Friday, and the introduction of a new Cigna online health coaching program.

- July wellness events will include a seminar on physical wellbeing and preventive care, Feel Good Friday, and a smoothie truck social event.
- In August, the Wellness Committee will sponsor biometric screenings and Feel Food Friday.



City Manager

Monthly Report

Report May 10, 2024

PARKS

Highlights:

- Plant acquisition and landscape plan confirmed for Vietnam Veterans Memorial at Brook Run Park. Memorial dedication scheduled for summer.
- Two Bridges Park inspection completed in preparation for May opening; received 100%.
- The Summer L.E.A.F. Parks & Rec Guide complete for May release. This season features the return of Pics in the Park and Groovin' on the Green series, monthly Dunwoody Food Truck Thursdays, and Stage Door Theatre's 50th Anniversary Gala.

Upcoming Events:

- May 16: Dunwoody Food Truck Thursday Season Opener
- May 18: Kids to Parks Day
- May 24: Kickoff to Summer at Two Bridges Park
- May 27: Memorial Day Ceremony
- June 7: Pics in the Park: Back to The Future
- June 8: Groovin' on the Green Series Opener, featuring Deep Velvet
- July 5: Pics in the Park: Kung Fu Panda
- July 13: Groovin' on the Green, featuring Mount Vernon School and NU Wave ATL
- July 18: Dunwoody Food Truck Thursday + Parks and Recreation Month Celebration

Accolades and Happenings:

- Kate Borden and Rachel Waldron nominated for awards through the *Women in Parks and Rec* organization.
- Application approved for *Excellence Award in Youth Sports* through National Alliance for Youth Sports. The award recognizes programs that are doing superior jobs of conducting diverse activities with a focus on providing safe and positive experiences for all participants - including children, parents, and coaches. Nominee is Rush Union Soccer.
- Spruill Center for the Arts pavilion and bandshell completed and open for community use.

Department:

- One quote received for Peachtree Charter Middle School turf. Expecting additional quotes by mid-May.

Data:

- Brook Run Park hosted a total of 37,694 visitors over the 5-day Lemonade Days festival. The greatest visit count was Saturday, April 20 with 14,989 visits. Participants stayed an average of 120 minutes.

POLICE

Highlights:

- Chief (Emeritus) Grogan's retirement ceremony held on April 11th.
- Chief Carlson commenced his duties as Dunwoody's 2nd Police Chief on April 12th.
- Signed up for the National 30x30 Initiative, whose goal is to reach 30% women in police recruit classes by 2030.
- Governor's Office of Highway Safety (GOHS) "hands free" detail. 92 citations issued.
- Hired fleet management coordinator.

Upcoming Events:

- Teen Police Academy registration has started.
- Cops on Donut Shops Special Olympics Fundraiser on June 7th.
- Real Time Crime Center scheduled for June 1st opening.

Accolades and Happenings:

- Detective Eric Haviland was recognized as our 2024 Officer of the 1st Quarter. Detective Haviland pursued a complicated case diligently over a five-month period and developed a solid case against a known drug dealer who is responsible for several overdoses in the Metro Atlanta area. Detective Haviland's diligent work resulted in securing a Felony Murder warrant against this drug dealer and provided closure to the parents of an overdose death victim in Dunwoody.
- CST Sybil Hall was recognized as our 2024 Employee of the 1st Quarter. Sybil has volunteered to step in and help her co-workers in emergencies to ensure coverage. She has often adjusted her schedule to meet the demands of unexpected challenges, all while maintaining her high standard of work.
- Chief Mike Carlson will take his formal Oath of Office on May 7th.

Data:

See <https://www.dunwoodyga.gov/police/crime-info-stats/crime-comparison>.

PUBLIC WORKS

Highlights:

- Ashford Dunwoody Path Phase 1- Bike path completed, and streetlights have been installed. The remaining work includes completing the plazas at intersections and landscaping.
- Stormwater pipelining projects were completed on Tamworth Court, Ball Mill Road, Trowbridge Drive, Durrett Drive and Lakeside Drive



Ashford Dunwoody Path Phase 1

Upcoming Events:

- May 20th- Annual paving begins, Eco-classroom ribbon cutting.
- June - Begin pedestrian beacon construction on Perimeter Center West and North Peachtree Road

Department Items:

- Georgetown Gateway - The contractor completed 380 feet of sidewalk and 400 feet of path. In May, the final sections of the sidewalk and path will be completed, and the new Cotillion signal will be turned on. The paving and punch list work is planned for June. There will be periodic traffic delays on Chamblee Dunwoody Road south of Kent Avenue this month.
- Ashford Dunwoody Path Phase 1- Bike path and streetlights have been installed. The remaining work includes completing the plazas at intersections and landscaping.
- Ashford Dunwoody Road at Hammond Crosswalk Widening- Work is expected to begin this spring.
- Perimeter Center West Pedestrian Beacon- Work is scheduled to begin in May.
- North Peachtree Road Pedestrian Beacon- Pole foundations will be installed in May in preparation for signal pole delivery after school is out.
- Vermack Road Path Phase 2- Construction planned for summer.
- Gateway Signs- Full mock-up of the lettering will be available in May.
- Annual Paving Contract – Will be starting in the Buckline Crossing neighborhood in early May. Paving in Perimeter planned at night during the summer. Arts Center parking lot paving scheduled to begin in August.
- Right of Way/Utility Phase - Dunwoody Village Sidewalk Extension at Post Office- Awaiting U.S. Postal Service review of appraisal and easement documents.
- Mount Vernon Road at Tilly Mill Road Intersection Improvement- Coordinating utility relocation plans with Georgia Power, telecom companies and Atlanta Gas Light. Utility plans are due in June. Right of way acquisition is ongoing.

- Old Spring House Lane Path- Easements acquired. Final overhead utility relocation plans from utilities are due in June.
- Ashford Dunwoody Path Phase 2- Right of way plans completed for parcels between Perimeter Center West and Meadow Lane. The PCID's right of way consultant will begin contacting property owners.
- Ridgeview Road (north)- Preliminary plans and the stormwater analysis completed. Outreach to adjacent property owners will occur in May and June.
- Village Crossroads, Chamblee Dunwoody Road- Contract negotiations underway with the consultant selected for final design.
- Georgetown to Perimeter Trail- Public Works staff conducting ongoing meetings with GDOT and Georgia Power to coordinate this project with the state's plans for Top End 285 managed lanes.
- Eidson Hall to Cherry Hill Path- Stormwater analysis in progress.
- Dunwoody Nature Wildcat Learning Center- Construction plans have been submitted for permitting. Working with the DeKalb Board of Education to modify the access easement to allow for a new water main required for the building.
- Dunwoody Nature Center Wetlands Restoration- Required federal and state permits have been issued. The project has been submitted for grant funding. Construction is pending a decision on the grant funding with the earliest possible start after summer camps.
- Brook Run Maintenance Facility- Parks and Public Works have reviewed the architect's schematic plan and building program.
- Adams Road- As part of the planned repaving, a preliminary plan has been developed to widen the end of the road to meet current city standards.
- Peeler Road Path- A follow up meeting with adjacent property owners is planned for May.

Data:

- The department completed 23 stormwater, roadway, sidewalk and signal work orders.

COMMUNICATIONS

Highlights:

- Lemonade Days tent – Council and staff celebrated Georgia Cities Week by sharing stats and handing out frisbees to represent the theme of “Soaring to New Heights.”
- Storefront Art – Video, press release, social media.
- Sustainability Heroes - press release. social media
- PCID/Dunwoody Police safety partnership – press release, social media
- [April 2024 Dunwoody stories link](#)



Upcoming Events:

- Press releases: Summer parks events, Memorial Day, Police Ambassadors
- May 13 - Sushi Kingdom ribbon-cutting
- May 16 – Park Place ribbon-cutting
- May 20 – Eco Classroom stormwater improvements ribbon-cutting

Department Items:

- Youth City Council – Madalyn Smith discussed the upcoming Comp Plan update.
- Graphics - Dunwoody Digest promotions, April Fools, Blood Drive, Nixle, Eclipse, Green Speak, Lemonade Days, Dunwoody Idol, Soaring to New Heights, AAPI
- Video – Dunwoody sidewalk project, Spruill Gallery local artists, AAPI celebration
- “Inside Dunwoody” by City Manager Eric Linton focused on summer parks plans.
- Created and shared 5 issues of D-news and 2 Dunwoody Ambassadors newsletters.

April 2024 Data:

- Issued 3 press releases; Received 11 media inquiries; Created 17 graphics; Produced 3 videos for social media: 10K total views (AAPI celebration was the most watched); 2 Council meetings – 806 total views.
- Top posts: (Facebook) Police surveillance trailer at Lemonade Days; (Twitter) Lemonade Days first day; (Instagram) AAPI celebration video; (LinkedIn) Chief Grogan proclamation

COMMUNITY DEVELOPMENT

Highlights:

- Plans presented to Council by KDC (design firm) for the third phase of the Park Center development on April 8th. If approved, the development will include two towers with up to 300,000 sf of office space, 300 apartment units, 175 hotel rooms, and 22,000 sf of retail space.

- High Street is continuing its close-out process. Certificate of Occupancy for the commercial buildings is expected in May. At that time, the central green and the grand staircase will become accessible to the public.
- Campus 244 is nearing completion of its temporary certificate of occupancy. The first tenant is scheduled to move in the first of summer.

Upcoming Events:

- May 13, 2024: The City Council will conduct a second read for the rezoning of the final phase of the Park Center development.

Accolades and Happenings:

- The city awarded the 2024 Sustainability Heroes honor to Jason Metzger and Oak Avenue Landscaping.

Department Items:

- Work on new permitting software is continuing.
- A session of the Sustainability Committee's Green Speak series took place on April 18, 2024. Christopher Matos-Rogers presented on saving money with energy efficiency.
- The city is in contract negotiations with the selected firm (TSW) to draft the new Comprehensive Plan and Unified Development Code. The contract is expected to be approved by the City Council on May 13, 2024.

Data:

- Building division has completed 539 inspections.
- Code Enforcement division conducted 82 inspections, received 58 new complaints, and brought 31 cases into compliance.
- Code Enforcement division removed 109 signs from the right-of-way.
- Staff issued 32 code enforcement warnings and 2 citations.
- Code Enforcement Division completed an apartment sweep and inspected the environs of 265 dwelling units.
- Department received 117 permit applications and issued 87 permits.
- Department conducted 52 erosion control inspections.

ECONOMIC DEVELOPMENT

Highlights:

- Hosted the annual Asian American & Pacific Islanders Heritage Celebration at Ashford Lane.
- 3rd Annual Dunwoody Village Storefront Art Exhibition kicked-off with 15 paintings created by Dunwoody High School students displayed at Dunwoody Village businesses.

- A new mural was installed at Park Place Shopping Center by Savannah based artist JULU.

Upcoming Events:

- May 7, Dunwoody Art Commission Meeting.
- May 8, TiE Atlanta Monthly Meeting
- May 16, Dunwoody Development Authority Meeting.
- June 4, Dunwoody Art Commission Meeting.
- June 4, BisNow Expanding the Perimeter Event
- June 12, TiE Atlanta Monthly Meeting
- July 2, Dunwoody Art Commission Meeting.
- July 10, TiE Atlanta Monthly Meeting.
- July 18, Dunwoody Development Authority Meeting.
- July 25, Access Georgia Foundation – Dunwoody Launch Event

Department Items:

- Ribbon Cutting for the Dunwoody Village Art Gallery.
- Approved 16 Public Art Submissions.
- Staff attended business and community meetings: Dunwoody Village Merchants Association, Hosted the Dunwoody Marketing Alliance Meeting, Create Dunwoody Board Meeting, Dunwoody Development Authority Board Meeting, TiE Atlanta Monthly Meeting, and Perimeter Chamber Luncheon.

Data:

- Department conducted 53 Retention Meetings.
- Staff conducted 40 Business Touch Points.
- Department conducted 14 Business Recruitment Meetings.

FINANCE

Highlights:

- The Monthly Financial Report for March 2024 can be found at:
<https://www.dunwoodyga.gov/home/showdocument?id=3426&t=638505892184880295>
- The Dunwoody ARP and CARES Act webpages updated with all activity through March 31, 2024.
- The First Quarter 2024 ARPA Reporting to the US Treasury Department completed by the April 30, 2024, deadline.
- The First Quarter 2024 Capital Projects Review meeting held.
- Finance staff attended the DeKalb County 2024 Tax Digest Virtual Seminar.

Upcoming Events:

- Audit Committee Monday, May 13 at 3:30 p.m..

Accolades and Happenings:

- TCity's Property & Liability Insurance was renewed with GIRMA.
- TFirst Quarter 2024 Budget Amendment was presented to the City Council.

Department Items:

- Finance staff continues working with Community Development and Information Technology on the implementation of CentralSquare – updating permitting software.
- Finance staff worked with the Police Department to reduce fleet insurance expenses and establish a new claim reporting and management process.
- Notice of Intent to Award was issued to Seamless Advanced Solutions, LLC for Request for Proposal (RFP) 23-11 Managed Networking Services Provider.
- Notice of Intent to Award was issued to Ketom Construction Company, Inc. d/b/a Southern Preservation Systems for Information to Bid (ITB) 24-01 Maintenance Repairs Shallowford Annex Building.
- Notice of Intent to Award was issued to Practical Design Partners, LLC for Request for Qualifications (RFQ) 23-07 Winters Chapel Road Path Phase II.
- Notice of Intent to Award was issued to AECOM Technical Services, Inc. for RFQ 23-03 to provide Design Services for North Shallowford Road Shared-Use Path project.
- Five proposals received for RFP 24-03 Purchase and Installation of Playground Equipment at Waterford Park.
- Notice to Proceed issued to Roswell Signs, LLC d/b/a Signarama for the Monument Signage Package.
- Notice to Proceed issued to GEO-Hydro Engineers, Inc. for Proposal to Perform Infiltration Testing Edison Road-Cherry Hill Path.

INFORMATION TECHNOLOGY**Highlights:**

- Back Up and Recovery Provider Request for Proposals (RFPP) – Reviewing submittals.
- Starting discovery in preparation for Network Refresh / auditing main server room equipment.

Upcoming Events:

- What Works Cities Certification Assessment – Currently on hold due to workload.
- Additional Security Assessment and updates – Projects in progress.
- CID Applications – Partially completed.
- Cyber Security ARPA updates – Projects ongoing.
- Central Square – Scheduled Business License completion, September 2024.

- Accounts Payable (AP) Automation – Started and scheduled completion, Q2 2024.
- Data Classification Applications – In progress
- Comcast upgrade to fiber – On hold for Networking Request for Proposals (RFP).

Accolades and Happenings:

- Replaced main Domain controller.
- Refreshed battery backups supporting servers and network equipment.

Department Items:

- Sharepoint Migration – Scheduled completion date is before December 2024
- GMIS Accreditation – Paused for GMIS updates.
- SIEM/SOC project – The next stage is on hold pending Network Refresh.

Data:

- 206 helpdesk tickets opened in this period. 193 helpdesk tickets closed in this period.
- Current citywide system users are 155.
- Currently, 475 devices are in use.

CLERK

Data:

- 564 open records requests processed in the month of April.
- 8 contracts processed during the month of April.
- City Clerk’s Office prepared all agendas, summaries, minutes, and associated procedures that were held during the month of April:
 - ✓ One Art Commission
 - ✓ Two City Council
 - ✓ One Development Authority

MUNICIPAL COURT

Upcoming Events:

- Preparing for the Court Amnesty program in July.

Department Items:

- The Clerks completed the new Georgia Crime Information Center (GCIC) training for the statewide transition to accessing the network to run criminal and driving histories.

Data:

- 584 citations were filed with the court and 645 citations disposed of.

HUMAN RESOURCES

Highlights:

- The city filled one Police Officer position.
- Promotional process for Deputy Chief, Major, Lieutenant, and Sergeant announced. The applications are due to Human Resources in mid-May.
- Human Resources partnered with Department Heads and the City's compensation consultant to prepare for contract conversions and the creation of new City positions. Four new City positions in the Technology Department were approved.
- Annual review of all City job descriptions conducted.
- Human Resources and the Wellness Committee sponsored a healthy lunch, a dermatology screening event, and the kickoff of Feel-Good Friday, a wellness event centered on exercise, healthy eating, and socialization.

Upcoming Events:

- In May, Human Resources and the Wellness Committee will sponsor a presentation regarding the link between mental health and physical health, a mental health wellness challenge focused on decluttering, Feel Good Friday, and Fro-Yo Friday, a frozen yogurt social event.
- June wellness events will include a seminar on healthcare consumerism, Feel Good Friday, and the introduction of a new Cigna online health coaching program.
- July wellness events will include a seminar on physical wellbeing and preventive care, Feel Good Friday, and a smoothie truck social event.



City Manager

Monthly Report

Report Ending April 5, 2024

PARKS

Upcoming Events: (April 1, 2024 – August 30, 2024)

- April 17-21, Lemonade Days
- May 16th, Food Truck Thursdays Season Opener
- May 17th, Senior Health & Fitness Day
- May 18th, Kids to Parks Day
- May 2nd, Kickoff to Summer at Two Bridges Park
- May 27th, Memorial Day Ceremony
- June 7th, Pics in the Park
- June 8th, Groovin' on the Green Series Opener
- July 5th, Pics in the Park
- July 13th, Groovin' on the Green
- July 18th, Food Truck Thursday + Parks & Rec Month Celebration
- August 2nd, Pics in the Park
- August 10th, Groovin' on the Green

Major Projects:

- Groovin' on the Green Concert Series performers have been secured. The series will be held on the second Saturday of the month, June through October. The series will see a total of nine acts through a combination of opening and main acts.
- The shade structures for Two Bridges Park are in manufacturing. The site inspection is scheduled for late April. The Kickoff to Summer event will be held May 24th, and include the seasonal opening of the splashpad, free King of Pops, and giveaways.
- The Waterford Park playground Request for Proposals were opened March 21st. Proposals are due back April 23. Staff will then score and provide recommendation to council in May.

Other Highlights:

- The Wildcat Park and Homecoming Park restroom options and pricing are currently being solicited. The concept approval will be presented to council in May.
- The Stage Door Theatre ballet room remodel is now complete. The staff is soliciting quotes to install sprung floors to increase program offerings.
- New programs have been added for the summer season, including free Equalizer Health classes, free self-defense classes, Dwarf Goat Pilates and Meditation, and Tree Wellness Walks.

Workload/Activities:

- Waterford Park tennis court resurfacing quotes are currently being solicited. One quote has been received: awaiting two comparable quotes. The scope calls for structural crack repair and the playing surface to be patched and restriped.
- The redesign of the Brook Run Park Veterans Memorial to be completed by summer. The new concept will allow visitors to walk the open space and complement the design of the forthcoming Vietnam War Memorial.
- The Recreation Coordinator staff onboarding began March 18th. The part-time Recreation Leader interviews will begin in April to assist with facility rentals and special events.

PUBLIC WORKS

PUBLIC WORKS

Upcoming Events: (April 2024-June 2024)

- April/May - Annual paving begins.
- June - Begin pedestrian beacon construction on Perimeter Center West and North Peachtree Road

Major Projects:

Construction Phase

- Georgetown Gateway- **The contractor reached an important milestone in March with the completion of all stormwater pipelines. Other activities included installing 340 feet of curb, 90 feet of sidewalk and 7 trees. In April the remaining curb and sidewalk will be completed, weather permitting.** There will be periodic traffic delays on Chamblee Dunwoody Road south of Kent Avenue.
- Ashford Dunwoody Path Phase 1- **The contractor has completed all of the sidewalk for the project. Georgia Power has begun installing the streetlight wiring and once that is completed, the contractor will begin building the cycle track.**
- Dunwoody Road Sidewalk- The final landscaping is underway and will be completed in early April.
- Ashford Dunwoody Road at Hammond Crosswalk Widening – The work is expected to begin this spring.
- Perimeter Center West Pedestrian Beacon – The signal materials have been ordered with delivery scheduled for May and construction beginning in June.
- North Peachtree Road Pedestrian Beacon – The signal materials have been ordered with delivery scheduled for June and construction planned during summer.
- Vermack Road Path Phase 2- The department is currently obtaining construction quotes for summer construction.
- Gateway Signs - The contractor provided final shop drawings at the end of March and is coordinating with Georgia Power for power at each site.
- Annual Paving Contract – Blount Construction is planning to begin neighborhood paving in April. The paving in Perimeter planned at night during summer. The Arts Center parking lot paving scheduled to begin in August. The stormwater personnel



Ashford Dunwoody Path Phase 1

have evaluated storm pipe crossing and work orders for minor repairs are in progress.

- Dunwoody Village Sidewalk Extension at Post Office - Awaiting U.S. Postal Service review of appraisal and easement documents.
- Mount Vernon Road at Tilly Mill Road Intersection Improvement- Coordinating utility relocation plans with Georgia Power, telecom companies and Atlanta Gas Light. Utility plans are due in June.
- Old Spring House Lane Path- Easements acquired. Final overhead utility relocation plans from utilities are due in June.
- Ashford Dunwoody Path Phase 2- Finalizing right of way plans.
- Ridgeview Road (north)- The Preliminary plans are in progress and stormwater analysis is expected to be complete in May.
- Village Crossroads, Chamblee Dunwoody Road- The Consultant selection for final design is in progress.
- Georgetown to Perimeter Trail - Public Works staff met with GDOT to coordinate this project with the state's plans for Top End 285 managed lanes.
- Eidson Hall to Cherry Hill Path – The Stormwater analysis is in progress.
- Dunwoody Nature Wildcat Learning Center – The construction plans have been submitted for permitting.
- Dunwoody Nature Center Wetlands Restoration – The construction plans have been submitted for permitting.
- Brook Run Maintenance Facility - The architect has submitted schematic plans for city review.

Other Highlights:

- The stormwater contractors reconstructed curb and gutter on Mount Venron Road and Womack Road to improve roadway drainage.
- The stormwater pipe lining is in progress on Buckline Crossing and Fontainebleau Court. Contractors completed 270 feet of pipelining in Arden Woods and 430 feet in Dunwoody Club Forest.

Activities:

- The department completed 22 stormwater, roadway, sidewalk and signal work orders.

COMMUNITY DEVELOPMENT

Recent and Upcoming Cases: (March – April 2024)

- March 7th: The Zoning Board of Appeals has approved two residential variance cases.
- March 25th: The City Council has approved master sign plans for Kingswood Church and for the Emory Medical Office Building.
- April 4th: The Zoning Board of Appeals will hear three residential variance cases.

- April 8th: The City Council will conduct a first read, reviewing the rezoning application for the remaining phase of Park Center. The development proposed includes apartments, office, hotel, and retail space.

Major Projects:

- **Work at High Street is progressing well. The first apartment building is occupied, and a certificate of occupancy is expected for the second apartment building.**
- The work at Campus 244 is continuing with the first certificates of occupancy expected for the summer.
- The work on building out the new permitting software is continuing.
- **The Community Development department has completed its proposal evaluations and interviews to select consultants for the new 20-year Comprehensive Plan and the creation of a Unified Development Ordinance. The work is expected to start in May and last approximately two years.**
- The first home at Swancy (formerly Cottages of Dunwoody) on Roberts Drive is completed and occupied.
- The Sustainability Committee has selected the 2024 Sustainability Heroes. The awardees will be honored at the April 29th City Council meeting.
- The next installation of the Green Speak sustainability speaker series will be on April 18th at the Nature Center and will cover sustainability options for residences.

Workload/Activities:

- The Code Enforcement division conducted 61 inspections, received 63 new complaints, and brought 33 cases into compliance.
- The Code Enforcement division removed 132 signs from the right-of-way.
- The staff issued 41 code enforcement warnings and 6 citations.
- The Department received 112 permit applications and issued 90 permits.
- The Building Division completed 410 building inspections.
- The Department conducted 41 erosion control inspections.
- **The Code Enforcement Division has submitted final notices to businesses who have not completed their alcohol license renewal for 2024.**

ECONOMIC DEVELOPMENT

Upcoming Events: (March 4 – April 30, 2024)

- April 9th, Dunwoody Art Commission Meeting
- April 10th, TiE Atlanta Monthly Meeting – Growing Your Team & Tech Talent
- April 11th, Dunwoody Development Authority Board Meeting
- April 28th, Asian American and Pacific Islander Heritage Celebration
- May 7th, Dunwoody Art Commission Meeting
- May 16th, Dunwoody Development Authority Board Meeting

Major Projects:

- Edge City 2.0 Vision.
 - The Dunwoody Development Authority will host a series of public Forums to continue the conversation regarding the implementation of the Edge City Vision. 2024 will include two Forums:
 - Emerging Suburban Development Patterns featuring Ellen Dunham-Jones
 - Evolving Suburban Housing Options
 - Partnering with the Perimeter CID and MARTA on the Dunwoody MARTA Station Transit Oriented Development Study.
- Placemaking – Economic Development continues to lead creative placemaking efforts in coordination with community partners. Work includes:
 - Phase IV of the Green Light Art Project.
 - Working with Stage Door Theatre to install a Mural at the Dunwoody Cultural Arts Center.
 - Developing an expanded Placemaking Plan for the Perimeter Center-Dunwoody Village Corridor using the Ashford Dunwoody Road Trail as the spine.
 - Site selection for the Dunwoody Swing Sign is underway along Ashford Dunwoody Road in Perimeter.
 - Working with the Dunwoody Art Commission to select public art for the Georgetown Gateway Project.
- Entrepreneur & Innovation Program: The Economic Development Department is implementing a long-term strategy to create an eco-system that supports entrepreneurs and the innovation economy.
 - A strategic partnership between the City of Dunwoody, Perimeter Chamber and the ACCESS Georgia Foundation has been established and an official Launch event is being scheduled for July.
- Dunwoody Village Implementation Plan. The Economic Development Department has crafted a Redevelopment Implementation Plan for Dunwoody Village following input from the Joint Planning Retreat conducted between the City Council and Development Authority.
 - Partnering with the Perimeter Chamber to host Quarterly Merchant Association meetings and working on an annual work plan to activate Dunwoody Village throughout the year.

Other Highlights:

- Economic Activity –
 - Held Ribbon Cuttings for Spruill Arts Center, Mikata, Woof Gang Bakery, and Snooze.
 - The Landscape of Dunwoody Mosaic was unveiled on March 20.

- Attended Meetings/Presentations: Perimeter Chamber Board Meeting, Create Dunwoody Board Meeting, TiE Atlanta Monthly Meeting, and Dunwoody Village Merchants Association.

Workload/Activities:

- The department conducted 63 Business Retention meetings.
- The department conducted 16 Business Recruitment meetings.

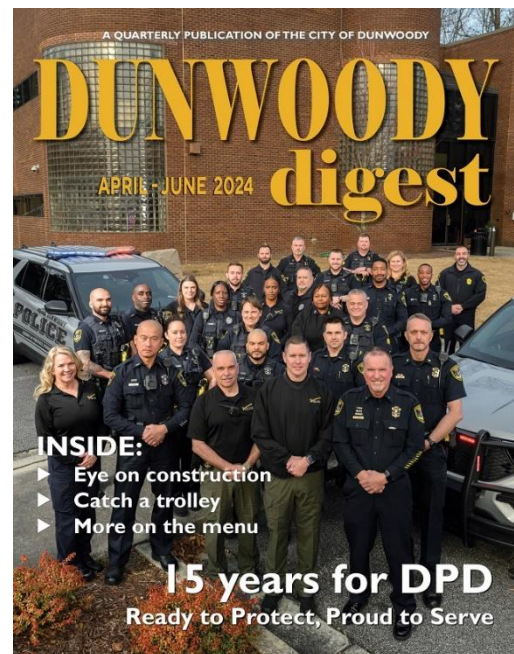
COMMUNICATIONS

Upcoming:

- Dunwoody Road sidewalk ribbon cutting - April 9th
- Lemonade Days table – April 20th and 21st
- Georgia Cities Week – April 21-27
- Promoting Asian-American Pacific Islander (AAPI) Cultural Celebration – April 28th
- Youth City Council – Community Development to discuss Comp Plan – April 18th

Highlights:

- Spring issue of the [Dunwoody Digest](#) hit mailboxes in late March.
- The Landscape of Dunwoody unveiling – press release, video, great coverage
- Youth City Council dinner and recognition during March 25th meeting
- Household hazardous waste recycling event – press release, updated webpage, and registration form
- Women’s History Month murals – created four videos profiling the artists, included special graphic in D-news.
- Designing logo for the Dunwoody Police Department’s (DPD) Real-Time Crime Center



Workload/Activities:

- Press releases: Dunwoody to hold household hazardous waste event, City leaders unveil The Landscape of Dunwoody
- Graphics: Storefront art exhibit at Perimeter Mall, Luck of the Irish, Welcome Spring, new Green Light Art display, calendar ads for Dunwoody Crier and Rough Draft
- “Inside Dunwoody” by City Manager Eric Linton for March focused on Chief Grogan’s retirement and the DPD’s 15th anniversary
- Created and shared D-news: [March 8](#), [March 15](#), [March 22](#), [March 29](#), [March Ambassadors](#)

- Videos: High Street from MARTA, Daffodils blooming, Women’s History Month mural artist profiles (4), Storefront art at Perimeter Mall, DPD’s 15th anniversary wishes, Snooze ribbon cutting, Woof Gang ribbon cutting, Mikata ribbon cutting, Spruill expansion ribbon cutting, The Landscape of Dunwoody unveiling

March 2024 stats:

The department issued 3 press releases, received 10 media inquiries, [March 2024 Dunwoody stories link](#)

- Created 10 graphics; The staff produced 16 videos for social media: 50K total views (Woof Gang ribbon cutting was the most watched); 2 Council meetings – 516 total views.
- Top posts: (Facebook) The Landscape of Dunwoody; (Twitter) Household hazardous waste recycling; (Instagram) Woof Gang ribbon cutting; (LinkedIn) Snooze ribbon cutting.

INFORMATION TECHNOLOGY

Major Projects Completed:

- **Networking Services Provider RFP – Seamless Advanced Solutions**

Major Projects in Progress:

- Additional Security Assessment and updates – Projects in progress.
- CID Applications – Partially completed.
- Sharepoint Migration – The scheduled completion date is before December 2024.
- User and System Audits – In progress.
- Cyber Security ARPA updates – Projects ongoing.
- Back Up and Recovery Provider Request for Proposals (RFPP – Reviewing submittals.
- Central Square – The project is in progress with scheduled Business License completion, September 2024.
- Accounts Payable (AP) Automation – The project has started and scheduled completion, Q2 2024.
- Park Internet – On hold.
- Data Classification Applications – In progress.

Major Projects Next in Queue:

- What Works Cities Certification Assessment – Currently on hold due to workload.
- Network Refresh – On hold for Networking RFP.
- SIEM/SOC project – The next stage is on hold for Network Refresh.
- Annex Connectivity – On hold for Network Refresh.
- Comcast upgrade to fiber – On hold for Networking RFP.
- New Remote Monitoring and Management (RMM) review

- GMIS Accreditation – Paused for GMIS updates.
- Court App Updates

Workload/Activities:

- The department has 209 helpdesk tickets opened this period.
- The department has closed 203 helpdesk tickets.
- The department hosted 12 zoom meetings this period.
- Current users are 151.
- Currently, 467 devices are in use.

POLICE

Upcoming Events (April 1 – July 31, 2024)

- The Dunwoody Police Department (DPD) Teen Police Academy will be held the week of July 8-12, 2024, for teens ages 14-19 years old.
- The DPD is holding a Blood Drive at City Hall on April 9th from Noon – 5 pm. If the department has 100 donors, LifeSouth will award \$700 to Special Olympics Georgia.

Other Highlights:

- **The STEP unit conducted a Distracted Driving detail on ADR at Perimeter Center West. Twenty citations were issued, including 10 for Hands Free Violations. One arrest was made.**

Workload/Activities:

- Officers responded to an Entering Auto at Joey D's. Unknown suspects broke into the victim's vehicle taking a substantial amount of cash and property.
- Officers were out with a Vehicle Crash and parked in the roadway to block traffic. The driver of one of the vehicles involved in the crash got out of his vehicle and it rolled backwards into the Officer's vehicle.
- **Officers responded to a Structure Fire on Vermack Road. DeKalb Fire responded and extinguished the fire. No one was injured.**
- Officers responded to Domestic Violence on Winterhaven Court. The victim's ex-boyfriend punched her in the face, threw her against a door, and strangled her. The suspect fled before Officers arrived.
- Officers received a License Plate Reader (LPR) hit on a Wanted Person. The vehicle was located, and the driver was arrested.

- Officers received a RAVEN alert for a Gunshot in the Peachtree Industrial Boulevard area. Officers were in the area and heard several gunshots. Nothing was located.
- Officers responded to a Person Armed on Chamblee Dunwoody Road. The victim stated he was driving on Chamblee Dunwoody Road when he felt something pushing in his seat back. He looked in the backseat and saw an acquaintance pointing a gun at him. The victim said he parked the car and ran. When Officers checked the vehicle, there was no way a person was sitting in the victim's backseat due to it being full of other items.
- Officers responded to a Suspicious Person on Winters Chapel Road. The victim claimed he was being followed by unknown persons. When Officers told the victim they had spoken to family members about his concerns, the victim punched an Officer in the face. The suspect was arrested.
- Officers responded to a Vandalism at Brook Run Park. Unknown suspects spray painted, "Good has never been punk" on the exterior wall of the bathroom.
- **Officers responded to a Loitering & Prowling on Perimeter Center Place. A suspect was seen pulling on door handles in the parking lot of the hotel. Officers were able to hear the call on Live 911 when it came in and respond before being dispatched which allowed them to get there in time to arrest the suspect.**
- Officers responded to a Burglary at Target. An unknown suspect attempted to crawl up the trash compactor chute to enter Target. Nothing was taken.
- Officers received an LPR hit on a Wanted Person. The vehicle was located, but the driver was not the wanted person. However, the driver was wanted on an outstanding warrant out of Miami, FL for Trafficking Meth. He was arrested.
- Officers responded to a Burglary at Target. Two juvenile suspects forced open a back storage room door and took over \$10,000 worth of Apple products.
- Officers responded to a Domestic Dispute on Madison Drive. Officers located a male and female arguing in the parking deck, both armed with a gun. Both subjects were arrested.
- **Officers responded to another Domestic Violence on Madison Drive. The suspect took a gun and left the apartment, but later returned and kicked in the door. The second time the suspect returned, Officers were able to respond quickly due to Live 911 and capture the suspect.**
- Officers responded to a Package Theft on Ashford Dunwoody Road. An unknown suspect removed a package from in front of the victim's apartment.
- Officers responded to a Burglary at Target where the suspect fled the scene. The juvenile suspect was located near Barnes and Noble and fled from Officers. The suspect was located and arrested. After breaking into a storage area, the suspect sprayed an employee with pepper spray. This suspect is believed to be the same one from several previous incidents. The suspect had an active warrant for Burglary out of East Point. The suspect was also a Missing Person out of Clayton County.
- Officers responded to an Armed Robbery on Ashford Dunwoody Road. The victim was sitting in his vehicle when he was approached by a black male suspect wearing

all black with a full facemask on. The suspect stated he had a gun and demanded the victim transfer money to him via PayPal. The victim transferred \$400.

- Officers received an LPR Hit on a Wanted Person. Officers located the vehicle, and the driver was arrested.
- Officers responded to a Crash with Injuries on Roberts Drive. A single vehicle crossed over the lane of traffic and crashed into a tree. Minor injuries were reported.
- Officers received a Lookout for an Armed Person involved in an incident in Cobb County. The suspect was located at the QT on Ashford Dunwoody Road. The suspect was detained. Cobb Police Department responded to the scene and took custody of the suspect.
- **Officers responded to a Burglary at Peachtree Charter Middle School. Officers were advised by DeKalb School Police Officers that three Hispanic or white juveniles were in the school. Three juvenile males fled from Officers. Eventually, all three were located and turned over to their parents. The DeKalb County School Police are handling the Burglary.**
- Officers responded to a Person Shot on I-285. Officers determined the male subject was cleaning his gun in Norcross and accidentally shot himself. Norcross Police Department responded to the scene.
- Officers responded to a Robbery by Force attempt on Peachtree Industrial Boulevard. The victim was attacked by two suspects, but nothing was taken.
- Officers received an LPR Hit on a Wanted Person. The vehicle was located, and the driver was arrested.
- Officers received a RAVEN Alert for Gunshot detection on Peachtree Place Parkway. Officers checked the area, but nothing was located.
- Officers responded to a Person Shot on Perimeter Trace. The 62-year-old victim was shot once in the chest by her grandson who was experiencing a mental health crisis. The suspect fled the scene but was located and arrested by Officers. The victim was transported to the hospital with non-life-threatening injuries.
- Officers responded to a Robbery by Snatching in the parking lot of Perimeter Mall. The victim responded to a Craigslist ad to purchase of a Samsung cellphone for \$600. The parties met in the parking lot of Perimeter Mall. While discussing the purchase, the suspect grabbed the \$600 cellphone from the victim's hand and fled the scene.
- Officers received an LPR hit on a Wanted Person. The vehicle was located, and the driver was arrested.
- **Officers responded to Street Racers on Ashford Dunwoody Road in the parking lot of Publix and QT. There Officers found 100-200 vehicles in the parking lot. The drivers were asked to leave and did so relocating near Taco Mac and Hob Nob. Again, they were asked to leave that location and left the city.**
- Officers responded to a Shoplifting at Lens Crafters. A Hispanic male took 31 pairs of glasses and fled the scene.

- Officers observed a Suspicious Vehicle at Joey D's backed into a parking space. When Officers tried to stop the vehicle, the driver fled the scene. No pursuit was initiated.
- Officers responded to a Tree Down on Dunwoody Village Drive. A tree fell through the roof of the home causing significant damage. DeKalb Fire responded to the scene also. No injuries were reported.
- **Officers responded to a Shots Fired call on Ashford Dunwoody Road. A male suspect was observed by witnesses to pull a handgun and shoot one time into the air. The suspect then fled the scene in a vehicle.**
- Our Prisoner Transport Officer was enroute to the DeKalb County Jail when she was struck from behind by a truck on I-285. The truck fled from the crash. Minor injuries were reported.
- Officers responded to a Burglary at Total Wine. An unknown w/m suspect broke a window out with a brick and grabbed two boxes of beer.
- Officers responded to multiple Entering Autos on Andalusia Trail and Stonehenge neighborhood. The suspects fled before the officers arrived.
- Officers responded to three Motor Vehicle Thefts in a short window from 3305 Charlston Place. The vehicles were captured on our LPR cameras leaving the city.
- Officers responded to a Theft on Kings Down Road. The victim arrived home in an Uber and let two unknown people in his home. He later found out there were four unauthorized Zelle transfers on his account.
- Officers responded to a Shoplifting on Ashford Dunwoody Road. The suspect, a black male with face tattoos, ran off with a \$7,800 gold necklace.
- Officers received a RAVEN Gunshot alert o Winterhaven Court. Officers checked the area with negative results.
- Officers received an LPR Hit on a Stolen License Plate. The vehicle was located, and the driver was arrested. The driver also had an active warrant on him.
- Officers received a RAVEN Gunshot alert on Peachtree Place Pkwy. Officers checked the area with negative results.
- Officers responded to multiple Entering Autos on Spring Mill Cove, Peeler Road, Glenbonnie Drive, Madison Drive, and Ashford Dunwoody Road. No suspects currently.
- **Officers responded to a Strong-Armed Robbery on Winters Chapel Road. The victim was beaten by a suspect who then stole his personal property.**
- Officers responded to a Person Armed on Lake Ridge Lane. The complainant saw an unknown male crouched in the bushes with a long gun. Officers located the suspect who had a pellet gun and was shooting into the woods.
- Officers responded to a Burglary on N. Peachtree Court. The victim was approached by a white couple offering to do some handyman work. While the male distracted the victim, the female entered the home and took cash from the victim's wallet.
- Officers responded to an Aggravated Assault at Lazy Dog. The victim was in an argument with his wife. As the suspect left the parking lot, she struck the victim with her car intentionally. The suspect was arrested.

- Officers responded to a Shoplifting at Von Maur. The suspect fled the scene but was captured by Officers after a brief foot chase. An Officer received minor injuries during the arrest.
- Officers were checking the parking deck of Embassy Suites and located a Stolen Auto.
- **Officers responded to a possible Hate Crime on North Springs Drive. The victim stated he arrived to show a home to potential buyers when the current homeowner approached him yelling, cursing, and spit on him while calling him homophobic names. The homeowner made the same accusations against the victim. Detectives are investigating.**
- Officers responded to a Burglary at the Sherwin Williams. Unknown suspects forced entry through the front door and stole five handheld spray guns.
- Officers responded to a Shoplifting at Von Maur. Once the suspect found out he was being arrested, he began to act erratically. The suspect even threw up in the store and in the back of a police car. Officers deployed the WRAP device, which helped calm the suspect down.
- Officers received an LPR Alert on a Wanted Person. The vehicle was located, and the driver was arrested.
- Officers responded to a Sexual Assault at the Crowne Plaza. The victim went on a date with the male offender. After falling asleep in his room, the victim woke up with the offender assaulting her. CID is investigating.

FINANCE

Major Projects:

- Mauldin & Jenkins conducted the 2023-year end audit from March 11th to March 22nd.
- The city finalized a contract amendment with Jacobs to provide contract services for FY2024.
- Multiple finance staff attended the Mauldin & Jenkins First Quarter Virtual Continuing Professional Education (CPE) training, with topics including a Governmental Accounting Standards Board (GASB) Update, Federal Compliance Update, and Internal Control over Disbursements and P-Cards.
- Finance staff is working with Community Development and Information Technology on the implementation of CentralSquare.
- Finance staff is working on updating Standard Operating Procedures as needed with new software and processes moving forward.
- The Monthly Financial Report for January 2024 can be found at:
<https://www.dunwoodyga.gov/home/showdocument?id=3368&t=63847230034391>

0331

Other Highlights:

- Held the Q1 Safety Committee Meeting.

- Risk Manager attended the Georgia Interlocal Risk Management Agency (GIRMA) Safety and Liability Grant Training.
- Risk Manager collaborated with event organizers to ensure adherence to the insurance criteria mandated by the city for events.
- The staff received four proposal responses for Request for Proposals (RFP) 24-02 Develop Comprehensive Ten-Year Plan and Creation of a Unified Development Ordinance (UDO) for Community Development.
- Received two bids for Invitation to Bid (ITB) 24-02 PHB Installation at Two Locations Project for Public Works.
- Posted RFP 24-03 for the Purchase and Installation of Playground Equipment at Waterford Park for Parks and Recreation.
- Notice to Proceed issued to A & D Painting, Inc. for Request for Qualifications (RFQ) 23-05 Standby Skilled Trade Contractors for Parks and Recreation.
- Notice to Proceed issued to United Maintenance, Inc. for RFQ 23-05 Standby Skilled Trade Contractors for Parks and Recreation.
- Notice to proceed issued to Ogletree Enterprises, Inc. for proposal for Dunwoody Road Sidewalk (Chamblee Dunwoody Road) Landscape Improvement Project for Public Works.
- The March Purchasing Card Cycle closed on March 26, 2024

Upcoming Events:

- ARPA reporting for the quarter ending March 31, 2024, is due to the U.S. Department of Treasury by April 30, 2024.

MUNICIPAL COURT

Workload/Activities:

- The department disposed of over 611 cases and reset 26 cases.

CITY CLERK

Other Highlights:

- Worked with City Manager on 2024 City Council Strategic Planning Retreat preparation.

Workload/Activities:

- The City Clerk's Office processed 434 open records requests in the month of March.
- The City Clerk's Office processed 11 contracts in the month of March.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures for the following meetings that were held during the month of March:
 - ✓ One Art Commission
 - ✓ Four City Council
 - ✓ One Development Authority

- The staff reviewed and approved financial transactions and expenditures for the City Council & City Clerk's office for the month of March.

HUMAN RESOURCES

Upcoming Events:

- In March, Human Resources and the Wellness Committee will sponsor an employee education presentation on financial wellness and the kickoff of Feel-Good Fridays, a wellness event centered on exercise, healthy eating, and socialization.

Other Highlights:

- The City filled the Property and Evidence Technician position.
- Human Resources administered the annual performance evaluation process, taking place in January and February.
- Human Resources and the Wellness Committee sponsored a heart health wellness challenge and an employee education presentation on heart health.



City Manager

Monthly Report

Report Ending March 8, 2024

PARKS

Upcoming Events: (March 1, 2024 – July 31, 2024)

- March 23, Snap!Dragon's Garden Opening Reception
- April 17-21, Lemonade Days
- May 16, Food Truck Thursdays Season Opener
- May 17, Senior Health & Fitness Day
- May 18, Kids to Parks Day
- May 27, Memorial Day Ceremony
- June 7, Pics in the Park
- June 8, Groovin' on the Green Series Opener
- July 5, Pics in the Park
- July 13, Groovin' on the Green
- July 18, Food Truck Thursday + Parks & Rec Month Celebration

Major Projects:

- Final event components for Snap!Dragon's Garden secured. The 3rd Annual live plant and art exhibit is produced with the Dunwoody Community Garden & Orchard at Brook Run Park. The opening reception will be March 23, with exhibit on view through April 1st.
- Spruill Ribbon Cutting for new expansion set for March 9th at 1:00 p.m. The event will include a formal ribbon cutting and tours of the new space.
- Women's History Month murals on display March 1st through 31st. This year's exhibit features three high schools' students, one of which completed the mural for her Girl Scout Gold Award.

Other Highlights:

- The shade structures for Brook Run Park baseball fields will be installed mid-March.
- Kilometer Kids spring session at Brook Run Park is completely full. This program is free and organized by the Atlanta Track Club.
- Marketing support for Lemonade Days, April 17th through 21st. Park traffic signs and event promotion will begin April 1st.

Workload/Activities:

- The position of Recreation Coordinator has been filled; Part-Time Recreation Leader position remains open.
- The tree planting at Dunwoody Nature Center is scheduled for October, to coincide with Trees Atlanta availability. This planting will replace the trees removed due to the pine beetle infestation.
- Senior Health & Fitness Day event components is 60% secured. The event will include health topics and demonstrations for the senior population, held at the N. Shallowford Annex on May 17th.

PUBLIC WORKS

Upcoming Events: (March 2024-May 2024)

- March - City contractors will conduct video evaluation of 1,700 feet of stormwater pipe in Dunwoody North subdivision.

Major Projects:

- Georgetown Gateway - **The contractor completed 500 feet of curb, 473 feet of stormwater pipe including the last three road crossings and turned on the new traffic signal at Old Spring House Lane. Thirteen trees were also planted. In March, weather permitting, the remaining pipe work will be completed, and the last signal will be turned on at Cotillion Drive. The contractors will also continue wrapping up the concrete work on the south end of the project and preparing for final landscaping.**



Periodic traffic delays will continue on Chamblee Dunwoody Road south of Kent Avenue. *Completion of Stormwater Pipe*

- Ashford Dunwoody Path Phase 1 - The contractor completed the first section of sidewalk near Hammond Drive.
- Gateway Signs - The contractor's granite sample has been accepted and the city is waiting for the contractor's final submittals, construction schedule and completion of a sign mock-up.

Other Highlights:

- City stormwater contractors began repairs to 340 feet of pipe on Buckline Crossing and 270 feet of pipe in Arden Woods.
- **The city's annual report of stormwater-related activities for 2023 was submitted to the Georgia Environmental Protection Division.**

Activities:

- The department inspected all stormwater pipes under roadways to be paved in 2024.
- The department completed 13 stormwater, roadway, sidewalk, and signal work orders.
- The staff coordinated with AT&T to have numerous abandoned utility poles removed from the right of way.

COMMUNITY DEVELOPMENT

Recent and Upcoming Cases: (February – March 2024)

- February 1st: The Zoning Board of Appeals approved two applications for fences on institutional properties.
- February 12th: The City Council has voted to extend the moratorium on drug treatment facilities and to return the proposed text amendment to the Planning Commission.
- February 13th: The Planning Commission has recommended approval of the rezoning application for the fourth building at Park Center. A mixture of apartments, office, a hotel, and retail space are proposed. The Planning Commission has also recommended approval of two master sign plan applications.
- March 11th: The City Council will review master sign plans for Kingswood Church and for the Emory Medical Office Building.
- **The Dunwoody Municipal Court found a person guilty of building without a permit and was fined \$1000 for each of the seven citations.**

Major Projects:

- **High Street is progressing its phased opening. The certificate of occupancy was issued recently on the first building with apartments. A certificate of occupancy for the second apartment building at High Street is expected for March. Tenants have moved into High Street.**
- The work at Campus 244 is progressing with first certificate of occupancy expected for late spring or summer.
- The Community Development Department is continuing the buildout for its new permitting/planning and zoning/code enforcement system. The department has completed all workbooks that summarize department operations.
- **The Request for Proposals (RFP) for a new comprehensive plan and unified development ordinance was published in February. The work is expected to start in May and last approximately two years.**
- Politan Row and Culinary Dropout have opened at Ashford Lane.

Workload/Activities:

- The Code Enforcement division conducted 72 inspections, received 67 new complaints, and brought 42 cases into compliance.
- The Code Enforcement division removed 102 signs from the right-of-way.
- The staff issued 39 code enforcement warnings and 6 citations.
- The department received 126 permit applications and issued 84 permits.
- The Building Division completed 473 building inspections.

- The Safe Streets Program Manager has completed the first crash site audit with short-and long-term fixes at a crash site involving a pedestrian.
- The department conducted 39 erosion control inspections.

ECONOMIC DEVELOPMENT

Upcoming Events: (March 4 – April 30, 2024)

- March 13, TiE Atlanta Monthly Meeting – Product Market Fit
- March 21, Dunwoody Development Authority Board Meeting
- April 9, Dunwoody Art Commission Meeting
- April 10, TiE Atlanta Monthly Meeting – Growing Your Team & Tech Talent
- April 28, Asian American and Pacific Islander Heritage Celebration

Major Projects:

- Edge City 2.0 Vision.
 - Working with the Dunwoody Development Authority to host a series of public Forums to continue the conversation regarding the implementation of the Edge City Vision.
 - Partnering with the Perimeter CID and MARTA on the Dunwoody MARTA Station Transit Oriented Development Study.
- Placemaking – Economic Development continues to lead creative placemaking efforts in coordination with community partners. Work includes:
 - Working on Phase IV of the Green Light Art Project.
 - The Womack Road Retaining Wall Mosaic is nearing completion with an installation set prior to the end of March.
 - Working with Stage Door Theatre to install a Mural at the Dunwoody Cultural Arts Center.
 - Developing an expanded Placemaking Plan for the Perimeter Center-Dunwoody Village Corridor using the Ashford Dunwoody Road Trail as the spine.
 - Site selection for the Dunwoody Swing Sign is underway along Ashford Dunwoody Road in Perimeter.
 - Working with the Dunwoody Art Commission to select public art for the Georgetown Gateway Project.
- Entrepreneur & Innovation Program: The Economic Development Department is implementing a long-term strategy to create an eco-system that supports entrepreneurs and the innovation economy.
- Dunwoody Village Implementation Plan. The Economic Development Department has crafted a Redevelopment Implementation Plan for Dunwoody Village following input from the Joint Planning Retreat conducted between the City Council and Development Authority.

- Partnering with the Dunwoody Perimeter Chamber to host Quarterly Merchant Association meetings and working on an annual work plan to activate Dunwoody Village throughout the year.

Other Highlights:

- Economic Activity –
 - Held Ribbon Cuttings for Culinary Dropout & Politan Row.
 - Attended Meetings/Presentations: Perimeter Chamber Board Meeting, Create Dunwoody Board Meeting, TiE Atlanta Monthly Meeting, MARTA TOD Open House, URA Board Meeting, Dunwoody Marketing Alliance Meeting, Dunwoody Village Merchants Association, and TiE Atlanta Commerce Connect Social.

Workload/Activities:

- The department conducted 69 business retention meetings.
- The department conducted 25 business recruitment meetings.

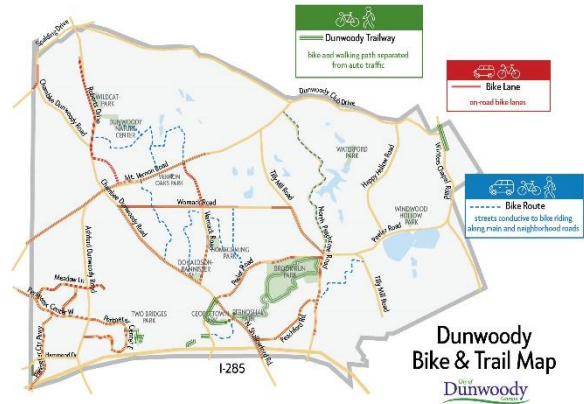
COMMUNICATIONS

Upcoming:

- Profiles of Women’s History mural artists
- Spruill Arts expansion ribbon cutting (March 9)
- Mikata ribbon cutting (March 11), Woof Gang ribbon cutting (March 14)

Highlights:

- Designed and wrote spring Dunwoody Digest – Coming to mailboxes in late March/early April.
- **Designed a 15th-anniversary pin for the Dunwoody Police Department**
- Designed Edge City map for Economic Development
- **Designed Business Resource Guide for Economic Development**
- Began D-news resend strategy, averaging 700+ more opens every week.
- Updating Bike Trail map and public works pages
- Designed information board for Perimeter Mall art wall.
- Building online form and designing Teen Police Academy webpage
- Youth City Council – Michael Starling was the November guest speaker.



Workload/Activities:

- Press releases: Sustainability Hero awards, Mike Carlson named incoming Chief, Dunwoody Police increase hiring bonus, Council members receive training recognition.
- Graphics: Georgetown pedestrian detour map, Police blood drive flier, Leap Day, Advance voting, Council training recognition, Groundhog Day, Presidents' Day, calendar ads for Dunwoody Crier and Rough Draft
- "Inside Dunwoody" by City Manager Eric Linton for March focused on hotel occupancy rates rebounding and the work of Discover Dunwoody
- Created and shared D-news: [Feb 9](#), [February 16](#), [February 23](#), [March 1](#), [February Ambassadors](#)
- Videos: Politan Row ribbon cutting, Culinary Dropout ribbon cutting, Spherion ribbon cutting, Arbor Day event, Politan Row vendors (2)

February 2024 stats:

Issued 4 press releases, received 11 media inquiries, [February 2024 Dunwoody stories link](#)

- Created 5 graphics; Produced 7 videos for social media: 25K total views (Politan Row ribbon cutting was most watched); 2 Council meetings – 382 total views
- Top posts: (Facebook) Daffodils at Brook Run; (Twitter) Wine store coming to Dunwoody; (Instagram) Politan Row ribbon; (LinkedIn) Mike Carlson new Chief of Police

INFORMATION TECHNOLOGY

Major Projects Completed:

- **VPN MFA project completed.**

Major Projects in Progress:

- Additional Security Assessment and updates – Projects in progress
- CID Applications – Partially completed.
- Sharepoint Configuration – scheduled completion before Dec 2024
- User and System Audits – in progress
- Cyber Security ARPA updates – projects ongoing
- Networking Services Provider Request for Proposal (RFP) – Vendor selected will present to Council.
- Back Up and Recovery Provider Request for Proposal (RFP) – Will close in March.
- Central Square – project in progress – Scheduled Business License completion September 2024
- AP Automation – project started – Scheduled completion Q1 2024
- Park Internet – On hold

Major Projects Next in Queue:

- What Works Cities Certification Assessment – On hold due to workload
- Network Refresh – On hold for Networking Request for Proposal (RFP).
- SIEM/SOC project – Next stage on hold for Network Refresh
- Annex Connectivity – On hold for Network Refresh
- Comcast upgrade to fiber – On hold for Networking Request for Proposal (RFP).
- New Remote Monitoring and Management (RMM) review
- GMIS Accreditation – Paused for GMIS updates.
- Court App Updates

Workload/Activities:

- The department has 204 helpdesk tickets open this period.
- The department closed 206 helpdesk tickets this period.
- The department hosted 14 zoom meetings.
- Current users are 151.
- Current devices being used are 467.

POLICE

Other Highlights:

- **Officers conducted a Distracted Driving and Pedestrian Crosswalk Detail at Hammond Dr. at Ashford Dunwoody Road, and Cotillion Drive at N. Peachtree on February 6, 2024. A total of 40 citations were issued, including 17 Hands Free violations and 2 Vulnerable Road User citations.**

Workload/Activities:

- Officers responded to multiple Entering Autos at Lazy Dog, Seasons 52 and Buffalo Wild Wings. The windows were broken on three different vehicles. A suspect was observed by a witness getting into a Mercedes SUV.
- Officers responded to multiple Entering Autos on Perimeter Center Parkway. A total of eight vehicles were broken into.
- Officers responded to a Suspicious Person at Contender eSports. A male subject made entry into the closed business and was squatting in a storage room. The suspect was arrested.
- On February 13, 2024, Officers received a Raven Alert for Gunshot detection in the back of Dunwoody Glen Apartments. A total of 7 shots were fired. Officers checked the area with negative results.
- **Officers responded to Ali's Cookies to assist DeKalb County Fire. While there, Officers located a subject who illegally entered Contender eSports next door. The suspect had a briefcase with multiple laptops, which turned out to be stolen in a Burglary in Atlanta. The suspect was arrested.**
- Officers conducted a Traffic Stop on N. Peachtree Road. The driver refused to stop and fled the scene. No pursuit was initiated.

- Officers received a License Plate Reader (LPR) Hit on a Wanted Person. The vehicle was located, and the driver was arrested.
- Officers responded to Flooding on I-285 westbound near Peachtree Dunwoody Road after a heavy rain.
- Officers responded to a Shots Fired call on Chamblee Dunwoody Road. Once on scene, Officers found that no shots were fired. Instead, it was a domestic dispute where the female party was threatening to kill herself. She was transported to the hospital for treatment.
- Officer responded to multiple Entering Autos in the Perimeter area. Several vehicles were broken into at Joey D's.
- Officers responded to an Injured Deer on Robert Drives and euthanized the deer.
- Officers responded to multiple Entering Autos on Weldstone Court and Chamblee Dunwoody Road.
- Officers received an LPR Hit on a Wanted Person. The vehicle was located, and the driver was arrested.
- Officers responded to multiple Entering Autos on Wueensborough Drive and E. Bend Creek Court.
- Officers responded to a Disorderly Person call at Peachtree Place Apartments. A female suspect was arrested after being intoxicated, disorderly, and giving a false name. She attempted to kick the window out of the police vehicle and Officers deployed the WRAP device on her.
- Officers received an LPR Hit on a Wanted Person. The vehicle was located, and the driver was arrested.
- **Officers responded to an Assault in Progress on Peachtree Place Parkway. The suspects were supposed to be armed with a knife and a gun. Multiple suspects were detained. There were no weapons present. The investigation led to two suspects being arrested, and another unrelated person being arrested for DUI.**
- Officers responded to a Suicide Threat on Ashford Dunwoody Road. The male victim stated he was depressed from an incident that happened years ago, but he was seeing a therapist.
- Officers responded to a Welfare Check of a female on Perimeter Center West. The victim appeared to have been drugged while she was at a bar in another City. The victim was transported to a hospital for treatment.
- Officers received a Raven Alert for Gunshot Detection on Peachtree Industrial Boulevard. Officers checked the area.
- Officers conducted a Traffic Stop on I-285 westbound. The vehicle refused to stop and fled the scene. No pursuit was initiated.
- Officers responded to a Burglary of a Kiosk at the mall. An unknown suspect cut the tarp and used a pry tool to steal \$23,000 worth of jewelry.
- **Officers responded to a Person Injured on Kingsglen Ct. A Dekalb sanitation worker suffered a catastrophic injury to one of his hands. The worker was transported to Grady Hospital.**

- Officers received an LPR Hit on a Wanted Person for Aggravated Assault. The vehicle was located, and the suspect was arrested.
- Officers responded to a Missing Person on Peachtree Industrial Boulevard. The victim became upset and fled the area. The family was concerned because the victim has a diagnosed mental condition. The victim was located in Doraville.
- Officers responded to a Sexual Assault at 4400 Ashford Dunwoody Road. The victim was charging her laptop when male came up from behind and groped her. The suspect fled the scene.
- Officers received an LPR Hit on a Wanted Person. The vehicle was located, and the driver was arrested.
- Officers conducted a Traffic Stop on Ashford Dunwoody Road. The driver of the vehicle fled at a high rate of speed. No pursuit was initiated.
- **Officers responded to multiple Entering Autos on Manhasset Cove and Holly Banks Circle. Eventually, the suspect was located, and charged with breaking into at least 12 vehicles. The suspect had some evidence on his person.**
- Officers responded to a Disorderly Person at McDonalds on Ashford Dunwoody Road. The suspect yelled disparaging remarks at two black male victims as they entered the restaurant together. The suspect began kicking tables and chairs. The suspect was located and arrested for Disorderly Conduct.
- Officers located a Missing Person at Walmart. The victim was missing out of Clayton County. The victim's grandfather came and picked her up.
- Officers responded to an Aggravated Assault at the Exxon on Ashford Dunwoody Road. The victim and suspect had a dispute while in the checkout line. The suspect showed a firearm in his waistband and then pulled it out and racked the slide.
- Officers responded to multiple Entering Autos at Perimeter Mall, Joey D's, Capital Grille, and Lazy Dog.
- Officers responded to a Suicide Attempt. The male victim cut both wrists and took some type of narcotic. The victim was located in a bathtub. Officers attached an AED, performed CPR, and delivered a dose of Narcan. Eventually, the victim regained consciousness.
- Officers received an LPR Hit on a Wanted Person. The vehicle was located, and the driver was arrested.
- Officers conducted a Traffic Stop on Ashford Dunwoody Road. The driver of the vehicle fled from the Officers. No pursuit was initiated.

FINANCE

Major Projects:

- The 1st Quarter Audit Committee Meeting was held on Monday, February 12.
- The department presented to City Council the FY2023 Year End Budget Amendment agenda item.
- Finance staff is working with Community Development and Information Technology on the implementation of CentralSquare.

- The department issued one check to a not-for-profit agency, which was distributed from the ARPA II funds.
- Finance staff is working on updating Standard Operating Procedures as needed with new software and processes moving forward.

Other Highlights:

- **The department completed the pre-audit tasks for the March 5th FBI Georgia Crime Information Center (GCIC) audit.**
- The department submitted the insurance renewal forms for the period of May 2024-May 2025.
- The last of the Surplus Vehicles have been sold.
- The department is working with Dunwoody Preservation Trust (DPT) and Dunwoody Homeowners Association (DHOA) on the signature event insurance coverage.
- The department updated the insurance requirements for construction projects.
- The department received 5 proposal responses for Request for Qualifications (RFQ) 24-02 Engineering Design Services GDOT PI 0019785, DeKalb County, Chamblee Dunwoody Road from Womack Road to Roberts Drive LCI, Dunwoody Village Crossroads.
- The department received 5 bid responses for Invitation to Bid (ITB) 24-01 Maintenance Repairs Shallowford Road Annex Building.
- A Notice to Proceed was issued to Ogletree Enterprises, Inc for proposal for Chamblee Dunwoody Road at Womack Landscape project.
- A Notice to Proceed was issued to Practical Design Partners, LLC for proposal for Roadway Improvements along Ridgeview Road.
- A Notice to Proceed was issued to Smith Real Estate Services for proposal for Right of Way Services for PI 0012875 DeKalb County – Georgetown Gateway – Chamblee Dunwoody Road.
- A Notice to Proceed was issued to Vanasse Hangen Brustlin, Inc. for proposal for Quarterly Bacterial Monitoring.
- A Notice to Proceed was issued to Superior Recreational Products for Quote 0273792 Buy Board #679-22 Mallory-Two Bridges Park.
- A Notice of Intent to Award contracts was issued for RFQ 23-05 Standby Skilled Trade to 10 contractors.
- The February Purchasing Card Cycle closed on February 26, 2024.

Upcoming Events:

- The staff is preparing for the FY2023 year-end external audit, which is scheduled to start on March 11th.

MUNICIPAL COURT

Workload/Activities:

- The department disposed of over 689 cases and reset 36 cases.
- The staff has started scheduling bond forfeiture hearings.

CITY CLERK

Workload/Activities:

- The City Clerk's Office processed 487 open records requests in the month of February.
- The City Clerk's Office processed 9 contracts in the month of February.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures for the following meetings that were held during the month of February:
 - ✓ One Art Commission
 - ✓ One Audit Committee
 - ✓ Two City Council
 - ✓ One Urban Redevelopment Agency
- The staff reviewed and approved financial transactions and expenditures for the City Council and City Clerk's office for the month of February.

HUMAN RESOURCES

Upcoming Events:

- In March, Human Resources and the Wellness Committee will sponsor an employee education presentation on financial wellness and the kickoff of Feel Good Fridays, a wellness event centered on exercise, healthy eating, and socialization.

Other Highlights:

- The City filled the Property and Evidence Technician position.
- Human Resources administered the annual performance evaluation process, taking place in January and February.
- Human Resources and the Wellness Committee sponsored a heart health wellness challenge and an employee education presentation on heart health.



City Manager

Monthly Report

Report Ending February 9, 2024

PARKS

Upcoming Events: (February 1, 2024 – June 1, 2024)

- February 3rd, Dog Park Valentine's Photoshoot
- February 8th, Parent/Child Valentine's Dance
- February 16th, Georgia Arbor Day Planting
- March 23rd, Snap!Dragon's Garden Opening Reception
- April 17-21, Lemonade Days
- May 2nd, Food Truck Thursdays Season Opener
- May 17th, Senior Health & Fitness Day
- May 18th, Kids to Parks Day
- May 27th, Memorial Day Ceremony

Major Projects:

- The trees affected by Pine Beetles have been marked for removal at Dunwoody Nature Center. The work is scheduled to be completed the week of February 5th.
- The contract for shade structures at Two Bridges Park have been approved. The manufacturing to begin in February.
- The 8th Annual Martin Luther King (MLK) Day of Service saw over 600 volunteers across all projects. Volunteers donated blood through LifeSouth, cleaned up the Dunwoody community garden, planted trees and daffodils at Brook Run Park, and more.

Other Highlights:

- Shade structures for the Brook Run Park baseball fields are in manufacturing and expected by the end of March. Permit is approved.
- Preparation for the department's two annual Valentine's Day events is underway. The dog park photoshoot is already oversold, and parent/child dance is 50% full.
- L.E.A.F. Parks and Rec Guide for Winter/Spring '24 was released January 4. The online guide features programs and special events from Dunwoody Parks & Recreation plus the nine Parks Partners, for January through April of 2024.

Workload/Activities:

- Invitation to Bid for the North Shallowford Annex water leak repair closes February 2nd.
- The final inspections of the Spruill Center for the Arts expansion are completed, and the facility is now open. Landscaping is to be completed in February.
- **The position of Parks and Recreation Director has been filled; Recreation Coordinator and Facilities Associate positions remain open.**

PUBLIC WORKS

Upcoming Events: (February 2024-April 2024)

- March 2024 - Chamblee Dunwoody Road at Womack Road additional landscaping.
- March 2024 - Bid advertisement for pedestrian signals at Chesnut Elementary School and on Perimeter Center West.

Major Projects:

- Georgetown Gateway- **The contractor completed the traffic signal at the Kroger entrance, 20 feet of path, 61 feet of curb, and 108 feet of stormwater pipe.** The utility companies removed three utility poles in conflict with the project. **The contractor is working to resolve one remaining conflict with a utility pole.**

In February, activities will include installing the remaining storm drainpipe north of Old Spring House, activating the new signal at Cotillion Drive, constructing curb and path at the south end of

the project and landscaping completed areas. Periodic traffic delays will continue on Chamblee Dunwoody Road south of Kent Avenue.

- Ashford Dunwoody Path Phase 1 - The contractor began earthwork near Hammond Drive.
- Gateway Signs - The contractor provided a sample for final approval and construction of mock-up.



New traffic Signal at Georgetown Shopping Center stone sign

Other Highlights:

- City contractors completed video evaluation of 670 feet of stormwater pipe in Dunwoody Club Forest and will begin lining failing pipes in February.

Activities:

- The department completed 35 stormwater, roadway, sidewalk. and signal work orders.

COMMUNITY DEVELOPMENT

Recent and Upcoming Cases: (January – February 2024)

- January 4th: The Zoning Board of Appeals approved one residential variance case and a special exception case for a three-lot subdivision.
- January 22nd: The City Council approved a text amendment for animated signs in residential districts.
- February 1st: The Zoning Board of Appeals approved two applications for fences on institutional properties.
- **February 13th: The Planning Commission will hear a text amendment on the rezoning application for the fourth building at Park Center. The building will be a mixture of apartments and hotel spaces.** The Planning Commission will also consider two master sign plan applications for Kingswood Church and the Emory buildings on North Shallowford and Pernoshal Court.

Major Projects:

- High Street has received their first Certificate of Occupancy and initial move-ins have started for the apartment units in Building 3. Additional Certificates of Occupancy are expected to be released in the coming months. High Street also has submitted their master sign plan for review.
- Work at Campus 244 is progressing with the hotel building being topped out.
- The Community Development Department is continuing the buildout for its new permitting/planning & zoning/code enforcement system. Currently, the initial buildout is ongoing.
- The Community Development Department has drafted an RFP for a new comprehensive plan and unified development ordinance. Publication of the RFP is expected in February.
- **The Atlanta Regional Commission recertified the City as Gold in the Green Communities program.**
- The work at Politan Row has completed with a February opening.

Workload/Activities:

- The Sustainability Committee hosted a Green Speaks event featuring Carl Thomas on January 17th.
- **The city received the Tree City USA certification for a 12th year in a row.**
- The Code Enforcement division conducted 96 inspections, received 47 new complaints, and brought 33 cases into compliance.
- The Code Enforcement division removed 142 signs from the right-of-way.
- The staff issued 31 code enforcement warnings and two citations.
- The department received 106 permit applications and issued 106 permits.
- The building division completed 325 building inspections.
- The department conducted 62 erosion control inspections.

ECONOMIC DEVELOPMENT

Upcoming Events: (February 5 – March 31, 2024)

- February 6, Dunwoody Art Commission Meeting
- March 5, Dunwoody Art Commission Meeting
- March 21, Dunwoody Development Authority Board Meeting

Major Projects:

- Edge City 2.0 Vision.
 - Working with the Dunwoody Development Authority to host a series of public Forums to continue the conversation regarding the implementation of the Edge City Vision.
 - Partnering with the Perimeter CID and MARTA on the Dunwoody MARTA Station Transit Oriented Development Study.
- Placemaking – Economic Development continues to lead creative placemaking efforts in coordination with community partners. Work includes:
 - Working on Phase IV of the Green Light Art Project.
 - The Womack Road Retaining Wall Mosaic is nearing completion with an installation set prior to the end of March.
 - Working with Stage Door Theatre to install a Mural at the Dunwoody Cultural Arts Center.
 - Developing an expanded Placemaking Plan for the Perimeter Center-Dunwoody Village Corridor using the Ashford Dunwoody Road Trail as the spine.
 - Site selection for the Dunwoody Swing Sign is underway along Ashford Dunwoody Road in Perimeter.
 - Working with the Dunwoody Art Commission to select public art for the Georgetown Gateway Project.
- Innovation & Entrepreneurship Program: The Economic Development Department is implementing a long-term strategy to create an eco-system that supports entrepreneurs and the innovation economy.
- **Dunwoody Village Implementation Plan. The Economic Development Department has crafted a Redevelopment Implementation Plan for Dunwoody Village following input from the Joint Planning Retreat conducted between the City Council and Development Authority.**
 - Partnering with the Dunwoody Perimeter Chamber to host Quarterly Business Association meetings and working on an annual work plan to activate Dunwoody Village throughout the year.

Other Highlights:

- Economic Activity –
 - Held Ribbon Cuttings for The Coder School
 - Attended Meetings/Presentations: Dunwoody Perimeter Chamber Mixer, Create Dunwoody Board Meeting, Re-Discover Dunwoody Trolley Tour, Dunwoody Village Business Association, and TiE Atlanta Social Mixer.

Workload/Activities:

- The department conducted 82 business retention calls.
- The department conducted 18 business recruitment calls.

COMMUNICATIONS / MARKETING

Upcoming:

- **Promoting Georgia Arbor Day February 16th, Sustainability Hero nominations**
- Planning for Culinary Dropout ribbon cutting, February 15th.
- Beginning design and editorial for the Spring Dunwoody Digest

Highlights:

Dunwoody City Council meeting at Dunwoody High School – It was a great feedback and turnout with more than 100 people in attendance.

- Martin Luther King, Jr. Day of Service – promoted participation, produced preview video with Jack & Jill and planting video.
- **Produced 4Q2023 report.**
- Promoted the Front Yard Tree Planting program, slots filled up within days.



Workload/Activities:

- Press releases: Tree City USA, ARC's Green Communities, Rachel Waldron named Parks & Rec Director, City Council to hold meeting at Dunwoody High School, Chief Grogan to retire.
- Graphics: Groundhog Day, Keep it Loose recycling info, Kudos to Ginger LePage and Sgt. Sillah, Pups on a Leash, Oath of Office, New Year, Dunwoody Digest promotions, calendar ads for Dunwoody Crier and Rough Draft
- "Inside Dunwoody" by City Manager Eric Linton for January focused on the new city-wide paving assessment and paving plans
- Created and shared D-news: [January 5](#), [January 12](#), [January 19](#), [January 26](#), [February 2](#); [January Ambassadors](#)
- Videos: Black History Month artist profiles, New Georgetown traffic light (all video provided by David Ayers), MLK, Jr. Day of Service volunteers, MLK, Jr. Day of Service preview with Jack & Jill, Coder School ribbon-cutting

January 2024 stats:

- The department issued 4 press releases, received 11 media inquiries, [January 2024 Dunwoody stories link](#)
- Created 8 graphics; Produced 4 videos for social media: 10.8K total views (Georgetown traffic light was most watched); 2 Council meetings – 401 total views
- Top posts: (Facebook) Congratulations Rachel Waldron; (Twitter) Okay Anny opening at Politan Row; (Instagram) New Georgetown traffic light video; (LinkedIn) Congratulations Chief Grogan

INFORMATION TECHNOLOGY

Major Projects Completed:

- Police Department's RMS (Report Management System) Replication Server
- Flock OS IT configuration.
- External Dependencies Management Assessment – Completed.

Major Projects in Progress:

- Additional Security Assessment and updates – Projects in progress.
- Crime Investigations Division Applications – Partially completed.
- Sharepoint Configuration – The scheduled completion is before December 202.
- User and System Audits – In progress.
- Cyber Security ARPA updates – Projects are ongoing.
- Networking Services Provider Request for Proposals – RFP has closed.
- Back Up and Recovery Provider RFP – The RFP will close in February.
- Central Square – The project is in progress and the scheduled Business License completion is September 2024.
- Accounts Payable Automation – The project has started with scheduled completion by Q1 2024
- Park Internet – On hold.
- VPN MFA project – In progress.

Major Projects Next in Queue:

- What Works Cities Certification Assessment – On hold due to workload.
- Network Refresh – On hold for Networking RFP.
- SIEM/SOC project – The next stage is on hold for Network Refresh.
- Annex Connectivity – On hold for Network Refresh.
- Comcast upgrade to fiber – On hold for Networking RFP.
- New Remote Monitoring and Management (RMM) review
- GMIS Accreditation – Paused for GMIS updates.
- Court App Updates

Workload/Activities:

- The department has 257 helpdesk tickets currently open.
- The department has closed 261 helpdesk tickets this period.
- The department hosted 12 zoom meetings.
- Currently, the department has 151 users.
- The department has 465 devices.

POLICE

Upcoming Events (February 1 – April 30, 2024)

- The Polar Plunge benefitting Special Olympics Georgia is February 24th at Lake Acworth. The department will have a team participating again this year.
- The next Citizen Police Academy is scheduled to start on Tuesday, February 20th. This is a great opportunity for citizens to get a behind-the-scenes look into the inner workings of the Police department.

Other Highlights:

- The Crime Response Team conducted a Distracted Driving detail on January 10th on Chamblee Dunwoody Road at Mt. Vernon and Peachtree Industrial Boulevard at Winters Chapel. A total of 24 hands-free citations were issued as well as 10 other various citations.

Workload/Activities:

- Officers received a License Plate Reader (LPR) hit on a Wanted Person for Aggravated Assault. The vehicle was located, and the driver was arrested.
- Officers responded to a Shots Fired at The Hartley Apartments. The witness observed a group of young males fire a gun into the stairwell of one of the buildings. Officers contacted the suspects, and one of the males eventually admitted to possessing and discharging the gun. The suspect was arrested as one another subject for providing a false name.
- Officers responded to a Sexual Assault at 4400 Ashford Dunwoody Road. The juvenile victim said she was sexually assaulted by another juvenile inside an elevator at the location. Crime Investigation Division (CID) is investigating.
- **Officers responded to an Armed Robbery at Iron Hill Brewery. A b/m dressed in black, armed with a handgun, confronted the manager, and demanded money. The suspect was also wearing a mask and fled on foot.**
- Officers responded to a Theft of Mail from the Post Office. The victim received notice that he had seven pieces of mail to pick up. When he picked his mail up at the post office, he only had six pieces. The missing one was a check, which he cancelled.
- Officers responded to multiple Entering Autos on Dunwoody Crossing and Springfield Drive. A total of 5 vehicles were broken into.
- Officers received an LPR hit on a Wanted Person from a Hit & Run in Dunwoody. The vehicle was located, and the driver was arrested.

- Officers responded to multiple Entering Autos at various businesses located in the Perimeter area. A total of six vehicles were broken into.
- Officers responded to a RAVEN alert for Gunshot detection. The area was checked with negative results.
- Officers responded to a Pedestrian Struck by Auto on N. Peachtree at the Dunwoody Crossing entrance. The pedestrian was crossing N. Peachtree when a vehicle ran the light causing minor injuries to the pedestrian. The suspect vehicle fled the scene.
- Officers received an LPR hit on a Wanted Person. The vehicle was located, and the driver was arrested.
- Officers responded to a Sexual Battery on Lake Ridge. The father of the victim's child was touching the victim inappropriately and without her consent. When she refused, he punched her in the face. The suspect was arrested.
- Officers responded to a Burglary in Progress at the coin laundry on Winters Chapel Road. The suspect had fled the scene on foot. After an extensive search, the female suspect was located by Doraville Police, and arrested.
- Officers responded to a Person Armed on Tilly Mill Road. The son of the victim was threatening to stab the victim and was attempting to break down a bathroom door. Officers responded and arrested the suspect. The suspect also threatened to kill a Police Officer.
- Officers responded to a Burglary at Dunwoody Crossing Apartments. The victim observed by video a black male breaking into his apartment. The victim made verbal contact with the suspect through the video system, and the suspect fled the scene.
- Officers responded to a Trouble Unknown/Shots Fired at Dunwoody Park. Several subjects had gotten into a dispute outside the bar. All of them denied having a gun, but one 45-caliber shell casing was located on the sidewalk.
- Officers responded to a Burglary on Perimeter Center East. Unknown persons entered the empty building and removed copper wire.
- Officers responded to a Threat call on Tilly Mill Road. The ex-boyfriend of the victim threatened to come over and shoot the place up and kill her. Warrants were secured.
- Officers responded to a Shoplifting at Nordstrom Rack. The suspect fled and was tackled by Officers where he continued to resist. Eventually, he was arrested and charged with felony shoplifting.
- **Officers were at Walmart investigating a Shoplifting when the Officer was notified of another Shoplifting. That suspect fled the store and resisted being arrested. During the arrest, a loaded handgun fell from the suspect's waistband on the ground. An officer was injured during the arrest.**
- Officers responded to a Shoplifting at Publix on Ashford Dunwoody Road. The suspect fled from Officers. Officers tackled the suspect who continued to resist until he was finally handcuffed. A total of \$200 in stolen steaks and other food was recovered.

- Officers responded to a Suspicious Person at the Flats at Mt. Vernon Apartments. The suspect was pulling on door handles and attempted to enter the victim's apartment. The suspect was located and arrested.
- Officers responded to an Entering Autos at Perimeter Mall. Several suspects were seen pulling on door handles of vehicles and potentially entering one vehicle. All three males fled on foot in different directions. Two suspects were located and arrested.
- **Officers responded to a Shots Fired call on Four Oaks Drive. A vehicle in the driveway had three doors open. No one in the home responded to Officers. Officers could see and hear children crying. Officers made entry and located several people in the residence. Drugs were in plain view. A search warrant was secured, and various amounts and types of drugs were located, as was a duffle bag containing multiple guns and cash. One spent shell casing was also located. Two suspects were arrested.**
- Officers responded to a Shots Fired call on Peachtree Industrial Boulevard. The complainant stated that several subjects have been walking into the woods near his apartment lately, firing rounds in the woods. The department did receive a RAVEN alert when this happened. The investigation is continuing.
- Officers responded to a Shots Fired call on Lake Ridge Ln. The offender was cleaning his firearm when it accidentally discharged and fired a round into another apartment. No one was injured.
- Officers responded to multiple Entering Autos in the parking lot of Seasons 52, Cheesecake Factory, and Joey D's.
- Officers responded to multiple Entering Autos around Valley View. Seven cars were broken into overnight.
- **Officers received a lookout for a vehicle used in an Armed Robbery of a jewelry store in Atlanta. The vehicle hit on an LPR in Dunwoody. Officers located the abandoned vehicle in Dunwoody Village Apartments. Atlanta Police Department responded to the scene.**
- Officers responded to multiple Entering Autos in the parking lot at Joey D's, Capital Grille, and Seasons 52. A total of 5 vehicles were broken into.

FINANCE

Major Projects:

- Finance Department submitted the 2024 Adopted Budget Book and application to GFOA for the Distinguished Budget Presentation Award.

- The 4th Quarter American Rescue Plan (ARP) reporting was submitted to the Treasury Department.
- Finance staff is working with Community Development and Information Technology on the implementation of CentralSquare.
- The department issued 4 checks to not-for-profit agencies which were distributed from the ARPA II funds.
- Finance staff is working on updating Standard Operating Procedures as needed with new software and processes moving forward.

Other Highlights:

- Onboarded a new contract employee for the reception desk so Finance could temporarily reassign staff to support the handling of business licenses during the renewal season.
- Established new insurance requirements and review procedures for special events.
- Initiated the process for the city's 2024 insurance renewal.
- Established the safety committee for 2024.
- Continue to auction surplus items and court-ordered items.
- The installation of the front window was successfully finished.
- Notice to Proceed issued to Denyse Companies, Inc for ITB 23-04 Gateway Signs.
- Issued Notice of Intent to Award contract to Practical Design Partners, LLC for Roadway Improvements along Ridgeview Road proposal.
- Issued Notice of Intent to Award contract to Superior Recreational Products for Mallory-Two Bridges Park proposal.
- Issued Notice of Intent to Award contract to Vanasse Hangen Brustlin, Inc for Quarterly Bacterial Monitoring.
- Issued Notice of Intent to Award contract to Smith Real Estate Services for Right of Way Acquisition Services for Georgetown Gateway-Chamblee Dunwoody Road project.
- Issued Notice of Intent to Award contract to Action & Adventure, LLC for RFP 23-10 Brook Run Skate Park Concessionaire contract.
- Posted Request for Qualifications (RFQ) 24-02 Engineering Design Services GDOT PI 0019785, DeKalb County, Chamblee Dunwoody Road from Womack Road to Roberts Drive LCI Dunwoody Village Crossroads.
- Posted Request for Proposals (RFP) 24-01 Backup and Recovery Services Solution Provider.
- Posted Invitation to Bid (ITB) 24-01 2024 Maintenance Repairs Shallowford Annex Building.
- The January Purchasing Card Cycle closed on January 26,2024.

Upcoming Events:

- The Finance staff is preparing for the FY2023 year-end external audit, which is scheduled to start on March 11.

- The first Audit Committee meeting of FY2024 will be held on Monday, February 12th at 3:30 pm at City Hall.

MUNICIPAL COURT

Workload/Activities:

- The department disposed of over 579 cases and 31 cases were reset.
- The department audited and disposed of the 2019 cleared warrants.

CITY CLERK

Workload/Activities:

- The City Clerk's Office processed 507 open records requests in the month of January.
- The City Clerk's Office processed 14 contracts in the month of January.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures for the following meetings that were held during the month of January:
 - ✓ One Art Commission
 - ✓ Two City Council
 - ✓ One Development Authority
 - ✓ One Public Facilities Authority
- The staff reviewed and approved financial transactions and expenditures for the City Council and City Clerk's office for the month of January.

HUMAN RESOURCES

Upcoming Events:

- Human Resources and the Wellness Committee will sponsor a heart health wellness challenge and an employee education presentation on heart health in February.

Other Highlights:

- **The city filled the Parks and Recreation Director position and the Business License Specialist position.**
- Human Resources administered the annual performance evaluation process, taking place in January and February.
- Human Resources is working with the City's employment attorneys on Employee Handbook updates.
- Human Resources and the Wellness Committee sponsored hearing screenings and an employee education presentation on exercise.



City Manager

Monthly Report

Report Ending January 5, 2024

PARKS

Upcoming Events: (January 1, 2024 – April 30, 2024)

- January 13, Dunwoody Farmers Market opens for the season.
- January 15, Martin Luther King, Jr. (MLK) Day of Service
- February 3, Valentine's Pet Photos
- February 8, Valentine's Dance Party
- February 16, Georgia Arbor Day Planting
- March 23, Snap! Dragon's Garden
- April 17-21, Lemonade Days

Major Projects:

- L.E.A.F. Parks and Rec Guide for Winter/Spring '24 is completed for release week of January 1st. The online guide feature programs and special events from Dunwoody Parks & Recreation plus the nine Parks Partners, for January through April of 2024.
- **A final quote has been received for the addition of shade structures at Two Bridges Park. The current industry completion timelines are averaging five months once the purchase order has been created.**
- Trees sourced and sites prepped for MLK Day of Service and Georgia Arbor Day planting.

Other Highlights:

- Letters to Santa and Holiday Letters to Seniors programs saw a combined total of over 300 letters sent and received during the multi-week programs.
- Punchlist and final inspections completed at the Spruill Center for the Arts expansion project. The courtyard pavilion and bandshell are in manufacturing and expected to be delivered in April.
- Save the Date received from Atlanta Vietnam Veterans Business Association Board for Vietnam War Memorial Dedication at Brook Run Park. The event is currently scheduled for March 29th, as it is National Vietnam War Veterans Day.

Workload/Activities:

- **The new facility rental rates and security deposits will go into effect January 1st, 2024. The rates are reviewed annually and balanced with industry trends and surrounding agencies. The new security deposit replaces the current alcohol deposit, applies to all facility rentals, and is still fully refundable. The Recreation Leader will report weekly of any instances where a deposit should not be refunded, due to damage.**
- **Open positions of Facilities Coordinator and Part Time Recreation Leader have been filled. Facilities Coordinator will begin January 2nd and Recreation Leader begins January 8th.**
- The grounds winter projects of pruning and trimming trees, shade structure cleaning, pressure washing, and fence and gate repair are completed.

PUBLIC WORKS

Upcoming Events: (January 2024-March 2024)

- Presentation of updated pavement ratings and 5-year paving plan to City Council, January
- Dunwoody Road Sidewalk landscaping, March

Major Projects:

- Chamblee Dunwoody at Womack Intersection- Ribbon cutting on December 11th.
- Georgetown Gateway - **The contractor completed the curb and storm drains for the median island near Cotillion Drive. Other concrete work included 92 feet of curb, 180 feet of sidewalk and path and a driveway apron.** Storm pipe installation continued to progress northward from the Kroger entrance with 216 feet of pipe installed this month. The work will continue to complete the last segment of pipe between the Kroger entrance and Old Spring House Lane while working around several utility conflicts. Periodic traffic delays will continue on Chamblee Dunwoody Road south of Kent Avenue.
- Ashford Dunwoody Path Phase 1- The demolition is complete, and construction is expected to begin this month.
- Gateway Signs - The department is awaiting final fabrication plans and stone samples from contractor.

Other Highlights:

- City contractors completed stormwater pipelining on Equestrian Way, Devonshire Way and Spalding Drive. **For the year the city rehabilitated over 7,000 feet of stormwater pipe.**
- **The city completed a pilot project on Coldstream Drive and Heatherdale Drive demonstrating a newer technology for curing stormwater pipe liners using ultraviolet light rather than steam.**
- The final plans for the Nature Center boardwalk and wetland restoration were submitted for permitting.



Pipelining on Coldstream Drive

Activities:

- The department completed 8 stormwater, roadway, and signal work orders and replaced sidewalk to remove trip hazards on North Peachtree Road at over a dozen locations.

COMMUNITY DEVELOPMENT

Recent and Upcoming Cases: (December 2023 – January 2023)

- December 7nd: The Zoning Board of Appeals approved three residential variance cases.
- December 11th: The City Council conducted a first hearing for the proposed text amendment for animated signs in residential districts. The text amendment will receive a second read at the January 22nd.
- December 12th: The Planning Commission will hear a text amendment on rules and use regulations for community residences and recovery communities. The text amendment will receive a first read by the City Council on February 12th.
- January 22nd: The City Council will conduct a second read of the text amendment for animated signs in residential districts.

Major Projects:

- **The work at High Street is moving towards completion. The developer is preparing the opening of two apartment buildings to the public, which is intended for March/April.**
- The work at Campus 244 is progressing with an anticipated completion of the office shell building in the first half of 2024.
- The Community Development Department is underway with its efforts to create a new permitting/planning & zoning/code enforcement system. Currently, the initial buildout is ongoing.
- The city received its first two master sign plan applications for the Emory Medical Office Building and for the Kingswood Church.

Workload/Activities:

- The staff completed 26 erosion control inspections, with no stop work orders issued.
- The Sustainability Committee will hold a Green Speaks event featuring Carl Thomas on January 17th.
- The Code Enforcement division conducted 131 inspections, received 37 new complaints, and brought 18 cases into compliance.
- **The Code Enforcement division removed 139 signs from the right-of-way.**
- The staff issued 21 code enforcement warnings and no citations.
- The department received 96 permit applications and issued 85 permits.
- **The department completed 455 building inspections.**

ECONOMIC DEVELOPMENT

Upcoming Events: (January 2 – February 29, 2024)

- January 9, Dunwoody Art Commission Meeting
- January 18, Dunwoody Development Authority Meeting
- February 6, Dunwoody Art Commission Meeting

Major Projects:

- Placemaking – The Economic Development Department continues to lead creative placemaking efforts in coordination with community partners.
 - Working with the Dunwoody Art Commission to select public art for the Georgetown Gateway Project.
 - Construction of the Womack Mosaic is underway with a Spring 2024 completion.
 - Phase III of the Greenlight Art Project has been installed bringing the total project to 15 pieces of art. Planning for the next phase is underway.
 - Developing an expanded Placemaking Plan for the Perimeter Center-Dunwoody Village corridor using the Ashford Dunwoody Trail as the spine.
 - Site selection for the Dunwoody Swing Sign is underway along Ashford Dunwoody Road.
- Dunwoody Village Implementation Plan. The Economic Development Department has crafted a Redevelopment Implementation Plan for Dunwoody Village following input from the Joint Planning Retreat conducted in November between the City Council and Development Authority.
 - **Partnering with the Dunwoody Perimeter Chamber to host Quarterly Business Association meetings and working on an annual work plan to activate Dunwoody Village throughout the year.**
- Edge City 2.0 Vision.
 - Economic Development staff is undertaking an aggressive public engagement campaign to continue the conversation with residents, property owners, and developers.
 - Meeting with Property Owners individually to discuss the Edge City 2.0 Vision.
 - Planning for a series of Edge City Dialogues to continue the conversation regarding the Perimeter Dunwoody economic development vision.
 - Partnering with Perimeter CID and MARTA on the Dunwoody MARTA Station Transit Oriented Development Study.
- Innovation & Entrepreneurship Program: The Economic Development Department is implementing a long-term strategy to support entrepreneurs and the innovation economy. Working with Sandy Springs to expand this strategy to the entire Perimeter Market.

Other Highlights:

- Economic Activity –
 - Held Ribbon Cuttings for: Message In A Bottle.
 - Hosted the Dunwoody Marketing Alliance Meeting.
 - Attended Meetings/Presentations: TiE Monthly Meeting, Create Dunwoody Board Meeting, Vibe After Five, Perimeter Chamber Coffee Connections, Perimeter Chamber Board Meeting.

Workload/Activities:

- The department conducted 30 business retention calls.
- The department conducted 13 business recruitment calls.

COMMUNICATIONS / MARKETING

Upcoming:

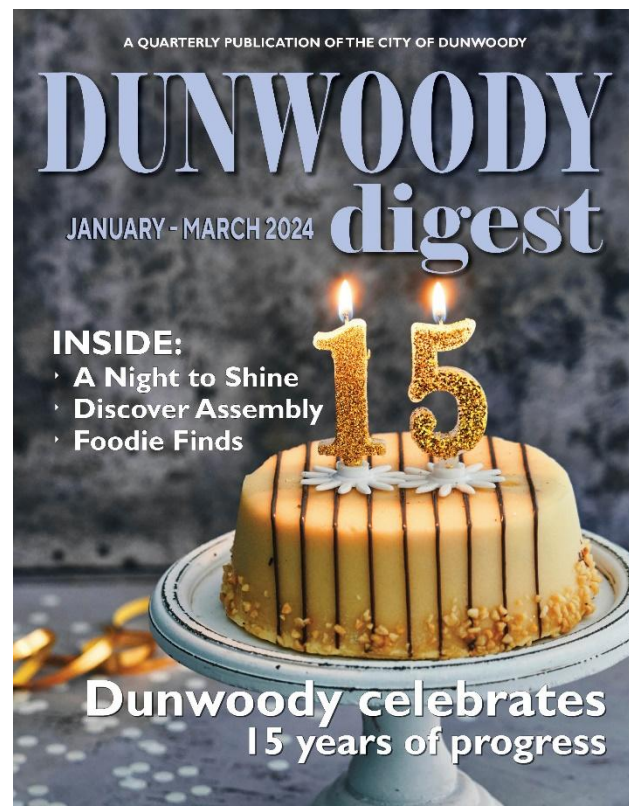
- Promoting Martin Luther King (MLK, Jr.) Day of Service
- Promoting Green Speak on Jan. 17
- **Dunwoody City Council meeting at Dunwoody High School as guests of the Dunwoody High School Youth City Council on Jan. 22.**

Highlights:

- **Winter issue of Dunwoody Digest hit mailboxes in late December.**
- [Atlanta Magazine](#) featured Dunwoody in section on Central Perimeter
- Organized staff holiday luncheon and employee awards
- Supported DeKalb County's rollout of the Dunwoody ambulance pilot project.

Workload/Activities:

- Press releases: Intersection improvements complete at Womack and Chamblee Dunwoody, MLK, Jr. Day of Service,
- Graphics: Holiday Lights, Hanukkah and Christmas, Spalding Garden Club's decoration of the Donaldson-Bannister Farm, detour map for Chamblee Dunwoody construction, Winter Solstice, 2023 City Employee Awards, New Year's Eve, Sanitation delays, Dunwoody Digest promotions, calendar ads for Dunwoody Crier and Rough Draft
- "Inside Dunwoody" by City Manager Eric Linton for January focused on new projects and plans for 2024
- Created and shared D-news: [December 8](#), [December 15](#), [December 22](#), [December 29](#)
- Videos: Holiday Lights opening night, 2023 ribbon cuttings, 2023 public art reel, Dunwoody Stormwater ultraviolet light, Activate the Asphalt opening, Chamblee



Dunwoody/Womack intersection opening. Message in a Bottle ribbon-cutting.
Dunwoody ambulance reel.

December 2023 stats:

- The department issued 2 press releases, received 13 media inquiries, [December 2023 Dunwoody stories link](#)
- Created 16 graphics; Produced 8 videos for social media: 33K total views (Holiday Lights Opening Night was most watched); 1 Council meeting – 167 total views
- Top posts: (Facebook) Dunwoody High School (DHS) Finance Academy trip; (Twitter) Womack/Chamblee Dunwoody Road intersection ribbon cutting video; (Instagram) Holiday Lights Opening Night video; (LinkedIn) Message in a Bottle ribbon cutting.

INFORMATION TECHNOLOGY

Major Projects in Progress:

- Additional Security Assessment and updates – projects in progress
- CID Applications – in progress
- Sharepoint Configuration - project in progress
- User and System Audits – in progress
- Cyber Security ARPA updates – projects ongoing
- Networking Services Provider Request for Proposals (RFP) – RFP has reposted.
- Central Square – The project is in progress and scheduled completion expected September 2024.
- Accounts Payable Automation – the project has started and scheduled completion for January 2024.
- Park Internet – The submissions are being reviewed.
- External Dependencies Management Assessment – Scheduled.

Major Projects Next in Queue:

- What Works Cities Certification Assessment – On hold due to workload
- Network Refresh – On hold for Networking RFP
- SIEM/SOC project – Next stage on hold for Network Refresh
- Annex Connectivity – On hold for Network Refresh
- Comcast upgrade to fiber – On hold for Networking RFP
- New Remote Monitoring and Management (RMM) review
- New backup RFP – On hold due to workload.
- GMIS Accreditation – Paused for GMIS updates.
- Court App Updates
- VPN MFA project – On hold for Interdev

Workload/Activities:

- The department has 287 helpdesk tickets opened this period.

- The department closed 271 helpdesk tickets for this period.
- The department hosted 8 zoom meetings.
- The department currently has 153 users.
- There are 467 devices being used.
- **The City of Dunwoody was named as a Top 10 Digital City.**

POLICE

Other Highlights:

- On December 19th, Officers conducted a Safety Checkpoint on Valley View Road at Valley View Court. There were 19 citations issued for various offenses and two misdemeanor arrests.

Workload/Activities:

- Officers responded to multiple Trees Down on Peeler Road near Brook Run Park. The power was out in the area as a result. Public Works responded to the scene.
- Officers received a License Plate Reader (LPR) hit on a Stolen Auto. The vehicle was located and recovered, and the driver was arrested.
- **Officers responded to Assist Sandy Springs Police Department with the identification of a deceased victim in a homicide case. The victim was identified using Rapid ID.**
- Officers responded to a Disorderly Person call at the QT. Officers located a male outside urinating in public. The subject was arrested along with a female involved who had an outstanding warrant.
- Officers responded to a Theft on Winters Chapel Road at the Maysa Ruby Coin Laundry. A black female stole laundry detergent from storage shelves and stuffed them into shopping bags before leaving.
- **Officers responded to an Entering Auto on Dunwoody Crossing. The victim's Dekalb County government-issued truck was broken into, and over \$8,000 worth of power tools were stolen.**
- Officers responded to a Robbery by Force on Hammond Drive. The victim met someone on Hammond Drive through Facebook Marketplace to sell his MacBook Pro. He was talking with a Hispanic male when a black male tackled him and took his MacBook Pro. Both suspects ran toward MARTA.
- Officers attempted to conduct a Traffic Stop on Perimeter Center West. The driver fled. No pursuit was initiated.
- Officers responded to a Person Armed on Ashford Dunwoody Road. The suspect was located and discovered to be armed while a convicted felon. The suspect was arrested.
- Officers responded to a Vehicle Crash on I-285 westbound. A reckless driver crossing several lanes of traffic before striking an NPC water barrier. The crash led to a chain reaction collision, closing four lanes of traffic for about one hour.

- Officers responded to a Road Rage incident on N. Shallowford. The victim turned her bright lights on because she could not see well. A vehicle pulled up beside her, and the black male driver had a gun in his hand and told her he would kill her if she ever shined her bright lights at him again.
- **Officers responded to a Fatality Vehicle Crash on I-285 westbound near Chamblee Dunwoody Road. The driver of the vehicle veered off the road and struck a guardrail head-on. The driver was found deceased.**
- Officers responded to a Road Rage incident on I-285 westbound at Ashford Dunwoody Road. The passenger of a vehicle allegedly pointed a handgun at the victim before fleeing the scene. Officers were able to locate the suspect vehicle. The passenger was the 15-year-old son of the driver. A handgun matching the description of the victim was located. The juvenile was charged.
- Officers responded to a Suspicious Person at Dunwoody Baptist Church. The suspect was speaking Arabic and refused to acknowledge the Officers. The suspect was arrested after a brief struggle for Disorderly Conduct. The WRAP device was deployed.
- Officers responded to a Sexual Battery at Target. An unknown suspect grabbed the buttocks of the victim and fled the scene.
- Officers responded to a Robbery by Snatching on Peeler Road at Lakeside Drive. The victim exited a MARTA bus and was followed by two subjects. A black male snatched the purse of the elderly victim and fled the location with a black female.
- Officers responded to a Simple Battery on Asbury Square. The victim sustained visible injuries from an assault. The victim, an exotic dancer, was attacked by other dancers while attending an event.
- Officers responded to a Shots Fired at the Jefferson Apartments. A male suspect attacked a female victim, and she fired a shot at the male suspect. The suspect fled the scene but was located behind a house on Valley View.
- Officers received a Raven Alert for multiple gunshots in the Peachtree Industrial Boulevard area. The department received a 911 call about the gunshots. Officers checked the area but were not able to locate anything.
- **Officers received an LPR alert for a Wanted Person. The vehicle was located, and the driver was arrested.**
- Officers responded to a Fraud at Best Buy. Two suspects, who had previously used counterfeit \$100 bills to purchase merchandise, returned to the store. Officers were able to arrest the female suspect. The male suspect fled before Officers arrived.
- Officers responded to a Vehicle Crash on Valley View. A driver experienced a medical emergency, drove over a curb, and struck a utility pole, which fell across the roadway. The road was shut down for an extended period.
- Officers received a RAVEN alert for a Gunshot on Winters Chapel Road. Officers checked the area but did not locate anything.
- Officers responded to a Suspicious Person at the Chevron on Peachtree Industrial Boulevard. Officers located three intoxicated Hispanic males who were acting disorderly at the business. As Officers arrested one suspect, the other two fled. A

total of two suspects were arrested. One suspect began to hit his head on the partition in the car, so the WRAP device was deployed.

- Officers responded to an Aggravated Assault/Domestic Violence call at the Lakota Apartments. The victim was physically assaulted by her son, and he threatened to stab her with a screwdriver. The suspect was located and arrested.
- **Officers responded to a Shoplifting at Crescent Jewelers. The suspect tried on a \$24,000 Rolex watch and then fled the store with it.**
- Officers received a RAVEN alert for a Gunshot around Peachtree Industrial Boulevard. The area was checked with negative results.
- Officers responded to a Crash on I-285 westbound at N. Shallowford. Two vehicles collided, with one vehicle rolling over multiple times. The Interstate was shut down briefly. No injuries were reported.
- On December 23rd, Officers received a RAVEN alert for multiple Gunshots around the entrance to Dunwoody Glen. The area was checked with negative results.
- Officers responded to an Injured Deer on Bellewood Square. The deer was euthanized by officers.
- **Officers responded to a Suicide Threat on Summerset Drive. The victim was on a FaceTime call with a friend and threatened to stab herself. Officers responded to the scene, as did the department's Clinician, who was able to get the victim transported to receive some help.**
- Officers responded to a Hit and Run Crash in the rear parking lot of Park Place. A Jeep struck multiple vehicles. Officers were able to locate the Jeep and arrest the driver for DUI.
- **Officers observed a Suspicious Person on Winters Chapel Road who matched the description of the suspect in a recent Theft in the area. The suspect was on a bicycle and fled from Officers. The suspect was tackled off his bike and arrested. The suspect was in possession of a firearm and crystal meth. The suspect was wanted for Probation Violation on an Aggravated Stalking case out of Gwinnett County.**
- Officers responded to a Shoplifting at Target. Two black males and one Hispanic female grabbed handbags, entered the stock room, placed over \$11,000 worth of Apple products in the bags, and fled the store.
- **Officers responded to a Fraud call on Potomac Road. The complainant fell victim to a phishing scam of Ethereum cryptocurrency, valued at \$218,000.**
- On December 27th, Officers received a RAVEN gunshot detection alert in the woods behind Dunwoody Glen Apartments. Officers checked the area with negative results.
- Officers responded to a Fraud on Chamblee Dunwoody Road. The former business owner found unauthorized payments of over \$13,000 to a former manager.
- Officers responded to a Fraud on Seaton Drive. The victim noticed four withdrawals from his account totaling \$1,000 each.
- Officers responded to a Burglary at the Marq 8 Apartments. Unknown suspects forced a storage unit open and stole two toolboxes and six sinks.

- Officers responded to a Domestic Violence on Peachtree Industrial Boulevard. As Officers were arresting the male suspect, he began to resist. Eventually, he was taken into custody. One officer was slightly injured.
- Officers responded to a Battery at Taco Mac. The victim was struck in the face and knocked down by an unknown black male suspect who left the scene before Officers arrived.
- Officers received an LPR hit on a Wanted Person. The vehicle was located, and the driver was arrested.
- Officers received an LPR hit on a Stolen License Plate. The vehicle was located, and the driver was arrested.

FINANCE

Major Projects:

- Finance is working with the IT Department to wrap up the Information Technology internal audit. Additionally, the final internal audit of the year has started, and it will be an audit of the City's P-card process.
- **Finance staff is working with Community Development and IT on the implementation of CentralSquare.**
- Finance staff continues to work with our financial software provider Tyler to implement Accounts Payable (AP) Automation.
- There were three checks distributed from the ARPA II funds to not-for-profit agencies.
- Finance staff is working on updating Standard Operating Procedures as needed with new software and processes moving forward.
- The Monthly Financial Report for November 2023 can be found at:

<https://www.dunwoodyga.gov/home/showdocument?id=3205&t=638394422534053476>

- Additionally, the City's ARP and CARES webpages have been updated with actual spending through November 30, 2023.

Other Highlights:

- **The remaining surplus vehicles were listed on GovDeals.**
- The Business License renewal packets were completed and are to be mailed the first week of January 2024.
- The installation of the glass window at the front desk was completed.
- The Purchasing Card Cycle for the month ended December 26, 2023.

Upcoming Events:

- Finance Department has started working on the 2024 Adopted Budget Book that will be submitted for the GFOA Distinguished Budget Presentation Award.

- Finance staff is preparing for FY2023 year end. The department is currently working with other departments to verify the status of any outstanding Purchase Orders prior to year-end.

MUNICIPAL COURT

Workload/Activities:

- The department disposed of over 468 cases and 21 cases have been reset.
- **There are three new bailiffs that have been added to the roster.**

CITY CLERK

Workload/Activities:

- The City Clerk's Office processed 484 open records requests in the month of December.
- The City Clerk's Office processed 14 contracts in the month of December.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures for the following meetings that were held during the month of December:
 - ✓ One Art Commission
 - ✓ OneCity Council
- The staff reviewed and approved financial transactions and expenditures for the City Council and City Clerk's office for the month of December.

HUMAN RESOURCES

Upcoming Events:

- Human Resources and the Wellness Committee will sponsor hearing screenings and a wellness presentation on the topic of exercise in January.

Other Highlights:

- **The city filled one Police Officer position.**
- Human Resources published the timeline and forms for the annual performance evaluation process, which will take place in January and February.
- Human Resources and the Wellness Committee sponsored a healthy cooking class and a wellness challenge.